

The Arc  
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Clowne  
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To: Chair & Members of the Finance  
and Corporate Overview Scrutiny  
Committee

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Tuesday 26<sup>th</sup> August 2025

Dear Councillor

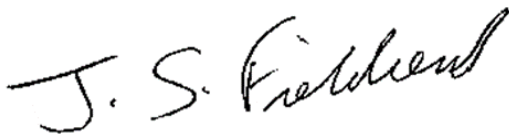
**FINANCE AND CORPORATE OVERVIEW SCRUTINY COMMITTEE**

You are hereby summoned to attend a meeting of the Finance and Corporate Overview Scrutiny Committee of the Bolsover District Council to be held in the Council Chamber, The Arc, Clowne on Thursday, 4<sup>th</sup> September, 2025 at 10:00 hours.

Register of Members' Interests - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised on page 3 onwards.

Yours faithfully



Solicitor to the Council & Monitoring Officer

### **Equalities Statement**

Bolsover District Council is committed to equalities as an employer and when delivering the services it provides to all sections of the community.

The Council believes that no person should be treated unfairly and is committed to eliminating all forms of discrimination, advancing equality and fostering good relations between all groups in society.

#### **Access for All statement**

You can request this document or information in another format such as large print or **language** or contact us by:

- **Phone:** [01246 242424](tel:01246 242424)
- **Email:** [enquiries@bolsover.gov.uk](mailto:enquiries@bolsover.gov.uk)
- **BSL Video Call:** A three-way video call with us and a BSL interpreter. It is free to call Bolsover District Council with Sign Solutions, you just need WiFi or mobile data to make the video call, or call into one of our Contact Centres.
- Call with [Relay UK](#) - a free phone service provided by BT for anyone who has difficulty hearing or speaking. It's a way to have a real-time conversation with us by text.
- **Visiting** one of our [offices](#) at Clowne, Bolsover, Shirebrook and South Normanton

## **FINANCE AND CORPORATE OVERVIEW SCRUTINY COMMITTEE AGENDA**

***Thursday, 4th September, 2025 at 10:00 hours taking place in the Council Chamber, The Arc, Clowne***

<b>Item No.</b>		<b>Page No.(s)</b>
<b>1.</b>	<b>Apologies For Absence</b>	
<b>2.</b>	<b>Declarations of Interest</b>	
	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:	
	a) any business on the agenda	
	b) any urgent additional items to be considered	
	c) any matters arising out of those items	
	and if appropriate, withdraw from the meeting at the relevant time.	
<b>3.</b>	<b>Urgent Items of Business</b>	
	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972.	
<b>4.</b>	<b>Minutes</b>	5 - 8
	To consider the minutes of the Finance and Corporate Overview and Scrutiny Committee meeting held on 7 <sup>th</sup> May 2025.	
<b>5.</b>	<b>List of Key Decisions and Items to be Considered in Private</b>	9 - 13
	<i>(Members should contact the officer whose name appears on the List of Key Decisions for any further information. NB: If Members wish to discuss an exempt report under this item, the meeting will need to move into exempt business and exclude the public in accordance with the Local Government (Access to Information) Act 1985 and Local Government Act 1972, Part 1, Schedule 12a for that part of the meeting only).</i>	
<b>6.</b>	<b>Annual Corporate Debt Monitoring Performance Report 2024/25</b>	14 - 21
<b>7.</b>	<b>Budget Monitoring Report - Financial Outturn 2024/25</b>	22 - 52
<b>8.</b>	<b>Budget Monitoring Report Q1</b>	53 - 76
<b>9.</b>	<b>Council Plan Targets Performance Update - April to June 2025 (Q1)</b>	77 - 140

<b>10.</b>	<b>Finance &amp; Corporate Overview Scrutiny Committee Work Programme 2025/26</b>	<b>141 - 146</b>
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## **FINANCE AND CORPORATE OVERVIEW SCRUTINY COMMITTEE**

Minutes of a meeting of the Finance and Corporate Overview Scrutiny Committee of the Bolsover District Council held in the Council Chamber, The Arc, Clowne on Wednesday, 7<sup>th</sup> May 2025 at 14:00 hours.

### **PRESENT:-**

Members:-

Councillor David Bennett in the Chair

Councillors Rowan Clarke (Vice-Chair), Steve Fritchley, Justin Gilbody and Janet Tait.

Officers:- Steve Brunt (Director of Strategic Services), Jim Fieldsend (Director of Governance and Legal and Monitoring Officer), Ian Barber (Deputy Chief Executive, DDL), Lesley Botham (Customer Services Manager), Cheryl Staples (Programme and Projects Officer), Thomas Dunne-Wragg (Scrutiny Officer), and Matthew Kerry (Governance Officer).

Also in attendance at the meeting to was the Cabinet Member for Resources Councillor Clive Moesby, and the Chair of Customer Services Scrutiny Committee Councillor Vicky Waplington.

### **FCO41-24/25 APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor Duncan McGregor.

### **FCO42-24/25 URGENT ITEMS OF BUSINESS**

There were no urgent items of business to be considered.

### **FCO43-24/25 DECLARATIONS OF INTEREST**

There were no declarations of interest made.

### **FCO44-24/25 MINUTES**

Moved by Councillor Gilbody and seconded by Councillor Tait

**RESOLVED** that the minutes of a meeting of the Finance and Corporate Overview and Scrutiny Committee held on 25th Feb be approved as a true and correct record.

## **FINANCE AND CORPORATE OVERVIEW SCRUTINY COMMITTEE**

### **FCO45-24/25 LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE**

Committee considered the List of Key Decisions and Items to be Considered in Private.

**RESOLVED** that the List of Key Decisions and Items to be considered in the Private document be noted.

### **FCO46-24/25 CORPORATE AMBITIONS PERFORMANCE UPDATE - OCTOBER TO DECEMBER 2024 (Q4 - 2024/25)**

The Committee considered a report presented by the Programme and Projects Officer, which provided an update on performance for Quarter 4 of 2024/25 under the Council's Corporate Ambitions. The Officer explained that the majority of Council targets were either on track or had been achieved, with only 6% reported as not on track. Out of 54 Key Performance Indicators (KPIs), the vast majority had been achieved or showed a positive outturn, while only 9% had a negative outturn.

The Programme and Projects Officer referred to Appendix 1, "Our Customers", and highlighted performance under indicator CSP07, which measures external satisfaction with Customer Services via real-time feedback. This indicator is relatively new, having been introduced in Quarter 2. Performance across the quarters showed a decline: 82% in Q2, 75% in Q3, and 69% in Q4 against a target of 85%. The Q4 data was based on 805 surveys issued, with 79 responses received. Of these, 70% of respondents were satisfied or very satisfied with the service received. It was noted that some feedback related to services outside of Customer Services and that 13 responses required further follow-up. The Customer Services Manager provided additional context, noting that the new methodology for collecting satisfaction data was introduced in Q2, meaning there is not yet a full year of comparable data. Additionally, the surveys are conducted via email and Live Chat, with telephone feedback not currently included, which may have impacted overall figures.

In relation to Financial Services, the Programme and Projects Officer explained that Q4 data for the KPI concerning the percentage of sundry debtor arrears collected was not yet available due to year-end processes. The relevant teams have been working collaboratively to pursue recovery, and several instalment agreements are in place, which will delay reaching full collection targets.

A Member raised a query regarding the Human Resources KPI on days lost to sickness per full-time equivalent (HR01). The Programme and Projects Officer referred to the attached explanation in the report which explained that Quarter 4 had recorded the highest sickness absence figures since 2022/23, primarily due to 19 cases of long-term absence. Of these, 14 were attributed to physical health issues and 5 to stress or depression, with 2 of the latter being work-related. Ten employees had since returned to work, while seven remained absent and two had resigned.

The Programme and Projects Officer also informed the Committee that Q4 data for Revenues and Benefits KPI 12 was not yet available, as it depended on figures still to be published by the Department for Work and Pensions (DWP).

## FINANCE AND CORPORATE OVERVIEW SCRUTINY COMMITTEE

The Committee was then referred to Appendix 2, “Our Environment”. It was noted that target ENV.03 had been withdrawn.

In response to a Member’s question about progress on the food waste collection service, the Director of Strategic Services provided an update. Orders had been placed for new collection vehicles, which were expected to arrive in November. North East Derbyshire District Council would be vacating the Riverside Depot to accommodate the new fleet. The Council has already procured 23-litre food waste caddies, which are currently in storage. An application has been submitted to vary the Council’s operator licence to facilitate vehicle operations from the depot. Contact is being made with other authorities using similar vehicles to gather insights, and policies will be amended or drafted in preparation for implementation. Capital and transitional funding has been secured from the government, and the Council is awaiting further updates from DEFRA regarding new burdens revenue funding. The project remains on track.

The Programme and Projects Officer advised that Q4 figures for ENV.06 were not available at the time of reporting due to outstanding data required from DEFRA. Of the eight Council targets under the Environment theme, six were on track, one was not on track, and one had been extended. In terms of KPIs, one had a negative outturn, one was within target, and the remaining eight were showing a positive outturn. It was noted that the dog fouling KPI (EH05) was currently behind target due to staffing shortages.

Moving on to Appendix 3, “Our Economy”, the Programme and Projects Officer referred to a supplementary document issued prior to the meeting, which contained updated data following the original report’s publication. Five out of the seven targets within this theme were on track, while two had been extended. The Chair queried the acronym “RLB” referenced in ECO.04. The Deputy Chief Executive of Dragonfly Development Limited (DDL) clarified that this referred to Rider Levett Bucknall UK Ltd, an architectural firm working in partnership with DDL.

In reference to Appendix 4, “Housing”, the Officer reported that of the ten targets, one had been achieved, one had been achieved outside the target date, seven were on target, and one was not on track. The Chair queried the number of properties planned for construction on Mill Lane under Key Council Target 2. The Strategic Director of Services confirmed that 38 properties were to be built.

KPI performance in the Housing theme showed most targets within range, with only one negative outturn. The Officer highlighted Housing KPI 05, which measures the average number of working days from Dragonfly handover to re-let. The indicator had been skewed by two long-term voids totalling 251 days.

The Committee was then directed to Appendix 5, “Dragonfly KPIs”. The Chair made a comment on voids, encouraging DDL to improve performance in this area. In response, the Deputy Chief Executive of DDL explained that the negative outturns were largely due to agreed reductions in capital spending. These reductions were made in consultation with BDC Housing Management through the Business Plan Monitoring Group, in anticipation of outcomes from the Council’s recent stock condition survey. As a result, budget underspends in areas such as welfare adaptations, external doors, heating, kitchens, and the Bramley Vale and Safe and Warm schemes were deliberate and prudent.

## **FINANCE AND CORPORATE OVERVIEW SCRUTINY COMMITTEE**

Updates were also provided in Appendix 5 of the report on compliance with commercial building standards, particularly in relation to lift inspections. At the Riverside Depot, access issues delayed an inspection, but remedial work had been ordered and a re-inspection was scheduled for the end of April. At Tangent Business Park, it was identified that a LOLER inspection list had a lift missing off the list supplied. Once identified this was rectified; all other safety checks were being undertaken and the lift was safe to use throughout and was now included on the inspection schedule.

An update on the Facilities Management contract with Dodd Group was also included in the appendix, which commenced on 1 October 2024. Initial performance was below standard, attributed by Dodd to early “teething problems”. It was agreed that this grace period ended on 1 January 2025. Since then, performance has improved, with weekly and monthly performance management meetings in place to monitor progress.

In relation to void turnaround times, issues with the previous electrical contractor necessitated re-procurement. A new provider has now been identified. In the interim, in-house electricians are working overtime and additional contractors were trialled to mitigate losses in service delivery.

The Chair and Members expressed concern over the clarity and presentation of the data in the performance reports. The Programme and Projects Officer acknowledged these concerns and confirmed that her team would be undertaking a review of the reporting format. An improved layout and approach are expected to be implemented from the next quarter.

Moved by Councillor Steve Fritchley and seconded by Councillor Rowan Clarke  
**RESOLVED** that the Committee note the report.

### **FCO47-24/25      WORK PROGRAMME 2024/25**

Committee considered their work programme 2024/25 presented by the Scrutiny Officer.

Moved by Councillor Janet Tait and seconded by Councillor Rowan Clarke  
**RESOLVED** that the work programme 2024/25 be noted.

The meeting concluded at 14:30 hours.



The Arc  
High Street  
Clowne  
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## 6 **Key Decisions & Items to be Considered in Private**

**To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

**Published on: 8 August 2025**

## INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Jim Fieldsend, Monitoring Officer, at this address or by email to [jim.fieldsend@bolsover.gov.uk](mailto:jim.fieldsend@bolsover.gov.uk). The list can also be accessed from the Council’s website at [www.bolsover.gov.uk](http://www.bolsover.gov.uk).

The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

Members of Executive are as follows:

- 1 Councillor Jane Yates - Leader and Portfolio Holder - Policy, Strategy and Communications
- Councillor Donna Hales - Deputy Leader and Portfolio Holder - Corporate Governance and Performance
- Councillor Mary Dooley - Portfolio Holder - Partnerships and Health and Wellbeing
- Councillor Clive Moesby - Portfolio Holder - Resources
- Councillor Phil Smith - Portfolio Holder - Housing
- Councillor Tom Munro - Portfolio Holder - Growth
- Councillor Rob Hiney-Saunders - Portfolio Holder - Environmental
- Councillor John Ritchie - Portfolio Holder – Devolution

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Council Chamber at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list also shows the reports intended to be dealt with in private and the reason why the reports are exempt or confidential. Members of the public may make representations to the Monitoring Officer about any particular item being considered in exempt and why they think it should be dealt with in public.

The list does not detail *all* decisions which have to be taken by the Executive, only “Key Decisions” and “Exempt Reports”. In these Rules a “Key Decision” means an Executive decision, which is likely:

(1) **REVENUE**

- (a) Results in the Council making Revenue Savings of £75,000 or more; or
- (b) Results in the Council incurring Revenue Expenditure of £75,000 or more

(2) **CAPITAL**

- (a) Results in the Council making Capital Income of £150,000 or more; or
- (b) Results in the Council incurring Capital Expenditure of £150,000 or more

(3) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

→ In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more is significant.

The dates for meetings of Executive can be found here:

<https://committees.bolsover.gov.uk/ieListMeetings.aspx?Committeeld=1147>

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:





**SCHEDULE 12A**  
**ACCESS TO INFORMATION: EXEMPT INFORMATION**

**PART 1**  
**DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
  2. Information which is likely to reveal the identity of an individual.
  3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
  4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
  5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
  6. Information which reveals that the authority proposes –
    - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
    - (b) To make an order or direction under any enactment.
  7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
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## **Bolsover District Council**

### **Meeting of the Finance and Corporate Overview Scrutiny Committee on 4th September 2025**

#### **Corporate Debt – 2024/25**

#### **Report of the Director of Finance and Section 151 Officer**

<b>Classification</b>	This report is public
<b>Contact Officer</b>	Theresa Fletcher Director of Finance and Section 151 Officer

#### **PURPOSE/SUMMARY OF REPORT**

To present to Finance and Corporate Overview Scrutiny Committee a summary of the corporate debt position at 31 March 2025.

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#### **REPORT DETAILS**

##### **1. Background**

- 1.1 The main sources of income for the Council's General Fund are business rates, council tax, a small number of government grants, and service-related income. The main source of income for the Council's Housing Revenue Account is dwelling rent, often referred to as 'housing rents'. Government grants are paid over to us on agreed dates direct into our bank account so there is no need to include them on any of our debtor systems. For most other sources of income, we have to request the income due to us.
- 1.2 We request the income due to us on the relevant system by raising bills for business rates, council tax and housing rents. There is legislation in place for each of these sources which determines the rules of collecting this income.
- 1.3 For service-related income, invoices are raised on the sundry debtor system which is a module of our Civica Financial Management System. Examples of types of income include housing benefit overpayment, trade refuse, industrial unit rent, garage site rent, wardens service and alarms, and leisure hire of facilities. This income is reported in two amounts with housing benefit overpayments identified separately from the rest.
- 1.4 The following table shows the sources of income for Bolsover District Council as at 31<sup>st</sup> of March 2025 and 2024 for comparison:

**Table 1 – Sources of Income**

	2023/24	2024/25	
position at end of	Q4	Q4	variance
	£'000	£'000	£'000
NNDR	(30,709)	(35,770)	(5,061) *
Council tax	(51,148)	(54,667)	(3,519) **
Housing Rents	(22,852)	(25,027)	(2,175)
Overpaid housing benefits	(1,324)	(1,139)	185
Sundry Debtors	(18,980)	(14,428)	4,552
	(125,013)	(131,031)	(6,018)
* This is 100%, our share of this is 40%			
** This is 100%, our share of this is 17.28% 23/24 + 17.62% 24/25			

- 1.5 (\*and \*\*) these debts are part of the collection fund and are shared with major preceptors including the County, police, and fire. Only a percentage of these debts belong to Bolsover District Council.
- 1.6 The figures in **table 1** show an increase in income billed in the year for most sources. The reduction in income from housing benefit overpayments is good news as it means less claimants have received too much benefit, so we've therefore had less income to reclaim. The decrease in the sundry debtor's income is almost certainly due to the Dragonfly invoices raised being less in 2024/25 now the arrangements with the companies are established.
- 1.7 Debtors of a Local Authority are extremely sensitive to change. If a tenant/tax payer's circumstances change it can become difficult for them to keep paying their rent or council tax. Informing us of a change in personal circumstances late can mean more benefit is paid than they are entitled to which can mean they become benefit overpayment debtors.
- 1.8 Circumstances can change quickly, and mean debtors fall into arrears. It is common for Local Authority's to have arrears balances due to the vulnerable nature of some of its debtors. Debt management is how the Council manages its arrears and debtors. The following table shows the level of arrears for Bolsover

District Council at 31<sup>st</sup> of March for the last two financial years. This information is published in the Council's Statement of Accounts document each year.

**Table 2 – Level of Arrears**

	2023/24	2024/25	
position at end of	Q4	Q4	variance
	£	£	£
NNDR	951,932	1,298,027	346,095 *
Council tax	5,574,252	5,931,170	356,918 **
Housing Rents	1,736,048	1,669,853	(66,195)
Overpaid housing benefits	1,324,478	1,153,141	(171,337)
Sundry Debtors	1,026,101	1,135,776	109,675
	10,612,811	11,187,967	575,156

- 1.9 As you can see from **table 2**, arrears have increased in 2024/25 for nndr, council tax and sundry debtors. Individuals and businesses are still struggling to pay, depending on their individual circumstances. As always, payment plans have been agreed to help debtors not get into arrears if possible. The current levels of arrears for nndr and council tax are the highest they've been in recent years. Sundry debtor arrears fluctuate depending on if large invoices are raised close to the 31<sup>st</sup> of March but aren't paid until April.
- 1.10 Part of managing the debt is assessing the likelihood of future non-collection. At each year end, an estimate of non-collection is made based on historic payment information for the same class of debt. An amount equal to the non-collection is charged against our revenue account and saved in a provision for future use. The provision is often referred to as the bad debt provision, but its proper name is the impairment allowance. It is considered prudent to not include all the income in the revenue accounts in a year when there is a chance it won't all be collected.
- 1.11 As part of year end work the impairment allowance for each class of debt is reviewed, compared against latest arrears balances to ensure it still covers the amount of non-collection in case we have to write-off debts, and either increased or decreased, whichever is appropriate.
- 1.12 For the last 4 years when we've assessed the impairment allowance levels at year end, we've increased them by over £3m in total, as a result of the financial effect of the pandemic and the cost-of-living increases, on businesses and individuals.

1.13 As you can see from the following table which shows the provision for impairment for each class of debtor at 31 March for the last two financial years, we felt it necessary to increase the provision for most income sources again this year.

**Table 3 – Impairment Allowances**

	2023/24	2024/25	
position at end of	Q4	Q4	variance
	£	£	£
NNDR	(888,561)	(1,252,282)	(363,721) *
Council tax	(3,164,608)	(3,467,101)	(302,493) **
Housing Rents	(1,312,962)	(1,322,045)	(9,083)
Overpaid housing benefits	(1,251,391)	(1,132,913)	118,478
Sundry Debtors	(399,337)	(504,914)	(105,577)
	(7,016,859)	(7,679,255)	(662,396)

1.14 As previously mentioned, there is legislation that governs the collection of business rates, council tax and housing rents. As a Local Authority it is necessary to have a debt collection process that adheres to legislation but ensures the maximum amount of income is collected.

1.15 Our debt collection processes have been operating as normal for the last 2 years, but it is clear that the pandemic and cost of living influenced business and individuals' ability to pay, as the arrears levels still demonstrate. Staff continue to contact debtors to help them settle their debts by providing reminders and setting up payment plans, we will continue to provide the payment plan facility for debtors to help where we can and carry out recovery action, as necessary.

1.16 For 2024/25, indicators for debt collection were monitored through the 'Perform' system and reported at the quarterly performance meetings where any areas of concern were raised. Targets for collecting income and reducing arrears for each class of debt are set and monitored. The performance data on debt collection is also reported quarterly to Executive for information where any areas of concern are raised/discussed.

1.17 The following table shows for 2024/25 the movement since the last financial year in the value of each source of income, the amount that is outstanding as arrears and the impairment allowance which relates to that source of income.

**Table 4 – Summary for 2024/25**

	Income	Arrears	Provision	
	£	£	£	
NNDR	(5,061,000)	346,095	(363,721)	*
Council tax	(3,519,000)	356,918	(302,493)	**
Housing Rents	(2,175,000)	(66,195)	(9,083)	
Overpaid housing benefits	185,000	(171,337)	118,478	
Sundry Debtors	4,552,000	109,675	(105,577)	
<b>Totals</b>	<b>(6,018,000)</b>	<b>575,156</b>	<b>(662,396)</b>	

- 1.18 Overall, in 2024/25 we have raised on our systems £6.018m (net) more in income. Our arrears have increased by £0.575m but if we exclude any reductions in arrears, the increase is £0.813m. We have increased the impairment allowances by £0.662m (net).
- 1.19 International Financial Reporting Standard (IFRS) 9 – Financial Instruments, requires the Council to write-off debt as soon as it is deemed uncollectable. This is to ensure the correct value of arrears is included on the Council's balance sheet at 31<sup>st</sup> of March each year.
- 1.20 The Council's Constitution allows the Director of Finance & Section 151 Officer, 'after consultation with the relevant Portfolio Holder, to authorise the write-off of bad debts up to an approval limit of £2,500.'
- 1.21 Executive approve the write-off of bad debts which are individually over £2,500 on receipt of a report, during the year. **Table 5** below, shows the value of bad debts written off over the last financial year (2024/25). In all cases, every attempt was made by the Council and agencies working with the Council, to collect the outstanding debt before write-off was proposed.
- 1.22 Should any chance to collect the debt occur in the future, the debts can be written back on to the relevant system. Writing-off amounts which are no longer collectable is an essential part of the debt management process. It ensures that a focus is maintained on those amounts which are collectable, thus maximising overall levels of collection.

**Table 5 – Debts written-off during 2024/25**

-	Write-offs more than £2,500 24/25 £	Write-offs less than £2,500 24/25 £	Total 24/25 £
Business Rates	150,208	9,866	160,074
Council Tax	107,720	121,939	229,659
Housing Rents	18,621	30,814	49,435
Overpaid Housing Benefit	14,940	3,658	18,598
Sundry Debtors	0	5,070	5,070
Total	291,489	171,347	462,836

1.23 Compared to last year, we have written off £0.087m more during 2024/25, this is mainly for business rates and council tax debt. This debt is proving more difficult to collect as some individuals and businesses change location and country more so now, than they did a few years ago, making them harder to trace.

## **2. Reasons for Recommendation**

2.1 To ensure that Finance and Corporate Overview Scrutiny Committee are informed of the latest position concerning the Council's debt.

## **3 Alternative Options and Reasons for Rejection**

3.1 This report is for information only.

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## **RECOMMENDATION(S)**

1. That Finance and Corporate Overview Scrutiny Committee note the report concerning the Council's Corporate Debt as at 31 March 2025.

Approved by the Portfolio Holder - Cllr Clive Moesby, Executive Member for Resources

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**IMPLICATIONS:****Finance and Risk:**                      Yes ☒                      No ☐**Details:**

The current position regarding corporate debt is given throughout the report. Failure to collect this debt would have a detrimental impact on the Council's financial position if sufficient impairment allowances were not in place.

On behalf of the Section 151 Officer

**Legal (including Data Protection):**                      Yes ☐                      No ☒**Details:**

There are no legal or data protection issues arising directly from this report.

On behalf of the Solicitor to the Council

**Environment:**

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

**Details:**

Not applicable to this report.

**Staffing:**                      Yes ☐                      No ☒**Details:**

There are no human resource issues arising directly out of this report.

On behalf of the Head of Paid Service

**DECISION INFORMATION**

<b>Is the decision a Key Decision?</b> A Key Decision is an executive decision which has a significant impact on two or more District wards, or which results in income or expenditure to the Council above the following thresholds:  <b>Revenue - £75,000</b> <input type="checkbox"/> <b>Capital - £150,000</b> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
<b>Is the decision subject to Call-In?</b> (Only Key Decisions are subject to Call-In)	No



<b>District Wards Significantly Affected</b>	None directly
<b>Consultation:</b> <b>Leader / Deputy Leader</b> <input type="checkbox"/> <b>Executive</b> <input type="checkbox"/> <b>SLT</b> <input type="checkbox"/> <b>Relevant Service Manager</b> <input type="checkbox"/> <b>Members</b> <input type="checkbox"/> <b>Public</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>	<b>Details:</b>  Portfolio Holder for Resources

<b>Links to Council Ambition: Customers, Economy, and Environment.</b>

DOCUMENT INFORMATION	
Appendix No	Title

<b>Background Papers</b>
<i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive, you must provide copies of the background papers).</i>
None

## **Bolsover District Council**

### **Meeting of the Finance and Corporate Overview Scrutiny Committee** **on 4<sup>th</sup> September 2025**

#### **Financial Outturn 2024/25**

#### **Report of the Director of Finance & Section 151 Officer**

<b>Classification</b>	This report is public.
<b>Contact Officer</b>	Theresa Fletcher Director of Finance and Section 151 Officer

#### **PURPOSE/SUMMARY OF REPORT**

To inform Finance and Corporate Overview Scrutiny Committee of the outturn position of the Council for the 2024/25 financial year. This report will be presented to Executive on the 28<sup>th</sup> of July 2025.

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#### **REPORT DETAILS**

##### **1. Background**

- 1.1 This outturn report is presented to Members at the end of another challenging year for the finance team. The Council published its draft Statement of Accounts in respect of 2023/24 on the 2<sup>nd</sup> of July 2024. This was over a month past the (then) statutory deadline and was due to a delay in receiving the Dragonfly pension information from the Derbyshire Pension Fund, and the draft financial statements from the Dragonfly auditor, Stopfords Associates Chartered Accountants.
- 1.2 As part of clearing the backlog of local audits for Local Government in England, the audit of the 2023/24 accounts started in October 2024 rather than June, and the backstop date for the sign off of the 2023/24 financial statements was the 28<sup>th</sup> of February 2025.
- 1.3 The Council received the Dragonfly audited financial statements from Stopfords Associates during February 2025. The Council's auditors Forvis Mazars, 'were unable to complete the audit procedures necessary to obtain sufficient appropriate audit evidence on which to base an opinion before the date the Council had to publish the financial statements for 2023/24.' The auditors, therefore, gave us a disclaimed opinion for the 2023/24 Statement of Accounts which included group accounts for the first time.
- 1.4 Phase 2 of tackling the local audit backlog meant parliament approved changes to the date by which we had to publish accounts for the years 2024/25 to 2027/28, from the 31<sup>st</sup> of May each year to the 30<sup>th</sup> of June.

- 1.5 Back stop dates for the audit sign off were also put in place for the same years, as follows:

Financial year	Statutory backstop date
2024/25	27 February 2026
2025/26	31 January 2027
2026/27	30 November 2027
2027/28	30 November 2028

This is all intended to give the preparers of the accounts and the auditors, the ability to sign off the accounts in the year following the year end. This is something we usually achieve.

- 1.6 On the 19<sup>th</sup> of June 2025, we published the Council's draft Statement of Accounts for 2024/25. The draft Accounts are now subject to the independent audit from our external auditor, Forvis Mazars. The group accounts section of the financial statements contains figures taken from the Dragonfly unaudited financial statements, which are subject to audit from their new independent external auditor, Hewittcard Chartered Certified Accountants. Until both sets of accounts have been agreed by the respective auditor, there remains the possibility that they will be subject to amendment.
- 1.7 International Financial Reporting Standards (IFRS) dictate that the main focus of the Statement of Accounts is on reporting to the public in a format which is directly comparable with every country that has adopted IFRS i.e., not just UK or even other local authorities. By contrast, the focus of this report is on providing management information to Members and other stakeholders to assist in the financial management of the Council.
- 1.8 The following sections of this report will consider the 2024/25 outturn position with regard to the General Fund, the Housing Revenue Account (HRA), the Capital Programme, the Treasury Management activities, and the earmarked reserves position. Within the report, consideration is given to the level of balances at the year end and the impact which the closing position has upon the Council's budgets in respect of the current financial year.

## **2. Details of Proposal or Information**

### **General Fund**

- 2.1 The General Fund outturn position is summarised in **Appendix 1** attached to this report. The appendix shows the Current Budget compared to the final Outturn position. The main variances against the current budget are shown in **table 1**, with variances at service level shown in **Appendix 2**.

**Table 1**

	£000
Rent rebates and allowances	184
Go Active!	(320)
Year-end capital admin allowance	(100)
Pleasley Vale Mills	(88)
Street scene services	(142)
Planning Development Control	(53)
Revenues and Benefits extra income	(69)
Salaries variances	(683)
Non-staff miscellaneous variances	(146)
<b>Net cost of services</b>	<b>(1,417)</b>
Debt Charges/Investment Interest	(91)
Extra contributions to general fund from reserves/holding a/c's	(34)
Additional general government grants	(46)
<b>Total Outturn Variance</b>	<b>(1,588)</b>
Changes to general fund balance since revised budget – until outturn	13
<b>Contribution to Reserves – 2024/25 Outturn</b>	<b>(1,575)</b>

### Financial Reserves

#### Transfers from Earmarked Reserves

- 2.2 The use of earmarked reserves in 2024/25 was £2.119m. This reflects the expenditure incurred on projects at 31<sup>st</sup> March 2025 which have approval to use earmarked reserves.

#### Transfers to Reserves

- 2.3 At the end of the financial year, it has been necessary to agree transfers into reserves in preparation for future expenditure commitments, some from income received in 2024/25. Transfers to reserves total £5.773m which is £1.575m higher than originally forecast, reflecting the outturn shown in **table 1**.

These consist of:

- £0.200m contribution to the IT Reserve to fund future expenditure requirements.

- £0.200m contribution to the Legal Costs Reserve in preparation to fund future specialist legal advice, on such as the APSE case or planning applications.
- £0.100m contribution to the 3G Pitch Carpet Replacement Reserve, as a requirement of the grant conditions from an external funder.
- £0.350m contribution to the Building, Repair and Renewal Reserve to fund future unexpected works on the Council's buildings, for repair such as Pleasley Vale or security such as the post room changes. This is included within the General Reserve.
- £0.300m transfer to the Vehicle Replacement Reserve to finance new vehicles instead of borrowing and incurring interest costs.
- £0.170m transfer to the NNDR Growth Protection Reserve to mitigate against future changes to the funding of the Council and help balance the final year of the MTFP.
- £0.200m contribution to the General Reserve in anticipation of any Local Government Reorganisation costs incurred by the Council.
- £0.055m transfer to the Transformation Reserve as the remainder of the in-year surplus.

2.4 Attached at **Appendix 7** is a table showing the Council's earmarked reserves position for both the HRA and the general fund. After the transfers to reserves made as part of this report the general fund has total earmarked reserves of £24.673m, and the HRA has £3.396m, both as at the 31<sup>st</sup> of March 2025. The total of £28.069m is shown in the Council's 2024/25 Statement of Accounts.

2.5 Of this total figure there is already an element of reserves committed to be spent, this is from previous committee reports or delegated decisions, which were approved prior to 2025/26 in most cases. The amount committed is £20.718m for general fund and £1.572m for the HRA. A brief description of the reserve and the unallocated balances of £3.955m and £1.824m respectively, are given in **Appendix 7**. Should any of these reserves prove unnecessary in the future, they will be moved back into unallocated General Fund or HRA resources, whichever is appropriate.

#### General Fund Balances

2.6 The General Fund Balances are considered to be at an acceptable level for a District Council rather than at a generous level. The General Fund balance remains at £2.001m in line with the MTFP. This needs to be considered against the background of ongoing changes to the level of Government funding together with the range of risks facing the Council.

2.7 Given the level of general balances, should either an overspend or an under achievement of income occur, immediate 'crisis' remedial action would need to be considered. Such a response is not conducive to sound financial management but

more importantly would have a significant detrimental impact upon the Council's ability to deliver the planned and agreed level of services to local residents. It is for this reason that the Council keeps a number of earmarked reserves too.

- 2.8 The main feature of the 2024/25 financial year is that the Council transferred £1.575m to Earmarked Reserves in preparation for future expenditure.
- 2.9 With regard to the underlying favourable variance on the General Fund in 2024/25, this will be reviewed as usual during the budget process for 2025/26 – 2029/30, from August onwards. The latest position for all years in the current MTFP is shown in **Table 2**.
- 2.10 As a Council we made it our strategy to save extra business rates income earned in years when we received more than we estimated, to be able to use it in future years when Government funding was reduced. This is being held in the NNDR Growth Protection Reserve and the balance after the transfer from the 2024/25 outturn is £14.210m. Transfers are made from this reserve to the general fund to replace the losses caused by changes in Government funding.
- 2.11 Within the current MTFP, estimates of the movement from the reserve are as follows: there is a contribution from the reserve to general fund of £0.049m in 2025/26, £4.964m in 2026/27, £5.017m in 2027/28, and £4.180m in 2028/29. The table below shows that in January 2025 when we prepared the MTFP, a budget gap remained in the final year, 2028/29. As part of the budget process mentioned in 2.9 above, we will aim to reduce this budget gap as much as possible.

**Table 2**

	<b>2025/26 Budget £000</b>	<b>2026/27 Budget £000</b>	<b>2027/28 Budget £000</b>	<b>2028/29 Budget £000</b>
Net Cost of Services	15,609	15,733	16,349	16,904
Net debt charges + investment interest	(1,635)	(2,068)	(2,415)	(2,619)
Net t/f to/(from) reserves + balances	1,209	568	524	471
Net t/f to/(from) NNDR Growth Protection Reserve	(49)	(4,964)	(5,017)	(4,180)
Parish precept	4,583	4,583	4,583	4,583
Funding from council tax, business rates and government grants	(19,717)	(13,852)	(14,024)	(14,206)
<b>Use of GF balance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>953</b>

## **Housing Revenue Account (HRA)**

- 2.12 The Housing Revenue Account is provided in **Appendix 3 and 4** to this report.
- 2.13 The Housing Revenue Account position shows a number of variances during the year. The main expenditure under spends are in relation to staff related budgets £0.178m within various sections of the HRA, £0.401 increased income from services, and a combined saving of £0.275m against the stores-issues and sub-contractor cost budget. The overall expenditure position is £0.477m below the current budget. The overall income position is £0.376m above the current budget. This gives a net cost of services under spend of £0.853m, adjusting to £0.810m under spend after interest and depreciation.
- 2.14 The surplus of £0.810m has been used to fund a contribution to the HRA Development Reserve which will be available to fund future expenditure requirements. This is included in **Appendix 7** with the other HRA earmarked reserves and is discussed more in paragraph 2.4 and 2.5. The HRA balance was increased back to former levels during 2024/25 as planned in the MTFP, to £2.007m. The HRA balances are considered appropriate with the level of financial risk facing the HRA. Maintenance of the balances is necessary as it will help ensure the financial and operational stability of the HRA which is essential if we are to maintain the level of services and quality of housing provided to our tenants over the life of the 30-year Business Plan.
- 2.15 Where the use of Reserves has not been fully applied in 2024/25 and there are ongoing commitments for these activities in 2025/26, the funding will be carried forward and utilised. The balance of the HRA reserves at 31<sup>st</sup> March 2025 is £3.396m and the unallocated balance is £1.824m.

## **Capital Investment Programme**

- 2.16 Details of the capital expenditure incurred by the Council in 2024/25 on a scheme-by-scheme basis is provided in **Appendix 5**. The Capital Programme may be summarised as follows:

<b>General Fund:</b>	<b>Current Programme £'000</b>	<b>Outturn £'000</b>	<b>Variance £'000</b>
GF Building Assets	9,990	4,225	(5,765)
GF ICT Schemes	788	243	(545)
Leisure Schemes	789	654	(135)
Disabled Facilities Grants	950	654	(296)
Investment Activities	533	533	0
GF Vehicle/Plant Replacements	3,598	1,804	(1,794)
<b>General Fund Total</b>	<b>16,648</b>	<b>8,113</b>	<b>(8,535)</b>

<b>HRA:</b>	<b>Current Programme £'000</b>	<b>Outturn £'000</b>	<b>Variance £'000</b>
HRA New Build Properties	11,965	6,521	(5,444)
HRA Vehicle Replacements	1,399	1,027	(372)
Public Sector Housing Schemes	7,429	5,997	(1,432)
HRA ICT Schemes	42	4	(38)
<b>HRA Total</b>	<b>20,835</b>	<b>13,549</b>	<b>(7,286)</b>
<b>Programme Total</b>	<b>37,483</b>	<b>21,662</b>	<b>(15,821)</b>

#### General Fund Schemes

- 2.17 In relation to the General Fund element of the Capital Programme during 2024/25, £8.535m was not undertaken. Shirebrook Crematorium, ICT infrastructure and Vehicle replacements were the main variances.

#### HRA Schemes

- 2.18 Within the HRA the variances show that £7.286m of the total HRA programme has not been undertaken during the year. The New Build Properties category constituted the main variance.
- 2.19 **Appendix 5** also details the proposed carry forward amounts to 2025/26. These requests relate to individual schemes that are still in progress, where there are outstanding commitments or where the scheme has been delayed. The carry forward amount is £13.822m with the impact on the 2025/26 capital programme detailed in the appendix. It should be noted that all these expenditure requirements will take forward a corresponding level of financial resources and thus have a neutral impact on the financial position in 2025/26.

#### Capital Financing

- 2.20 The Capital Programme was financed as follows:

<b>General Fund:</b>	<b>Current Programme £'000</b>	<b>Outturn £'000</b>	<b>Variance £'000</b>
The Better Care Fund	950	654	(296)
Prudential Borrowing	6,378	3,572	(2,806)
Reserves	5,318	1,996	(3,322)
Capital Receipts	215	483	268
External Funding	3,787	1,408	(2,379)
<b>Total General Fund</b>	<b>16,648</b>	<b>8,113</b>	<b>(8,535)</b>



<b>HRA:</b>	<b>Current Programme £'000</b>	<b>Outturn £'000</b>	<b>Variance £'000</b>
Major Repairs Reserve	6,738	5,372	(1,366)
Prudential Borrowing	9,255	2,858	(6,397)
HRA Reserves	11	11	0
Capital Receipts	2,025	2,057	32
External Funding	2,806	3,251	445
<b>Total HRA</b>	<b>20,835</b>	<b>13,549</b>	<b>(7,286)</b>
<b>Grand Total</b>	<b>37,483</b>	<b>21,662</b>	<b>(15,821)</b>

#### General Fund Capital Financing

- 2.21 Officers have financed the General Fund Capital Programme from a combination of capital receipts, reserve contributions, prudential borrowing, and external funding.

#### HRA Capital Financing

- 2.22 Officers have financed the HRA Capital Programme from a combination of capital receipts, reserve contributions, prudential borrowing, and external funding.

#### Treasury Management

- 2.23 **Appendix 6** provides a brief report on the Treasury Management activity of the Council for 2024/25. In summary, the Council operated throughout 2024/25 within the Authorised and Operational Boundary limits approved in the Treasury Management Strategy as approved by the Council in January 2024.

- 2.24 The key points from the summary report are:

- The overall borrowing requirement of the Council (the Capital Financing Requirement) - £129.960m at 31 March 2025.
- Effective internal borrowing - £51.160m.
- The PWLB debt - £78.8m.
- £7.2m repayments of PWLB debt in year.
- No new PWLB borrowing was undertaken in 2024/25.
- PWLB interest paid in 2024/25 - £2.837m.
- Interest received on investments - £1.272m.

### **3. Reasons for Recommendation**

#### General Fund

- 3.1 During 2024/25, the Council managed its budget effectively securing a favourable financial outturn. The Council was able to make contributions of £1.575m to reserves in preparation for future expenditure commitments. The Council's general fund earmarked reserves total £24.673m and have £20.718m committed against them, at the time of writing this report.

#### HRA

- 3.2 Again, effective budget management meant the Council was able to contribute £0.810m to the HRA Development Reserve in preparation for future expenditure commitments. The HRA continues to operate within the parameters set by the 30 Year Business Plan and the MTFP. Officers will be working to ensure that the Business Plan continues to reflect the impact of government legislation, that it is updated in response to the stock condition survey undertaken during 2024/25 and continues to be sustainable over the 30-year period of the Business Plan.

#### Capital Programme

- 3.3 The Capital Programme saw good progress on approved schemes during the 2024/25 financial year. There are, however, a number of schemes which are work in progress and this requires that the associated expenditure and funding be carried forward into the 2025/26 financial year.

#### Capital Financing

- 3.4 Capital expenditure during 2024/25 has been fully financed in line with the approved programme. However, in some instances where schemes are funded from more than one source and run over more than one year, funding used to finance expenditure this year may differ to originally planned for this year in the MTFP. By the end of the project all financing will have been applied as originally approved.

#### Treasury Management

- 3.5 The Council operated in line with its agreed Treasury Management Strategy during the 2024/25 financial year. This ensures that lending and borrowing arrangements were prudent and sustainable, minimising the risk of financial loss to the Council. Effective management of these arrangements ensured that interest costs during the year were minimised in order to assist the Council's revenue position whilst interest receivable rose.

### **4 Alternative Options and Reasons for Rejection**

- 4.1 The financial outturn report for 2024/25 is primarily a factual report which details the outcome of previously approved budgets therefore there are no alternative options that need to be considered.
- 4.2 The allocation of resources to earmarked reserve accounts has been undertaken in line with the Council's policy and service delivery framework and in the light of the risks and issues facing the Council over the period of the current MTFP. If these risks do not materialise or are settled at a lower cost than anticipated, then the earmarked reserves will be reassessed and returned to balances where appropriate.

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## **RECOMMENDATION(S)**

1. That Members note the outturn position in respect of the 2024/25 financial year.
2. That Members note the transfers to general fund earmarked reserves of £1.575m as outlined in detail in paragraph 2.3.
3. That Members note the transfers to HRA earmarked reserves of £0.810m as outlined in detail in paragraph 2.14.
4. That Members note the proposed carry forward of capital budgets detailed in Appendix 5 totalling £13.822m.

Approved by the Portfolio Holder – Cllr Clive Moesby, Executive Member for Resources

## **IMPLICATIONS.**

**Finance and Risk:**                      Yes ☒                      No ☐

**Details:**

The financial implications are set out within the body of the report.

Members should note that the budgets against which we have monitored the 2024/25 outturn were those agreed within the Council's Medium Term Financial Plan (MTFP). The MTFP considered both the affordability of the budgets that were approved and ensured that the level of balances remained adequate for purposes of enabling sound financial management.

The issue of financial risk is covered throughout the report. The risk of not achieving a balanced budget, together with the risk that the Council's level of financial balances will be further eroded are currently key corporate risks identified on the Council's Strategic Risk Register.

On behalf of the Section 151 Officer

**Legal (including Data Protection):**                      Yes ☒                      No ☐

**Details:**

The Statement of Accounts for 2024/25 is required to be prepared by 30 June and audited by the 27<sup>th</sup> of February 2026 as phase 2 of the process to clear the local audit back log as described in the report. The Council has now completed the draft Statement of Accounts, and they have been signed off by the Section 151 Officer as at the 19<sup>th</sup> of June 2025.

On behalf of the Solicitor to the Council

**Environment:**

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

**Details:**

Not applicable to this report.

<b>Staffing:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <b>Details:</b>  There are no human resource issues arising directly out of this report. <div style="text-align: right;">On behalf of the Head of Paid Service</div>
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## DECISION INFORMATION

<b>Is the decision a Key Decision?</b> A Key Decision is an executive decision which has a significant impact on two or more District wards, or which results in income or expenditure to the Council above the following thresholds:  <b>Revenue - £75,000   <input type="checkbox"/>   Capital - £150,000   <input type="checkbox"/></b> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies.</i>	No
<b>Is the decision subject to Call-In?</b> <i>(Only Key Decisions are subject to Call-In)</i>	No

<b>District Wards Significantly Affected</b>	None
<b>Consultation:</b> <b>Leader / Deputy Leader   <input type="checkbox"/>   Executive   <input type="checkbox"/></b> <b>SLT   <input type="checkbox"/>   Relevant Service Manager   <input type="checkbox"/></b> <b>Members   <input type="checkbox"/>   Public   <input type="checkbox"/>   Other   <input type="checkbox"/></b>	Details:  Portfolio Holder for Finance

<b>Links to Council Ambition: Customers, Economy, and Environment.</b>

DOCUMENT INFORMATION	
Appendix No	Title
1	General Fund Summary – Outturn 2024/25
2	General Fund Detail – Outturn 2024/25
3	Housing Revenue Account – Outturn 2024/25
4	Housing Revenue Account Detail – Outturn 2024/25
5	Capital Expenditure – Outturn 2024/25
6	Treasury Management – Outturn 2024/25
7	Earmarked reserves – at 31 March 2025

<b>Background Papers</b>
<i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive, you must provide copies of the background papers).</i>
None

# GENERAL FUND SUMMARY - OUTTURN 2024/25

Appendix 1

	Current Budget 2024/25 £	Outturn 2024/25 £	Variance £
Community Services Directorate (including S106 expenditure and year-end entries)	9,158,898	8,258,891	(900,007)
Corporate Resources Directorate (including year-end entries)	1,666,334	1,454,850	(211,484)
Dragonfly Services (including year-end entries)	2,886,410	2,581,324	(305,086)
<b>Net Cost of Services</b>	<b>13,711,642</b>	<b>12,295,065</b>	<b>(1,416,577)</b>
Investment Property net income	(234,812)	(234,812)	0
Debt Charges	737,015	570,061	(166,954)
Investment Interest	(2,794,013)	(2,717,729)	76,284
Contributions to Reserves	4,198,360	5,773,003	1,574,643
Contributions from Earmarked Reserves	(2,106,467)	(2,118,524)	(12,057)
Contribution (from)/to S106 Holding A/cs, Grant A/cs and Miscellaneous Holding A/cs	1,038,230	1,015,730	(22,500)
Parish Precepts	4,583,187	4,583,187	0
<b>Total Spending Requirement</b>	<b>19,133,142</b>	<b>19,165,981</b>	<b>32,839</b>
Revenue Support Grant	(1,570,582)	(1,570,582)	0
Business Rates Retention	(7,387,252)	(7,387,252)	0
New Homes Bonus Grant, including Services Grant and Funding Guarantee Grant	(875,770)	(875,770)	0
BDC Council Tax Requirement	(4,691,334)	(4,691,334)	0
Parish Council, Council Tax Requirement	(4,583,187)	(4,583,187)	0
Miscellaneous un-ringfenced grant	0	(45,870)	(45,870)
Council Tax Collection Fund surplus	(11,986)	(11,986)	0
<b>Funding Requirement</b>	<b>(19,120,111)</b>	<b>(19,165,981)</b>	<b>(45,870)</b>
<b>Opening General Fund Balance</b>	<b>(2,000,563)</b>	<b>(2,000,563)</b>	
<b>Transfer (to)/from Balances</b>	<b>0</b>	<b>0</b>	
<b>Closing General Fund Balance</b>	<b>(2,000,563)</b>	<b>(2,000,563)</b>	

# GENERAL FUND DETAIL - OUTURN 2024/25

## Appendix 2

35

Monitoring Report 1/4/24 - 31/3/25		Current Budget	Outturn	Variance	
		2024/25	2024/25		
Directorate cost centres		£	£	£	
G007	Community Safety - Crime Reduction (G007)	77,012	74,661	(2,351)	
G010	Neighbourhood Management (G010)	74,496	78,603	4,107	
G013	Community Action Network (G013)	388,146	361,254	(26,892)	Staffing costs under spent by £21k due to vacancy during the year.
G017	Private Sector Housing Renewal (G017)	77,694	70,818	(6,876)	Works in default £6k over spent, income from recovered expenditure £14k.
G018	Environmental Health - Covid Team (G018)	5,967	3,851	(2,116)	
G020	Public Health (G020)	(84,000)	(84,000)	0	
G021	Pollution Reduction (G021)	276,616	288,231	11,615	Recharge from NEDDC
G022	Health & Safety (G022)	0	(682)	(682)	
G023	Pest Control (G023)	39,716	39,074	(642)	
G024	Street Cleansing (G024)	420,861	371,963	(48,898)	Staff related costs £37k under spent due to in-year vacancies. Income £9k over achieved.
G025	Food Safety (G025)	146,892	142,639	(4,253)	
G026	Animal Welfare (G026)	117,646	116,708	(938)	
G027	Emergency Planning (G027)	17,720	18,218	498	
G028	Waste Collection (G028)	1,616,392	1,444,930	(171,462)	Staff costs £133k under spent due to in-year vacancies. Equipment/tools & materials £12k over spent. Income £48k over achieved.
G032	Grounds Maintenance (G032)	1,073,250	1,012,053	(61,197)	Staff costs £57k under spent due to in-year vacancies. Income over achieved by £4k.
G033	Vehicle Fleet (G033)	1,311,810	1,182,165	(129,645)	Staff costs £69k under spent overall due to in-year vacancies. Diesel £8k under spent. Petrol £2k under spent. Equipment £7k under spent.
G036	Environmental Health Mgmt & Admin (G036)	332,070	340,792	8,722	
G042	Asylum Dispersal (G042)	(415,736)	(415,736)	0	
G046	Homelessness (G046)	232,980	223,701	(9,278)	
G048	Town Centre Housing (G048)	(10,600)	(1,199)	9,401	
G049	Temporary Accommodation Officer (G049)	(1,914)	28,468	30,383	Revenue grant not received in year.

# GENERAL FUND DETAIL - OUTURN 2024/25

## Appendix 2

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Monitoring Report 1/4/24 - 31/3/25		Current Budget	Outturn	Variance	
		2024/25	2024/25		
Directorate cost centres		£	£	£	
G053	Licensing (G053)	77,450	103,694	26,244	Recharge from NEDDC
G056	Land Charges (G056)	40,003	33,582	(6,421)	
G061	Bolsover Wellness Programme (G061)	114,388	124,388	10,000	Funded from health partnership budget.
G062	Extreme Wheels (G062)	(4,860)	(12,555)	(7,695)	
G064	Bolsover Sports (G064)	163,675	177,604	13,929	Salary £2k over spent. Income showing £13k down as holiday programme income now goes to Go Active code.
G065	Parks, Playgrounds & Open Spaces (G065)	53,439	45,113	(8,326)	
G069	Arts Projects (G069)	58,603	58,332	(271)	
G070	Outdoor Sports & Recreation Facilities (G070)	32,051	16,718	(15,333)	Equipment/tools/materials £5k under spent. Utilities £5k under spent. Income £4k over achieved.
G072	Leisure Services Mgmt & Admin (G072)	287,708	301,444	13,736	
G073	Planning Policy (G073)	330,590	278,576	(52,014)	Staff costs showing a £48k under spend due to a secondment. Consultancy fees £4k under spent.
G074	Planning Development Control (G074)	206,399	153,075	(53,324)	Income £48k over achieved.
G076	Planning Enforcement (G076)	92,851	89,538	(3,313)	
G079	Planning Services Mgmt & Admin (G079)	64,764	64,167	(597)	
G097	Groundwork & Drainage Operations (G097)	85,629	83,930	(1,699)	
G106	Housing Anti Social Behaviour (G106)	166,949	151,509	(15,440)	Staffing costs £10k under spent. Equipment/tools/materials £5k under spent.
G113	Parenting Practitioner (G113)	60,133	59,069	(1,064)	
G123	Riverside Depot (G123)	257,454	246,509	(10,945)	
G124	Street Servs Mgmt & Admin (G124)	74,981	75,119	138	
G125	S106 Percent for Art (G125)	(98,968)	(98,968)	0	
G126	S106 Formal and Informal Recreation (G126)	(49,525)	(49,525)	0	
G131	Bolsover Community Woodlands Project (G131)	5,000	(10,256)	(15,256)	Expenditure less due to vacancy and therefore less income claimed.



## GENERAL FUND DETAIL - OUTURN 2024/25

## Appendix 2

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Monitoring Report 1/4/24 - 31/3/25		Current Budget	Outturn	Variance	
		2024/25	2024/25		
Directorate cost centres		£	£	£	
G132	Planning Conservation (G132)	51,654	51,299	(355)	
G135	Domestic Violence Worker (G135)	52,407	51,319	(1,088)	
G139	Proptech Engagement Fund (G139)	13,720	13,720	0	
G142	Community Safety - CCTV (G142)	1,025	1,025	0	
G143	Housing Strategy (G143)	59,797	59,797	(0)	
G144	Enabling (Housing) (G144)	45,413	46,188	775	
G146	Pleasley Vale Outdoor Activity Centre (G146)	65,670	83,797	18,127	Repairs and maintenance costs £1k under spent. Income £17k under achieved.
G148	Trade Waste (G148)	(235,629)	(232,032)	3,597	
G149	Recycling (G149)	173,507	132,885	(40,622)	Staffing £21k under spent due to in-year vacancies, and income £20k over achieved.
G153	Housing Advice (G153)	23,954	18,266	(5,688)	
G170	S106 Outdoor Sports (G170)	(25,856)	(25,856)	0	
G172	S106 Affordable Housing (G172)	(195,418)	(195,418)	0	
G176	Affordable Warmth (G176)	25,764	25,402	(362)	
G179	Streets Sports (G179)	12,526	8,297	(4,229)	
G181	STEP (G181)	(328)	(328)	0	
G182	Community Outreach Programmes (G182)	(4,548)	(4,548)	0	
G183	Holiday Activity + Food (HAF) Programme (G183)	5,681	5,681	0	
G194	Clearance of Mill Lane Depot Site (G194)	693,032	693,032	0	
G196	Asst Director of Planning (G196)	87,449	88,099	650	
G198	Assist Director of Housing (GF) (G198)	38,639	38,403	(236)	
G199	Assist Director of Street Scene (G199)	33,054	32,881	(173)	
G202	Assist Director of Leisure, Health + Wellbeing (G202)	87,356	87,357	1	

## GENERAL FUND DETAIL - OUTURN 2024/25

## Appendix 2

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Monitoring Report 1/4/24 - 31/3/25		Current Budget	Outturn	Variance	
		2024/25	2024/25		
Directorate cost centres		£	£	£	
G207	Balanceability (G207)	(5)	(5)	0	
G209	Tourism and Culture (G209)	(162)	(162)	0	
G210	Strategic Director of Services (G210)	116,673	116,672	(1)	
G223	Contracts Administrator (G223)	57,258	57,182	(76)	
G227	S106 - Public Health (G227)	31,669	31,669	0	
G228	Go Active Clowne Leisure Centre (G228)	293,228	(36,603)	(329,831)	Staffing costs £10k over spent. Building/utility costs £57k under spent. Equipment/consumables £11k under spent. Income £276k over achieved.
G229	Housing Standards (G229)	0	(607)	(607)	
G238	HR Health + Safety (G238)	127,659	119,132	(8,527)	
G239	Housing + Comm Safety Fixed Penalty Acc (G239)	1,000	(2,206)	(3,206)	
G260	Weekly Food Waste Collections (G260)	(193,021)	(193,021)	0	
	<b>Total for Community Services Directorate</b>	<b>9,158,899</b>	<b>8,258,892</b>	<b>(900,007)</b>	
G001	Audit Services (G001)	147,124	131,902	(15,222)	Vacancies within the consortium.
G002	I.C.T. (G002)	1,148,111	1,159,633	11,522	Recharges from NE £12k (net) over spend.
G003	Communications, Marketing + Design (G003)	349,579	320,261	(29,318)	Staffing related costs £6k under spent. Mileage £2k under spent. Equipment £4k under spent. Publicity & Image £4k under spent. Marketing £7k under spent. H+C £5k under spent.
G006	CEPT (G006)	478,270	481,396	3,126	
G011	Director of Leader's Executive Team (G011)	53,198	52,628	(570)	
G012	Community Champions (G012)	16,774	13,961	(2,813)	
G014	Customer Contact Service (G014)	975,131	934,480	(40,650)	Staffing related costs £29k under spent - part of this relates to G155 over spend due to recent changes in the department. Utilities and building maintenance costs £5k under spent.
G015	Strategy & Performance (G015)	162,041	157,007	(5,034)	
G038	Concessionary Fares & TV Licenses (G038)	(12,400)	(13,769)	(1,369)	

## GENERAL FUND DETAIL - OUTURN 2024/25

## Appendix 2

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Monitoring Report 1/4/24 - 31/3/25		Current Budget	Outturn	Variance	
		2024/25	2024/25		
Directorate cost centres		£	£	£	
G039	Children + YP Emotional Well-being (G039)	(50,000)	(50,000)	0	
G040	Corporate Management (G040)	298,490	290,434	(8,056)	
G041	Non Distributed Costs (G041)	292,097	286,971	(5,126)	
G043	Chief Executive Officer (G043)	186,605	191,914	5,309	
G044	Financial Services (G044)	465,592	449,983	(15,608)	Staffing costs £5k under spent due to changes in staffing arrangements. Income £7k over achieved.
G050	Executive Support (G050)	66,080	62,001	(4,079)	
G051	Senior Valuer (G051)	65,507	66,069	562	
G052	Human Resources & Payroll (G052)	237,182	242,288	5,106	
G054	Electoral Registration (G054)	191,197	189,322	(1,875)	
G055	Democratic Representation & Management (G055)	542,786	532,195	(10,591)	
G058	Democratic Services (G058)	254,344	192,516	(61,828)	Staffing related costs £55k under spent due to in-year vacancies. Additional consultancy costs of £10k covered by salary under spends.
G060	Legal Services (G060)	477,058	411,007	(66,051)	Salary related costs £66k under spent.
G086	Alliance (G086)	5,250	4,256	(994)	
G100	Benefits (G100)	505,754	447,917	(57,837)	Staffing costs £20k under spent due to in-year vacancies. £32k year-end transaction showing as under spend.
G103	Council Tax / NNDR (G103)	505,559	435,784	(69,775)	Staffing related costs £39k under spent due to in-year vacancies. Postages £20k over spent. Income £57k over achieved. H+C services £14k under spent.
G111	Shared Procurement Unit (G111)	70,747	62,830	(7,917)	
G117	Payroll (G117)	107,075	103,595	(3,480)	
G118	Union Convenor (G118)	38,122	38,121	(0)	
G155	Customer Services (G155)	37,735	45,837	8,102	
G157	Controlling Migration (G157)	2,869	2,869	0	

## GENERAL FUND DETAIL - OUTURN 2024/25

## Appendix 2

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Monitoring Report 1/4/24 - 31/3/25		Current Budget	Outturn	Variance	
		2024/25	2024/25		
Directorate cost centres		£	£	£	
G161	Rent Rebates (G161)	(48,721)	(24,199)	24,522	Difference from HB mid-year subsidy estimate to final claim
G162	Rent Allowances (G162)	50,751	210,477	159,726	Difference from HB mid-year subsidy estimate to final claim
G164	Support Recharges (G164)	(5,558,673)	(5,558,673)	0	
G168	Multifunctional Printers (G168)	37,600	23,032	(14,568)	Hardware maint+rental £15k under spent.
G177	Discretionary Housing (G177)	0	(1,166)	(1,166)	
G191	Bolsover Community Lottery (G191)	(6,209)	(6,209)	0	
G192	Scrutiny (G192)	39,020	39,472	452	
G195	Director of Governance + Monitoring (G195)	112,919	115,714	2,795	
G197	Director of Finance + S151 Officer (G197)	111,526	114,996	3,470	
G211	UK Shared Prosperity Fund (G211)	14,883	3,883	(11,000)	£11k additional income for project management fees
G216	Raising Aspirations (G216)	55,628	55,628	0	
G220	Locality Funding (G220)	(43,580)	(43,580)	0	
G224	Mine Water Heat Network (G224)	(32,970)	(32,970)	0	
G241	Community Rail (G241)	27,501	27,501	0	
G247	Culture Arts Corridor (G247)	(5)	(5)	0	
G248	This Girl's Code (G248)	938	938	0	
G250	Rail Safety + ASB Distraction Project (G250)	3,317	3,317	0	
G251	Youth Based Intervention Programme (G251)	(1,085)	(1,085)	0	
G255	Skills to Thrive 16 - 24 (G255)	(3,591)	(3,591)	0	
G257	Employee Engagement (G257)	47,538	46,284	(1,254)	
G259	East Midlands Investment Zone (G259)	(235,533)	(235,533)	0	
G261	Engaging Supply Chain SMEs (G261)	(75,000)	(75,000)	0	

## GENERAL FUND DETAIL - OUTURN 2024/25

## Appendix 2

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Monitoring Report 1/4/24 - 31/3/25		Current Budget	Outturn	Variance	
		2024/25	2024/25		
Directorate cost centres		£	£	£	
G264	Support Service Recharge Dragonfly (G264)	(447,798)	(447,792)	6	
	<b>Total for Corporate Resources Directorate</b>	<b>1,666,334</b>	<b>1,454,850</b>	<b>(211,484)</b>	
G077	LGA Housing Advisers Programme (HAP) (G077)	7,943	7,943	0	
G078	LGA Net Zero Innovation Programme (NZIP) (G078)	5,397	5,397	0	
G080	Engineering Services (ESRM) (G080)	92,972	91,063	(1,909)	
G082	Tourism Promotion + Development (G082)	65,436	65,450	14	
G083	Building Control Consortium (G083)	54,500	54,500	0	
G085	Economic Development (G085)	178,217	171,987	(6,230)	
G088	Derbyshire Economic Partnership (G088)	15,000	15,000	0	
G089	Premises Development (G089)	(8,298)	0	8,298	
G090	Pleasley Vale Mills (G090)	65,840	0	(65,840)	Income over achieved by £64k.
G092	Pleasley Vale Electricity Trading (G092)	22,604	0	(22,604)	Bad debt provision £12k increase. Recharges to tenants £35k over achieved.
G095	Estates + Property (G095)	863,202	771,441	(91,761)	Staff costs under spent £29k, income for capital admin allowance £55k.
G096	Building Cleaning (General) (G096)	148,205	148,666	461	
G109	Director of Development	154,368	154,110	(258)	
G110	Asst Director of Development	122,497	122,497	0	
G114	Strategic Investment Fund	72,961	72,961	0	
G133	The Tangent Business Hub (G133)	(16,321)	(47,879)	(31,558)	Under spend relates to utilities £7k, contracted services £2k, £5k on buildings/fixtures maintenance, £11k on telephones. Income £6k over achieved.
G138	Bolsover TC Regeneration Scheme	15	15	0	
G151	Street Lighting (G151)	78,893	64,612	(14,281)	Under spend £13k relates to electric.
G156	The Arc (G156)	274,585	240,893	(33,692)	Income £23k under achieved. Expenditure under spend of £32k relates to savings on utility bills, £16k on building/plant maintenance and £7k on other contracted services.

# GENERAL FUND DETAIL - OUTURN 2024/25

## Appendix 2

Monitoring Report 1/4/24 - 31/3/25		Current Budget	Outturn	Variance	
		2024/25	2024/25		
Directorate cost centres		£	£	£	
G167	Facilities Management (G167)	22,996	8,515	(14,481)	Under spend relates to £9k saving due to no inspections on fire doors undertaken in year and £5k on asbestos and legionella works not required in year.
G169	Closed Churchyards (G169)	10,000	9,974	(26)	
G188	Cotton St Contact Centre (G188)	24,646	19,326	(5,320)	
G193	Economic Development Management + Admin (G193)	536,011	510,111	(25,900)	£26k employee savings due to part year vacant posts.
G212	Net Zero Hyper Innovation Programme	43,247	43,247	0	
G222	Visitor Economy Business Support	26,446	26,446	0	
G246	Business Grants Growth Scheme	25,048	25,048	(0)	
	<b>Total for Dragonfly Services</b>	<b>2,878,467</b>	<b>2,573,382</b>	<b>(305,085)</b>	
	<b>Total for: General Fund</b>	<b>13,703,700</b>	<b>12,287,124</b>	<b>(1,416,576)</b>	

# HOUSING REVENUE ACCOUNT - OUTTURN 2024/25

## Appendix 3

	Current Budget 2024/25 £	Outturn 2024/25 £	Variance £
<b>Expenditure</b>			
Repairs & Maintenance	7,511,587	7,076,857	(434,730)
Treasury Management Advisor	9,875	9,875	(0)
Rents, Rates, Taxes & Other Charges	432,240	437,426	5,186
Supervision & Management	7,780,017	7,720,442	(59,575)
Tenants Participation	93,437	93,826	389
Special Services	501,293	408,811	(92,482)
New Build Scheme Evaluations	172,973	366,858	193,885
Supporting People - Wardens	780,684	731,567	(49,118)
Supporting People - Central Control	458,789	408,096	(50,693)
Director of Property & Construction	96,370	96,497	127
HRA Health & Safety	52,479	52,742	263
HRA Corporate Management	0	10,200	10,200
	<b>17,889,744</b>	<b>17,413,196</b>	<b>(476,548)</b>
<b>Income</b>			
Dwelling Income	(24,862,985)	(25,027,294)	(164,309)
Non Dwelling Income	(93,951)	(91,206)	2,745
Leasehold Flats	(7,000)	(14,066)	(7,066)
Repairs & Maintenance	(1,278,411)	(1,474,943)	(196,532)
Supervision & Management	(40)	(70)	(30)
Tenants Participation	(38,749)	(20,889)	17,860
Special Services	(20,899)	(25,847)	(4,948)
Supporting People - Wardens	(149,155)	(146,172)	2,983
Supporting People - Central Control	(225,412)	(252,311)	(26,899)
Director of Property & Construction	(297)	(307)	(10)
	<b>(26,676,900)</b>	<b>(27,053,107)</b>	<b>(376,207)</b>
<b>Net Cost of Services</b>	<b>(8,787,155)</b>	<b>(9,639,910)</b>	<b>(852,755)</b>
<b>Appropriations</b>			
Bad Debt Provision	130,000	108,741	(21,259)
HRA Interest Charges	4,934,217	4,589,682	(344,535)
Depreciation & Impairment	5,348,200	5,691,487	343,287
Contribution to HRA Balance	362,718	362,718	0
<u>Contribution to/(from) HRA Reserves</u>			
8022 - Contribution to Reserves	49,635	859,255	809,620
8022 - Insurance reserve postings	(21,298)	(21,298)	0
8022 - Use of Earmarked Reserves	(1,388,291)	(1,388,291)	0
8040 - Grant Movement	16,509	16,509	0
Investment Interest	(644,535)	(578,893)	65,642
<b>Net Operating (Surplus)/Deficit</b>	<b>(0)</b>	<b>0</b>	<b>0</b>
<b>HRA Balances</b>			
Opening Housing Revenue Account balance	(1,644,153)	(1,644,153)	
Budgeted Contribution from Balances	(362,718)	(362,718)	
Closing Housing Revenue Account Balance	(2,006,871)	(2,006,871)	

## HOUSING REVENUE ACCOUNT DETAIL - OUTTURN 2024/25

## Appendix 4

	List of net budgets per cost centre per directorate		Current Budget	Outturn	Variance	reasons for variance
			2024/25	2024/25		
			£	£	£	
Comm S	H002	Treasury Management Advisor	9,875	9,875	(0)	
Comm S	H004	Supervision + Management	7,779,977	7,720,371	(59,606)	(£31k) legal/professional services, (£31k) employee costs, (£19K) printing, stationery subscriptions, postage, software rental.
Comm S	H005	Dwelling Rents Income	(24,862,985)	(25,027,294)	(164,309)	(£164k) Additional income due to combination of reduced RTB's and rents on new lets.
Comm S	H006	Non-Dwelling Rents Income	(93,951)	(91,206)	2,745	
Comm S	H010	Tenants Participation	54,688	72,937	18,249	
Comm S	H011	Special Services	480,394	382,965	(97,429)	(£13k) saving on staff costs, (£25k) saving on gas charges, (£35k) saving on less repairs on boilers than anticipated.
Comm S	H017	Leasehold Flats	(7,000)	(14,066)	(7,066)	
Comm S	H021	Housing Related Support - Wardens	631,530	585,395	(46,135)	Saving on 2 part year vacant positions.
Comm S	H022	Housing Related Support - Central Control	233,377	155,785	(77,592)	(£52k) on employee costs, (£33k) saving on replacement of end user equipment.
Comm S	H025	HRA Health & Safety	52,479	52,742	263	
Comm S	H040	HRA Corporate Management	0	10,200	10,200	This covers the Apprenticeship Levy and the cost of producing the Pension reports for Dragonfly Management.
Total for Community Services Directorate			(15,721,616)	(16,142,298)	(420,682)	
D/Fly	H001	Repairs + Maintenance	6,233,176	5,601,914	(631,262)	(£164k) saving on stores issues, (£96k) reduced recharge to HRA from Dragonfly due to reduced spending on materials carried on the vans, (£146k) Capital Admin Allowance (£57k) understated income budget, (£111k) saved on sub-contracting responsive repair work, (£36k) saving in employee costs.
D/Fly	H003	Rents, Rates, Taxes + Other Charges	432,240	437,426	5,186	
D/Fly	H019	New Build Schemes Evaluations	172,973	366,858	193,885	Phasing of demolition project at Briar Close, Shirebrook, pending new build scheme, significantly changed, increasing the cost in year.
D/Fly	H024	Director of Property + Construction	96,073	96,189	116	
Total for Dragonfly Services			6,934,462	6,502,388	(432,074)	
Total Net Cost of BDC Housing Revenue Account Services			(8,787,154)	(9,639,910)	(852,756)	



## CAPITAL EXPENDITURE OUTTURN - 2024/25

## Appendix 5

	Current Programme 2024/25	Outturn 2024/25	Variance	Carried Forward requests 2025/26
	£	£	£	£
<b>General Fund</b>				
<b>Asset Management Plan</b>				
Investment Properties	42,428	2,525	(39,903)	0
Leisure Buildings	30,456	0	(30,456)	0
Pleasley Vale Business Park	138,365	32,571	(105,794)	7,894
Riverside Depot	30,287	17,065	(13,222)	0
The Arc	49,787	36,972	(12,815)	0
The Tangent	58,986	4,975	(54,011)	14,953
Contact Centres	28,452	0	(28,452)	0
Asset Management Plan not yet allocated to an individual scheme	32,614	0	(32,614)	0
	<b>411,375</b>	<b>94,108</b>	<b>(317,267)</b>	<b>22,847</b>
<b>Engineering Asset Management Plan</b>				
Car Parks	30,500	30,500	0	0
Shelters	12,000	11,908	(92)	0
Lighting	7,500	7,499	(1)	0
	<b>50,000</b>	<b>49,907</b>	<b>(93)</b>	<b>0</b>
<b>Assets</b>				
Pleasley Vale Mill - Dam Wall	771,000	103,063	(667,937)	667,937
Pleasley Vale Grease works CCTV	50,000	0	(50,000)	50,000
Pleasley Vale Storm Babet	496,784	21,405	(475,379)	419,028
Land at Portland Street	27,168	5,085	(22,083)	22,083
Shirebrook Crematorium	5,948,309	3,192,257	(2,756,052)	2,754,189
Changing Places	53,000	51,378	(1,622)	0
Mine Water Project	180,020	2,920	(177,100)	177,100
Bolsover Loop Infrastructure Project	100,000	98,091	(1,909)	0
Shirebrook Market Place	359,911	325,676	(34,235)	5,670
South Normanton Mural Project	20,000	20,000	0	0
Rural Fund	240,318	240,231	(87)	0
Mobile CCTV Cameras	15,000	0	(15,000)	15,000
Tangent Hub - Reinstate Stonework	30,000	20,963	(9,037)	9,037
Portland Skills Hub	10,000	0	(10,000)	10,000
Former Co-op	800,000	0	(800,000)	800,000
36/36a Creative Makers	203,000	0	(203,000)	203,000
White Swan	224,000	0	(224,000)	224,000
	<b>9,528,510</b>	<b>4,081,069</b>	<b>(5,447,441)</b>	<b>5,357,044</b>
<b>ICT Schemes</b>				
ICT infrastructure	529,350	91,300	(438,050)	0
Council chamber audio visual equipment	180,000	73,442	(106,558)	106,558
Civica Workflow360	78,635	78,635	0	0
	<b>787,985</b>	<b>243,377</b>	<b>(544,608)</b>	<b>106,558</b>

## CAPITAL EXPENDITURE OUTTURN - 2024/25

## Appendix 5

	Current Programme 2024/25	Outturn 2024/25	Variance	Carried Forward requests 2025/26
	£	£	£	£
<b>Leisure Schemes</b>				
Pleasley Vale Leisure Equipment	20,000	0	(20,000)	20,000
Pleasley Vale Cycle Path	86,771	0	(86,771)	0
Go Active Café Equipment	10,201	6,201	(4,000)	4,000
Go Active Equipment	16,822	13,590	(3,232)	3,232
Combined Heat & Power Unit	655,000	634,313	(20,687)	0
	<b>788,794</b>	<b>654,104</b>	<b>(134,690)</b>	<b>27,232</b>
<b>Private Sector Schemes</b>				
Disabled Facilities Grants	950,000	653,899	(296,101)	0
	<b>950,000</b>	<b>653,899</b>	<b>(296,101)</b>	<b>0</b>
<b>Investment Activities</b>				
Parish Council Loans	533,000	533,000	0	0
	<b>533,000</b>	<b>533,000</b>	<b>0</b>	<b>0</b>
<b>Vehicles and Plant</b>				
Vehicle Replacements	3,532,124	1,768,929	(1,763,195)	1,588,232
District CCTV	52,171	35,187	(16,984)	16,984
CAN Rangers Equipment	14,231	0	(14,231)	14,231
	<b>3,598,526</b>	<b>1,804,116</b>	<b>(1,794,410)</b>	<b>1,619,447</b>
<b>Total General Fund</b>	<b>16,648,190</b>	<b>8,113,580</b>	<b>(8,534,610)</b>	<b>7,133,128</b>
<b>Housing Revenue Account</b>				
<b>New Build Properties</b>				
Alfreton Rd Pinxton	513,360	496,020	(17,340)	17,340
Bolsover Homes-yet to be allocated	573,132	0	(573,132)	573,132
Glapwell - Meadow View Homes	30,000	0	(30,000)	30,000
Jubilee Court Bungalows	300,000	275,577	(24,423)	0
Keepmoat Properties at Bolsover	30,000	30,000	0	0
Market Close Shirebrook	300,000	9,701	(290,299)	290,299
Moorfield Lane Whaley Thorns	83,000	82,073	(927)	0
Park Lane Pinxton	3,100,000	0	(3,100,000)	3,100,000
Sandy Lane/Thorpe Ave Whitwell	34,860	28,401	(6,459)	5,854
Woburn Close Cluster	6,342,336	5,347,068	(995,268)	995,268
The Woodlands	156,631	90,636	(65,995)	65,995
Valley View (2 Bungalows & extension)	461,070	161,797	(299,273)	299,273
West Street Langwith	40,809	0	(40,809)	40,809
	<b>11,965,198</b>	<b>6,521,273</b>	<b>(5,443,925)</b>	<b>5,417,970</b>
<b>Vehicle Replacements</b>	1,398,300	1,025,861	(372,439)	372,439
	<b>1,398,300</b>	<b>1,025,861</b>	<b>(372,439)</b>	<b>372,439</b>

# CAPITAL EXPENDITURE OUTTURN - 2024/25

# Appendix 5

	Current Programme 2024/25	Outturn 2024/25	Variance	Carried Forward requests 2025/26
	£	£	£	£
<b>Public Sector Housing</b>				
Electrical Upgrades	480,000	462,813	(17,187)	17,187
External Door Replacements	150,000	97,533	(52,467)	52,467
External Wall Insulation	411,500	289,414	(122,086)	122,086
Bramley Vale	500,000	453,809	(46,191)	46,191
Flat Roofing	70,000	60,403	(9,597)	9,597
Heating Upgrades	210,000	154,533	(55,467)	8,735
Kitchen Replacements	750,000	525,457	(224,543)	79,358
Re Roofing	1,000,000	988,002	(11,998)	11,998
Property Services Mgmt. & Admin	130,936	130,936	0	0
Safe & Warm	1,856,622	1,841,036	(15,586)	3,628
Unforeseen Reactive Capital Works	20,000	1,632	(18,368)	0
Welfare Adaptations	600,000	513,558	(86,442)	86,442
Wet Rooms (Bungalows)	300,000	268,761	(31,239)	31,239
House Fire / Flood Damage (Insurance)	50,000	13,848	(36,152)	1,560
Outbuilding removal project	25,000	250	(24,750)	24,750
Concrete surrounds	135,000	13,587	(121,413)	121,413
Victoria House - fire doors/scooter store	150,000	6,291	(143,709)	143,709
Yet to be allocated to a scheme	315,237	0	(315,237)	0
Garage site & footpath resurfacing	100,000	36,696	(63,304)	63,304
Damp Proof Course	175,000	138,717	(36,283)	36,283
	<b>7,429,295</b>	<b>5,997,276</b>	<b>(1,432,019)</b>	<b>859,947</b>
<b>HRA ICT Schemes</b>				
Open Housing	41,821	3,611	(38,210)	38,210
	<b>41,821</b>	<b>3,611</b>	<b>(38,210)</b>	<b>38,210</b>
<b>Total HRA</b>	<b>20,834,614</b>	<b>13,548,021</b>	<b>(7,286,593)</b>	<b>6,688,566</b>
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>37,482,804</b>	<b>21,661,601</b>	<b>(15,821,203)</b>	<b>13,821,694</b>
<b>Capital Financing</b>				
<b>General Fund</b>				
Better Care Fund	(950,000)	(653,899)	296,101	0
Prudential Borrowing	(6,377,967)	(3,572,373)	2,805,594	(2,754,189)
Reserves	(5,318,067)	(1,996,026)	3,322,041	(1,668,836)
Capital Receipts	(215,132)	(482,873)	(267,741)	(122,248)
External Funding	(3,787,024)	(1,408,409)	2,378,615	(2,587,855)
	<b>(16,648,190)</b>	<b>(8,113,580)</b>	<b>8,534,610</b>	<b>(7,133,128)</b>
<b>HRA</b>				
Major Repairs Allowance	(6,737,795)	(5,371,410)	1,366,385	(859,947)
Prudential Borrowing	(9,254,853)	(2,858,135)	6,396,718	(5,385,995)
Reserves	(10,830)	(10,830)	0	0
Capital Receipts	(2,025,465)	(2,057,440)	(31,975)	(31,975)
External Funding	(2,805,671)	(3,250,206)	(444,535)	(410,649)
	<b>(20,834,614)</b>	<b>(13,548,021)</b>	<b>7,286,593</b>	<b>(6,688,566)</b>
<b>TOTAL CAPITAL FINANCING</b>	<b>(37,482,804)</b>	<b>(21,661,601)</b>	<b>15,821,203</b>	<b>(13,821,694)</b>

**BDC TREASURY MANAGEMENT – OUTTURN 2024/25****Capital Financing Requirement**

The key area of Treasury Management is the measurement and control of the overall debt position of the Council. This is calculated through the Capital Financing Requirement (CFR). The CFR calculates the Council's underlying need to borrow in order to finance its capital expenditure. The revised estimate of the CFR for 2024/25 and the actual outturn CFR are shown in the table below:

	<b>Current Budget 2024/25 £000</b>	<b>Outturn 2024/25 £000</b>
<b><i>Capital Financing Requirement 1 April 2024</i></b>	<b>123,981</b>	<b>123,981</b>
Prudential Borrowing HRA & GF	15,679	6,430
Minimum Revenue Provision (MRP)	(278)	(278)
Additional Voluntary Contributions	0	(326)
Movement on other debt – retentions	0	153
<b><i>Capital Financing Requirement 31 March 2025</i></b>	<b>139,382</b>	<b>129,960</b>

The overall outturn position shows a net increase of outstanding debt of £5.979m in 2024/25 when compared to the opening CFR at 1 April 2024. This is £9.422m less borrowing than we estimated based on the capital programme at revised budget time. Prudential borrowing has been undertaken by the Council in 2024/25 totalling £6.430m on new HRA Council Dwellings and the Crematorium at Shirebrook.

The Capital Financing requirement is split between the HRA and General Fund, the balance of each is shown below:

<b>Capital Financing Requirement at 31 March 2025</b>	<b>£000</b>
General Fund	11,843
Housing Revenue Account	118,117
<b>Total CFR</b>	<b>129,960</b>

**How the CFR is covered.**

As mentioned above the CFR is the Council's underlying need to borrow to finance capital expenditure. To finance the CFR the Council has external borrowing and the use of its own reserves and balances. The position as at 31 March 2025 is as follows:

	<b>£000</b>
Capital Financing Requirement 31 March 2025	129,960
Financed from:	
External Borrowing via PWLB	78,800
Use of internal balances and reserves (the balance)	51,160
<b>Total Financing of CFR</b>	<b>129,960</b>

### PWLB Borrowing

The Council's total outstanding PWLB debt amounted to £86.000m at 1 April 2024. During 2024/25, £7.2m of principal has been repaid. No new loans have been taken out with the PWLB during 2024/25. The profile of the outstanding debt is analysed as follows:

<b>PWLB BORROWING</b>	<b>Maturity Profile 31 March 2024 £</b>	<b>Maturity Profile 31 March 2025 £</b>
<b>Term</b>		
12 Months	7,200,000	2,000,000
1 - 2 years	2,000,000	3,000,000
2 - 5 years	14,800,000	15,800,000
5 - 10 years	22,000,000	23,000,000
Over 10 years	40,000,000	35,000,000
<b>Total PWLB Debt</b>	<b>86,000,000</b>	<b>78,800,000</b>

### PWLB Interest

The interest cost to the Council of the PWLB debt for 2024/25 is £2.837m. The cost is split within the revenue accounts between the HRA and General Fund based on the level of debt outstanding within the CFR.

### Temporary Borrowing

Cash flow monitoring and management serves to identify the need for short-term borrowing to cover delays in the receipt of income during the course of the year. During 2024/25 no short-term borrowing was undertaken by the Council and therefore no interest charges were incurred.

### Temporary / Fixed Investments

The table below details the fixed investments held at 31 March 2025

<b>Bank Name</b>	<b>Balance Invested 31 March 25 £000</b>
Money Market Funds	18,000
<b>Total</b>	<b>18,000</b>

From the table above it can be seen that the balance invested by the Council at 31 March 2025 is £18m. Interest earned from temporary investments during 2024/25 amounted to £1.272m and is detailed in the following table:

	<b>Average Period each Investment</b>	<b>Total Investment during year £</b>	<b>Interest Received 2024/25 £</b>
Local Authorities	6 months	104,000	2,468
Money Market Funds	Overnight	Average interest rate 4.94%	1,269,117
<b>Total</b>			<b>1,271,585</b>

### Overnight Balances


The balance of any daily funds is retained in the Council's general account with Lloyds Bank.

### Compliance with Treasury Limits

During the financial year the Council continued to operate within the treasury limits set out in the Council's Borrowing and Investment Strategy.

	<b>Actual in year 2024/25 £000</b>	<b>Set Limits in year 2024/25 £000</b>
Authorised (total Council external borrowing limit)	139,960	149,382
Operational Boundary	134,960	144,382

**EARMARKED RESERVES - At 31st of March 2025**
**Appendix 7**

	General fund/housing revenue account	Balance at 31 March 2025 prior to transfers £	Transfers to reserves as part of outturn £	Previously approved to cover expenditure £	Unallocated at 31 March 2025 £	
Area Based Grant	gf	(47,861)	0	41,705	(6,156)	Remnants of grant, approved to fund partnership schemes.
General Reserve (including the Building, Repair and Renewal Reserve)	gf	(2,219,911)	(550,000)	2,219,179	(550,732)	This balance is the building, repair and renewal allocation for Pleasley Vale or work to our buildings for security etc., plus an estimate to pay KPMG for consultancy work on LGR.
NNDR Growth Protection	gf	(14,039,639)	(170,000)	14,209,639	0	Fully allocated to the MTFP budget gap.
Insurance - GF	gf	(378,627)	0	0	(378,627)	Insurance claims received which are below the excess are paid for from here. These will arise throughout the year.
 IT and Office Equipment	gf	(1,437,560)	(200,000)	1,030,533	(607,028)	This is to pay for usually one-off items such as the Council Chamber microphone equipment. It is also used to purchase unexpected upgrades to our software and hardware.
Legal Costs	gf	(335,358)	(200,000)	110,352	(425,005)	To cover the cost of any legal advice sought for such as APSE or planning, or claims for compensation for such as a data breach.
Local Development Scheme	gf	(161,786)	0	161,786	0	This is to fund work on a new plan within the planning service.
Planning Fees	gf	(114,568)	0	114,568	0	This is from the 20% increase in planning fees and must be ring-fenced to be used on the planning service.
Pleasley Vale Insurance Reserve	gf	(993,522)	0	145,337	(848,185)	To cover the cost of insurance claims that would otherwise have been covered by our insurance policy. For 2024/25 - 2025/26, we are self-insuring at Pleasley Vale.
Transformation Reserve	gf	(1,369,082)	(54,642)	736,679	(687,045)	An invest-to-save type reserve, but recently used for feasibility studies.
Vehicle Repair and Renewal - GF	gf	(1,800,178)	(300,000)	1,647,755	(452,423)	Used to fund fleet vehicles in the capital programme.
3G Pitch, carpet renewal Reserve	gf	(200,000)	(100,000)	300,000	0	Part of the Sport England funding conditions in readiness for carpet renewal in the future.

**EARMARKED RESERVES - At 31st of March 2025**
**Appendix 7**

	General fund/housing revenue account	Balance at 31 March 2025 prior to transfers £	Transfers to reserves as part of outturn £	Previously approved to cover expenditure £	Unallocated at 31 March 2025 £	
<b>Total general fund earmarked reserves</b>		<b>(23,098,092)</b>	<b>(1,574,642)</b>	<b>20,717,533</b>	<b>(3,955,201)</b>	
<b>Balance including transfers</b>		<b>(24,672,734)</b>				
Development Reserve - HRA	hra	(1,535,193)	(809,620)	1,011,542	(1,333,271)	The HRA's only reserve to cover unexpected costs.
Insurance - HRA	hra	(257,273)	0	0	(257,273)	Insurance claims received which are below the excess are paid for from here. These will arise throughout the year.
Vehicle Repair and Renewal - HRA	hra	(794,007)	0	560,295	(233,712)	Used to fund fleet vehicles in the capital programme.
<b>Total housing revenue account earmarked reserves</b>		<b>(2,586,473)</b>	<b>(809,620)</b>	<b>1,571,837</b>	<b>(1,824,256)</b>	
<b>Balance including transfers</b>		<b>(3,396,093)</b>				
<b>Total combined Earmarked Reserves as reported in the Council's Statement of Accounts</b>		<b>(25,684,565)</b>	<b>(2,384,262)</b>	<b>22,289,370</b>	<b>(5,779,457)</b>	
		<b>(28,068,827)</b>				



## **Bolsover District Council**

### **Meeting of the Finance and Corporate Overview Scrutiny Committee on 4th September 2025**

#### **Budget Monitoring Report**

#### **Report of the Director of Finance and Section 151 Officer**

<b>Classification</b>	This report is public.
<b>Contact Officer</b>	Theresa Fletcher Director of Finance and Section 151 Officer

#### **PURPOSE/SUMMARY OF REPORT**

To update the Committee on the financial position of the Council following the first quarter's budget monitoring exercise for the General Fund, the Housing Revenue Account (HRA), Capital Programme and Treasury Management activity.

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#### **REPORT DETAILS**

- 1.1 This report provides the current financial position following the 2025/26 quarter 1 monitoring exercise.

##### **Dragonfly Management Ltd**

- 1.2 Members will be aware that a number of Council services are currently being provided by Dragonfly Management.
- 1.3 As a reminder, the services transferred were:
- Economic Development
  - Facilities Management
  - Property/Commercial Asset Management
  - Property Services and Estates
  - Repairs and Maintenance
  - Tourism
- 1.4 The Council continues to make payments to Dragonfly Management for the provision of these services in line with the service level agreement. The Council makes a charge to Dragonfly Development for the support services provided to the whole company. Budgets from the already approved Medium-Term Financial Plan (MTFP) are paid over to Dragonfly Management to allow them to operate and pay for our services.
- 1.5 To ensure effective financial management continues to take place regarding the transferred services, the structure of services within the Council's financial management system was changed.

- 1.6 For the purposes of this report, services that have been transferred into Dragonfly Management are shown on the attached appendices 1, 2 and 4 as Dragonfly Services. The remainder of the Council's services are shown in the Community Services Directorate if they are outward facing services or in the Corporate Resources Directorate if they are internal support services.
- 1.7 As usual the whole report is split between General Fund and Housing Revenue Account with the Dragonfly Services shown within each of the funds.

### **General Fund Revenue Account**

- 1.8 The General Fund Revenue Account summary is shown in **Appendix 1**. The original budget for 2025/26 showed a contribution from the NNDR Growth Protection Reserve of £0.049m, a deficit in effect. The current budget now shows this to be a transfer to the reserve after adjustments have been made to the business rates figures for the actual 2025/26 NNDR1 return, and the estimated business rates surplus of £2.454m. After the Council tax increase, and other small movements are included the current budget overall is showing a surplus of £0.139m. As savings are identified and secured, they are moved into the relevant cost centres within the main General Fund Directorates. **Appendix 2** details the net cost of each cost centre within the Directorates.
- 1.9 Salary budgets for 2025/26 were last scrutinised by officers in October 2024 as part of preparing the MTFP. Officers have now begun to review the actuals for the first quarter against the budgets as part of the revised budget process. Any savings from vacancies or maternity leave and restructuring changes will be removed from budgets where possible and reported to Members in December with the Revised Budget report.
- 1.10 In order to improve the monitoring and control of Section 106 monies received by the Council, the sums due to be utilised in a financial year are now recorded within the General Fund directorate budgets with the expenditure recorded against these sums. The amount budgeted to be spent in 2025/26 is £2.053m. There are 2 deadlines for expenditure to be spent by in 2025/26. £0.026m needs to be spent by 3/3/26 and £0.008m by 31/3/26. There are, however, a number of deadlines in quarter 1 of 2026/27. Officers are working to ensure that this spend is undertaken in line with the S106 legal requirements.
- 1.11 The overall position at the end of quarter 1 shows that there is a favourable variance of £0.903m, with most identified variances as a consequence of timing, which is usual for this time in the year. There are no known large budget pressures identified in quarter 1 but officers will continue to monitor the position during the next quarter.
- 1.12 **Table 1** below shows the latest position of all years in the current MTFP. As a Council we made it our strategy to save extra income earned in years when we received more than we estimated, to be able to use it in future years' when income was reduced. This is being held in the National Non-Domestic Rates (NNDR) Growth Protection Reserve and the balance at the 31st of March was £14.210m. Transfers are made from this reserve to the general fund to replace the losses caused by changes in Government funding.

- 1.13 Within the current MTFP before it has been updated to reflect 1.8, estimates of movement to/(from) this reserve are as follows: there is a contribution from the reserve to general fund of £0.049m in 2025/26, £4.964m in 2026/27 and £5.017m in 2027/28, and £4.180m in 2028/29. The table below shows that in January 2025 when we prepared the MTFP, a budget gap remained in the final year, 2028/29. As part of the budget process which will start August onwards, we will aim to reduce this budget gap as much as possible, subject to paragraph 1.15 onward.

<b><u>Table 1</u></b>	<b>2025/26 Budget £000</b>	<b>2026/27 Budget £000</b>	<b>2027/28 Budget £000</b>	<b>2028/29 Budget £000</b>
Net Cost of Services	15,609	15,733	16,349	16,904
Net debt charges + investment interest	(1,635)	(2,068)	(2,415)	(2,619)
Net t/f to/(from) reserves + balances	1,209	568	524	471
Net t/f to/(from) NNDR Growth Protection Reserve	(49)	(4,964)	(5,017)	(4,180)
Parish precept	4,583	4,583	4,583	4,583
Funding from council tax, business rates and Government grants	(19,717)	(13,852)	(14,024)	(14,206)
<b>Use of GF balance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>953</b>

- 1.14 Once work that began in August on revised budgets has been completed, the revised position will be presented to Members in November and December. The work on the MTFP update and the new year which will begin in quarter 3 will be presented to Members in January.

### **Government funding update – Fair Funding Review 2.0**

- 1.15 On the 20<sup>th</sup> of June 2025, the government published a major consultation on the reform of local government funding. It is an 8-week consultation, running from 20<sup>th</sup> of June to 15<sup>th</sup> of August 2025. There will be a Policy Statement in the Autumn, which will set out the government's response to the consultation paper and outline its 'final policy positions.' The provisional local government finance settlement will be 'towards the end of the year.' The consultation is now referred to as the Fair Funding Review 2.0, emphasising the links between this consultation and the previous government's consultation in December 2018.
- 1.16 The consultation states local authorities will receive a 3-year settlement covering 2026-27 to 2028-29. The consultation includes final proposals to:

- Make major changes to the main funding formula with a stronger link to levels of deprivation and population.
  - Reset the baseline for retained business rates in full in 2026/27.
  - Scrap the New Homes Bonus grant and return the funding to the core settlement.
  - Simplify and consolidate several grant pots, including grants for homelessness prevention, rough sleeping, and temporary accommodation.
  - Provide transitional funding, including a minimum funding floor, to protect councils from the full impact of the funding changes until 2028/29.
  - Move gradually towards greater local freedom on setting fees and charges, but no concrete proposals.
- 1.17 The consultation does not propose any changes to council tax funding. Also not covered by the consultation is a positive announcement by the government regarding income from the Extended Producer Responsibility (EPR) scheme. It has been confirmed that EPR income will continue to be additional to core funding for waste collection authorities for the whole of the Spending Review period 2026/27 to 2028/29. This will be a significant income stream for districts, and will help cushion the impact of funding reform, provided EPR income is not ringfenced, i.e. restricted to be used purely on the waste collection service.
- 1.18 The consultation includes new proposals on transitional support, which a substantial number of authorities are likely to require, particularly Inner London boroughs, most high-growth district councils (like us), and high-taxbase unitary authorities. It is not expected that councils with social care responsibilities will have need to access the support. Early analysis shows funding moving to social care councils and away from districts and unitary authorities.
- 1.19 The aim of the transitional funding is to protect councils from the full impact of all the funding changes, including the business rates reset. The proposals for transitional support are;
- There will be a 0% (cash flat) funding floor. In other words, no council will suffer cash-terms reductions in overall funding.
  - The transitional support baseline will include the Settlement Funding Assessment (SFA), council tax, grants, and the Business Rates Retention Scheme (BRRS). This is the widest scope for support and is supported by most local authorities.
  - Transition to the new funding system will take place over 3 years, so that by year 4 all councils will be at their new level of funding without any support.
- 1.20 **However**, on the 27<sup>th</sup> of June 2025, we received an email from Nico Heslop, the Director of the Local Government Finance Directorate, within MHCLG. The email was sent to 2 other district councils in Derbyshire; we've found out since that one of them had been sent it in error. The email read as follows:

*'We set out in section 9.3 of the consultation that whilst most councils will see their available funding increase over the multi-year Settlement, without transitional arrangements some would see it fall – it is the government's intention to protect the vast majority of these councils' income through a flat cash or 0% funding floor.'*

*This would mean councils in scope of this measure will be guaranteed their income.*

*We will engage the small number of councils whose new share of funding is furthest from their current share of funding regarding how we can support them to manage larger losses. A number of them have made preparations for these changes, including by setting aside reserves.*

*We are contacting you as one of those councils who may need to manage larger losses, noting that we would still look to offer you some form of funding floor in the scenario that your funding floor is not set at the flat cash level. Whilst decisions are yet to be finalised and there will be several data updates which could change this, we want to engage with you over the summer on our proposed transitional arrangements. We'd like to share our thinking on transitional arrangements in more detail and understand the impact these could make. This is part of our ongoing engagement with councils and is separate to the consultation process.'*

- 1.21 As mentioned in 1.12 above, we have been making provision for these losses for a number of years and have accumulated a reserve worth £14.210m, to mitigate the losses over the next 4 years. Despite a number of meetings already with various bodies including the District Council's Network, MHCLG are reluctant to provide figures before October because they remain subject to change, and it might suggest the result of the consultation is predetermined. I therefore do not know if the reserve we have created will be enough to keep our MTFP balanced as in **Table 1**.
- 1.22 At a meeting with MHCLG on the 11<sup>th</sup> of July, it was suggested that unlike other councils who would have a 0% reduction in funding for each year due to the funding floor, we could potentially have between a minus 5% to minus 7% reduction in our funding for year 1, then a 0% reduction for years 2 and 3. With all the changes to the funding formulae, it is difficult to put a value to this. However, as the business rates reset will wipe out the business rates growth we've achieved, I am expecting at least the losses predicted in the MTFP. The amount of transitional support we might receive is really the missing part of the jigsaw. As I get more information, I will provide an update for Members.
- 1.23 The medium-term financial plan will be updated to include all known implications from the new Spending Review, and therefore the Fair Funding Review 2.0, when it is received.

#### Pleasley Vale Insurance Reserve

- 1.24 Members may recall, that in the revised budget report of December 2024, I reported that due to being unable to obtain flood insurance cover, and large increases in excess levels for insurance cover on the park when we sought to renew policies, a decision had been taken to self-insure Pleasley Vale.
- 1.25 We were able to establish the Pleasley Vale Insurance Reserve with a value of £1m from the 1<sup>st</sup> of October 2024, by using £0.825m from Transformation Reserve schemes which did not go ahead, and £0.175m from General Reserve schemes on the same basis.

- 1.26 The plan is to keep Members informed on the position of the reserve as part of the budget monitoring reports for 2025/26. It is hoped that the work being done with a consultant on flood mitigation practices, will enable us to obtain flood insurance at the next renewal in September.
- 1.27 The estimate of the reserve position is as follows:

<b><u>Table 2</u></b>	<b>£</b>
Opening Balance at 1/10/24	(1,000,000)
Insurance claims settled during 2024/25	6,478
Closing Balance at 31/3/25	<b>(993,522)</b>
Cost of settling current claims *	145,337
Estimated Balance at 30/6/25	<b>(848,185)</b>

\*This relates to 2 live claims and leaves an estimated balance of £848,185.

### **Housing Revenue Account (HRA)**

- 1.28 The Housing Revenue Account summary for the first quarter of 2025/26 is set out in **Appendix 3** to this report. The original budget for 2025/26 showed a balanced budget, the current budget shows this to still be the case.
- 1.29 **Appendix 4** details the net cost of each cost centre within the HRA and gives some details for the larger variances. The information on the HRA services transferred into Dragonfly Management is also provided.
- 1.30 The overall position at the end of quarter 1 shows that there is an adverse variance of £0.041m. Similarly to the general fund, most of the identified variances are due to timing. The only significant issue to report regarding the overall position for the HRA at the end of the first quarter is the reduction in dwelling rent income. More properties have been demolished than was anticipated when the income budget was set, resulting in less income billed. However, at 2.85%, the income lost from void properties is not as much as was estimated when compared to the 3% prediction.
- 1.31 For 2024/25, as the final weekly rent (week 53) was due on the 31<sup>st</sup> of March 2025 but covered the period ending 6<sup>th</sup> of April 2025, an accounting adjustment was required to post 6 days of rental income out of 2024/25 and into 2025/26 (£409,435.84). For the purposes of determining the percentage of void properties in 2025/26, this is being measured from week 1 (from the 7<sup>th</sup> of April 2025), based upon a full weeks rent, therefore excluding the accounting adjustment in order to remain consistent with the housing system reports.
- 1.32 It is assumed that the existing Rent Policy of CPI plus 1% will be in place for the rent setting process for 2026/27. The CPI figure for September is used and as soon as this is known, it will be reported to Members.

## **Capital Programme**

### **Capital Expenditure**

- 1.33 The capital programme summary for the first quarter of 2025/26 is provided in **Appendix 5** to this report.
- 1.34 In headline terms, the capital programme profiled budget for quarter 1 is £11.009m and the actual spend, and known commitments total £5.547m, which is £5.462m behind the planned spend position. The budget for the capital schemes which are managed by Dragonfly Management are paid over monthly in arrears based on the actual amount spent, any commitments for the schemes managed by Dragonfly Management are not included. The main areas to highlight are listed below:
1. Pleasley Vale Mill – Dam Wall appears over spent for the quarter by £0.252m, but this is in line with the year's budget and reflects work being done in the first part of the year.
  2. The Shirebrook Crematorium also appears over spent for the quarter by £0.250m but is in line with the year's budget. A report to update Members on this scheme was presented to Council on 28<sup>th</sup> July 2025.
  3. The schemes relating to the £15m regeneration funding in total are £1.115m under spent for this first quarter as we are only just starting to incur expenditure on them.
  4. The GF Vehicle Replacements are showing as over spent for the quarter £0.694m, but this is within the year's budget and the scheme cannot be quarterly profiled.
  5. The new build HRA properties are together £4.146m under spent for the quarter due to the phasing of the individual schemes, and an amount of expenditure still to be allocated of £12.281m (£3.070m quarterly profile).
  6. The Public Sector Housing schemes combined are £1.089m under spent after this first quarter.
- 1.35 There are no significant financial issues to report regarding capital expenditure at the end of the first quarter.

### **Capital Resources**

- 1.36 HRA – The Council has sufficient capital resources in place to finance the HRA actual expenditure and commitments at the end of the first quarter.

General Fund – The financing of the General Fund part of the capital programme is in line with the approved financing arrangements.

## **Treasury Management**

- 1.37 The treasury management function covers the borrowing and investment of Council money. This includes both the management of the Council's day to day cash balances and the management of its long-term debt. All transactions are conducted in accordance with the Council's approved strategy and the CIPFA Code of Practice. Good treasury management plays an important role in the sound financial management of the Council's resources.

- 1.38 The Council approved the 2025/26 Treasury Management Strategy at its meeting in January 2025. **Appendix 6** identifies the Treasury Management activity undertaken during the first quarter of 2025/26 and demonstrates that this is in line with the plans agreed as part of the strategy. The income received from investments is currently higher than budgeted, mainly due to the predicted increases in the Bank base rate not happening as quickly as expected. This will be reflected when the budget is reviewed as part of the revised budget process.
- 1.39 We have continued to use a number of Money Market Funds (MMF's) during quarter 1 to place the cash that we do not have an immediate need to use. MMF's are currently offering better interest rates than banks although we are still achieving below bank base rate on our investments even in the MMF's. Careful monitoring of our cash balances is being undertaken on a daily basis, and we are looking where we could put investments out for a longer period in order to obtain better rates. A full assessment of this is being done to update the revised budgets.

## **2 Reasons for Recommendation**

- 2.1 The report summarises the financial position of the Council following the first quarter's budget monitoring exercise for the General Fund, the Housing Revenue Account, Capital Programme and Treasury Management activity.
- 2.2 The Medium-Term Financial Strategy (MTFS) for 2025/26 – 2028/29 was approved in October 2024. It is my intention to update the strategy on an annual basis for the implications of each finance settlement, to carry forward the assumptions for the new year of the MTFP and present it to Members for approval.
- 2.3 However, the uncertainty currently surrounding government funding and the Fair Funding Review 2.0 consultation, mean I am not in a position to provide an update to the strategy at this time.
- 2.4 I am therefore, going to update Members on the government funding implications for Bolsover District Council and the MTFP, in the MTFP report in January, and will update the MTFS as usual in September and October next year.

## **3 Alternative Options and Reasons for Rejection**

- 3.1 The Budget Monitoring report for 2025/26 is primarily a factual report which details progress against previously approved budgets. Accordingly, there are no alternative options to consider.

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## **RECOMMENDATIONS**

- 1 That the Finance and Corporate Overview Scrutiny Committee notes the monitoring position of the General Fund at the end of the first quarter as detailed on **Appendix 1** (A net favourable variance of £0.903m against the profiled budget) and the key issues highlighted within this report.
- 2 That Finance and Corporate Overview Scrutiny Committee notes the position on the Housing Revenue Account (HRA), the Capital Programme and Treasury Management at the end of the first quarter (**Appendices 2, 3, 4, 5 and 6**).



**IMPLICATIONS.**

**Finance and Risk:**                      Yes ☐                      No ☒

**Details:**

The issue of Financial Risk is covered throughout the report. In addition, the Council has a risk management strategy and associated framework in place and the Strategic Risk Register is regularly reviewed through the Council's performance management framework. The risk of not achieving a balanced budget is outlined as a key risk within the Council's Strategic Risk Register and is therefore closely monitored through these practices and reporting processes.

The reductions in Government funding on the general fund are currently being managed by contributions to and from the National Non-Domestic Rates (NNDR) Growth Protection Reserve. Once we know the outcome of the Fair Funding Review 2.0 consultation, we will have a better idea whether the Reserve is sufficient to keep the MTFP in balance over the next 4 years. The HRA does not have the use of this general fund reserve and needs to be carefully managed to ensure it continues to be sustainable over the life of the 30-year business plan. This includes the effects of any borrowing undertaken for the capital programme, since the business plan was last updated.

On behalf of the Section 151 Officer

**Legal (including Data Protection):**                      Yes ☐                      No ☒

**Details:**

There are no legal or data protection issues arising directly from this report.

On behalf of the Solicitor to the Council

**Environment:**

**Details:**

Not applicable to this report.

**Staffing:**                      Yes ☐                      No ☒

**Details:**

There are no human resource issues arising directly out of this report.

On behalf of the Head of Paid Service

## DECISION INFORMATION

<b>Is the decision a Key Decision?</b> A Key Decision is an executive decision which has a significant impact on two or more District wards, or which results in income or expenditure to the Council above the following thresholds:  <b>Revenue - £75,000   <input type="checkbox"/>   Capital - £150,000   <input type="checkbox"/></b> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies.</i>	No
<b>Is the decision subject to Call-In?</b> <i>(Only Key Decisions are subject to Call-In)</i>	No

<b>District Wards Significantly Affected</b>	All
<b>Consultation:</b> <b>Leader / Deputy Leader   <input type="checkbox"/>   Executive   <input type="checkbox"/></b> <b>SLT   <input type="checkbox"/>   Relevant Service Manager   <input type="checkbox"/></b> <b>Members   <input type="checkbox"/>   Public   <input type="checkbox"/>   Other   <input type="checkbox"/></b>	Details:  Portfolio Holder for Resources

<b>Links to Council Ambition: Customers, Economy, and Environment.</b>

DOCUMENT INFORMATION	
Appendix No	Title
1	General Fund Summary
2	General Fund Detail
3	HRA Summary
4	HRA Detail
5	Capital Programme
6	Treasury Management Update

<b>Background Papers</b>
<i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive, you must provide copies of the background papers).</i>
None

Rpttemplate/BDC/040222

	Per Council 29/1/25	Per FMS			
	Original Budget £	Current Budget £	3 months Budget £	3 months Actuals £	3 months Variance £
Community Services Directorate	10,093,137	11,596,777	2,899,194	2,160,998	(738,196)
Corporate Resources Directorate	2,596,972	3,452,242	863,061	943,382	80,322
Dragonfly Services	2,634,756	2,764,423	691,106	1,106,792	415,686
<u>S106 due in year</u>					
Community Services Directorate	284,375	2,052,620	513,155	(147,252)	(660,407)
<b>Net Cost of Services</b>	<b>15,609,240</b>	<b>19,866,062</b>	<b>4,966,516</b>	<b>4,063,920</b>	<b>(902,595)</b>
Debt Charges	816,425	816,425	204,106	204,106	0
Investment Interest	(2,451,886)	(2,451,886)	(612,972)	(612,972)	0
Contributions to Reserves	1,801,325	1,801,325	450,331	450,331	0
Contributions from Earmarked Reserves	(178,897)	(528,995)	(132,249)	(132,249)	0
Contribution (from)/to NNDR Growth Protection Reserve	(48,919)	2,646,155	661,539	661,539	0
Contribution (from)/to S106 Holding A/cs and Miscellaneous Holding A/cs	(376,306)	(2,299,074)	(574,769)	(574,769)	0
Contribution from Grant A/cs	(37,259)	(2,018,158)	(504,540)	(504,540)	0
Parish Precepts	4,583,187	5,196,508	1,299,127	1,299,127	0
<b>Total Spending Requirement</b>	<b>19,716,910</b>	<b>23,028,362</b>	<b>5,757,091</b>	<b>4,854,495</b>	<b>(902,595)</b>
Revenue Support Grant	(1,629,311)	(1,629,311)	(407,328)	(407,328)	0
Business Rate Retention	(7,700,415)	(7,941,016)	(1,985,254)	(1,985,254)	0
New Homes Bonus Grant	(282,413)	(282,413)	(70,603)	(70,603)	0
Recovery Grant	(327,644)	(327,644)	(81,911)	(81,911)	0
Extended Producer Responsibility	(379,000)	(379,000)	(94,750)	(94,750)	0
BDC Council Tax Requirement	(4,740,882)	(4,882,554)	(1,220,639)	(1,220,639)	0
Business Rates Collection Fund surplus	0	(2,454,487)	(613,622)	(613,622)	0
Council Tax Collection Fund Surplus	(74,058)	(74,044)	(18,511)	(18,511)	0
Parish Council, Council Tax Requirement	(4,583,187)	(5,196,508)	(1,299,127)	(1,299,127)	0
<b>Funding Requirement</b>	<b>(19,716,910)</b>	<b>(23,166,977)</b>	<b>(5,791,744)</b>	<b>(5,791,744)</b>	<b>0</b>
<b>Funding gap/(surplus)</b>	<b>0</b>	<b>(138,615)</b>	<b>(34,654)</b>	<b>(937,249)</b>	<b>(902,595)</b>

			Full Years	3 months	3 months	3 months	
	List of net budgets per cost centre per directorate		Budget	Budget	Actuals	Variance	
			£	£	£	£	Comments
Comm S	G007	Community Safety - Crime Reduction	81,520	20,380	7,548	(12,832)	
Comm S	G008	Community Safety Grant	0	0	4,952	4,952	
Comm S	G010	Neighbourhood Management	85,386	21,347	21,149	(198)	
Comm S	G013	Community Action Network	408,230	102,058	73,512	(28,546)	Combination of annual grant received in full £21k, government grant not yet received £11k, salaries underspent due to vacancies £17k.
Comm S	G017	Private Sector Housing Renewal	108,300	27,075	17,436	(9,639)	
Comm S	G018	Environmental Health Covid Team	31,819	7,955	2,186	(5,769)	
Comm S	G020	Public Health	(70,000)	(17,500)	70,000	87,500	Income accrual outstanding - to be received later in the year.
Comm S	G021	Pollution Reduction	275,385	68,846	74,828	5,982	
Comm S	G022	Env Health - Health + Safety	0	0	(111)	(111)	
Comm S	G023	Pest Control	45,703	11,426	10,830	(595)	
Comm S	G024	Street Cleansing	467,152	116,788	110,379	(6,409)	
Comm S	G025	Food, Health & Safety	162,142	40,536	39,754	(782)	
Comm S	G026	Animal Welfare	137,760	34,440	35,773	1,333	
Comm S	G027	Emergency Planning	20,439	5,110	19,439	14,329	
Comm S	G028	Domestic Waste Collection	1,719,944	429,986	336,741	(93,245)	Staffing costs showing £25k under spent for Q1 due to in-year vacancies. Equipment showing £10k over spent for this qtr. due to bulk purchase of bins. Income showing £77k over achieved for Q1 as the billing period covers 2 quarters.
Comm S	G032	Grounds Maintenance	1,163,223	290,806	295,229	4,423	
Comm S	G033	Vehicle Fleet	1,484,657	371,164	348,440	(22,724)	Staffing costs £51k under spent for the period due to vacancies.
Comm S	G036	Environmental Health Mgmt & Admin	345,192	86,298	83,258	(3,040)	
Comm S	G037	BDC Air Quality No2	393,075	98,269	0	(98,269)	External funding not yet paid over to NE.
Comm S	G042	Asylum Dispersal	489,589	122,397	(125,708)	(248,105)	External funding received in advance and expenditure not being spent in quarters.
Comm S	G046	Homelessness	231,541	57,885	(88,823)	(146,709)	Grant of £163k received in advance for the year.
Comm S	G047	Household Support Fund	0	0	127,397	127,397	Expenditure incurred in advance, grant claim to be submitted to DCC later in the year.
Comm S	G048	Town Centre Housing	(10,600)	(2,650)	0	2,650	
Comm S	G049	Temporary Accommodation Officer	66,218	16,555	19,920	3,365	
Comm S	G053	Licensing	72,927	18,232	21,650	3,419	
Comm S	G056	Land Charges	42,010	10,503	24,668	14,165	
Comm S	G061	Bolsover Wellness Programme	125,207	31,302	32,975	1,674	
Comm S	G062	Extreme Wheels	6,826	1,707	(7,234)	(8,941)	
Comm S	G064	Bolsover Sport	178,696	44,674	46,060	1,386	
Comm S	G065	Parks, Playgrounds & Open Spaces	56,901	14,225	16,329	2,103	
Comm S	G067	Shirebrook TC Regeneration	31,170	7,793	0	(7,793)	
Comm S	G068	Biodiversity NG + LNR Work	35,141	8,785	0	(8,785)	
Comm S	G069	Arts Projects	61,045	15,261	13,510	(1,752)	
Comm S	G070	Outdoor Sports & Recreation Facilities	33,604	8,401	4,100	(4,301)	
Comm S	G072	Leisure Services Mgmt & Admin	293,714	73,429	56,365	(17,063)	Marketing costs £2k under spent and contributions to other authorities under spent by £3k as these are paid out in full later in the year plus grant received from Sport England £11k.
Comm S	G073	Planning Policy	309,483	77,371	93,814	16,443	£16k income accrual outstanding - invoices to be raised by PP team to clear.
Comm S	G074	Planning Development Control	118,147	29,537	77,438	47,902	Advertising showing £24k over spent due to call-off order being raised in advance for the year. Planning fee income under achieved by £44k for Q1. Unbudgeted income of £20k received, is a contribution from Nottingham Trent University to be allocated and spent during the year.
Comm S	G076	Planning Enforcement	117,004	29,251	27,271	(1,980)	
Comm S	G079	Senior Urban Design Officer	67,837	16,959	16,378	(582)	
Comm S	G097	Groundwork & Drainage Operations	98,413	24,603	22,455	(2,148)	
Comm S	G106	Housing Anti Social Behaviour	181,871	45,468	31,420	(14,047)	
Comm S	G112	Creswell Health + Wellbeing Centre	0	0	51,964	51,964	Fully rechargeable to EWPCPC, hence a zero budget.
Comm S	G113	Parenting Practitioner	62,907	15,727	14,871	(856)	
Comm S	G123	Riverside Depot	240,960	60,240	45,663	(14,577)	
Comm S	G124	Street Servs Mgmt & Admin	93,022	23,256	22,259	(997)	

## General Fund Detail - 2025/26

## APPENDIX 2

			Full Years	3 months	3 months	3 months	
	List of net budgets per cost centre per directorate		Budget	Budget	Actuals	Variance	
			£	£	£	£	Comments
Comm S	G125	S106 Percent for Art	133,072	33,268	2,312	(30,956)	Income received from developer in a prior year and expenditure not yet incurred, can't be 1/4ly profiled.
Comm S	G126	S106 Formal and Informal Recreation	404,354	101,089	69	(101,020)	Income received from developer in a prior year and expenditure not yet incurred, can't be 1/4ly profiled.
Comm S	G131	Bolsover Community Woodlands Project	17,511	4,378	33,492	29,114	Expenditure is covered by grant. Reclaimable per qtr in arrears.
Comm S	G132	Planning Conservation	54,190	13,548	13,095	(452)	
Comm S	G135	Domestic Violence Worker	55,043	13,761	(22,589)	(36,350)	£35k government grant received in advance for the year.
Comm S	G139	PropTech Engagement Fund	9,825	2,456	0	(2,456)	
Comm S	G142	Community Safety - CCTV	5,675	1,419	3,733	2,315	
Comm S	G143	Housing Strategy	62,588	15,647	4,886	(10,761)	
Comm S	G144	Enabling (Housing)	49,821	12,455	12,004	(451)	
Comm S	G146	Pleasley Vale Outdoor Activity Centre	53,690	13,423	11,917	(1,506)	
Comm S	G148	Commercial Waste	(262,000)	(65,500)	(207,523)	(142,023)	Awaiting Q1 charge from DCC on H&C - showing £43k under spent. Income showing £103k over achieved as invoices raised in April cover Q1 & Q2.
Comm S	G149	Recycling	210,179	52,545	152,985	100,440	Staffing costs under spent by £13k. Equipment, tools and materials has been overspent by £12.5k. Underspend of £16k for hired contract services and recycling credits has been under achieved by £116k.
Comm S	G153	Housing Advice	26,054	6,514	4,423	(2,090)	
Comm S	G170	S106 Outdoor Sports	606,173	151,543	(149,633)	(301,176)	Can't be 1/4ly profiled.
Comm S	G172	S106 - Affordable Housing	195,418	48,855	0	(48,855)	Income received from developer and expenditure not yet incurred, can't be 1/4ly profiled.
Comm S	G176	Affordable Warmth	26,877	6,719	6,670	(50)	
Comm S	G179	School Sports Programme	19,293	4,823	(1,645)	(6,468)	
Comm S	G181	STEP	0	0	255	255	
Comm S	G182	Community Outreach Programmes	4,548	1,137	1,298	161	
Comm S	G183	Holiday Activity + Food (HAF) programme	0	0	(3,803)	(3,803)	
Comm S	G196	Assistant Director of Planning & Planning Policy	93,838	23,460	24,348	889	
Comm S	G198	Assistant Director of Housing (GF)	40,362	10,091	9,746	(345)	
Comm S	G199	Assistant Director of Street Scene	91,430	22,858	22,147	(710)	
Comm S	G202	Assistant Director of Leisure, Health & Wellbeing	93,734	23,434	22,561	(873)	
Comm S	G210	Strategic Director of Services	122,920	30,730	29,641	(1,089)	
Comm S	G223	Contracts Administrator (QS)	60,012	15,003	14,633	(370)	
Comm S	G226	S106 - Highways	569,000	142,250	0	(142,250)	Income received from developer in a prior year and expenditure not yet incurred, can't be 1/4ly profiled.
Comm S	G227	S106 - Public Health	144,603	36,151	0	(36,151)	Income received from developer in a prior year and expenditure not yet incurred, can't be 1/4ly profiled.
Comm S	G228	Go Active Clowne Leisure Centre	382,622	95,656	(90,767)	(186,422)	Staffing costs £16k under spent due to vacancies. Building maint./repair costs over spent in Q1 by £16k. Utilities showing £36k under spent for Q1 - costs are higher during winter months. Business rates not yet paid over showing £45k under spend for Q1. Equipment codes £23k over spent for qtr due to bulk purchases. Hired contract services paid upfront showing £24k over spend. Income as a whole has been over achieved by £152k for the period.
Comm S	G229	Housing Standards	0	0	(111)	(111)	
Comm S	G238	HR Health + Safety	123,963	30,991	25,417	(5,574)	
Comm S	G239	Housing + Comm Safety Fixed Penalty Acc	5,000	1,250	(2,348)	(3,598)	
Comm S	G260	Weekly Food Waste Collections	386,042	96,511	450	(96,060)	Grant funding received in advance - can't be 1/4ly profiled.
	<b>Total for Community Services Directorate</b>		<b>13,649,397</b>	<b>3,412,349</b>	<b>2,013,745.42</b>	<b>(1,398,604)</b>	
Corp R	G001	Audit Services	163,653	40,913	163,653	122,740	Budget committed for the full year (call-off order).
Corp R	G002	I.C.T.	1,381,347	345,337	644,494	299,158	A number of contracts have already been paid for the full year and so are showing over spent, including: software main/rental £136k; leased lines £8k; business software contracts £167k. Hired + contract has not yet been spent so is showing £12k under spent.
Corp R	G003	Communications, Marketing + Design	373,713	93,428	93,977	548	
Corp R	G006	Partnership, Strategy & Policy	607,089	151,772	(51,595)	(203,368)	Grants to voluntary orgs. paid in advance, showing £14k over spend this qtr. Government grant received in Q1 of £199k to be transferred to the correct capital code. Some project management income received for the full year, showing £11k over achieved.
Corp R	G011	Director of Leader's Executive Team	54,529	13,632	13,111	(521)	
Corp R	G012	Community Champions	12,141	5,035	1,734	(1,302)	

## General Fund Detail - 2025/26

## APPENDIX 2

			Full Years	3 months	3 months	3 months	
	List of net budgets per cost centre per directorate		Budget	Budget	Actuals	Variance	
			£	£	£	£	Comments
Corp R	G014	Customer Contact Service	1,085,269	271,317	239,632	(31,685)	Staffing related costs are £29k under spent due to vacancies in Q1.
Corp R	G015	Customer Service + Improvement	177,547	44,387	31,233	(13,154)	
Corp R	G016	Skills Audit	26,633	6,658	0	(6,658)	
Corp R	G038	Concessionary Fares & TV Licenses	(13,045)	(3,261)	(463)	2,799	
Corp R	G039	Children and YP Emotional Well-being	50,000	12,500	0	(12,500)	
Corp R	G040	Corporate Management	322,831	80,708	29,265	(51,442)	Audit fees accrual from ForvisMazars not yet invoiced showing £53k under spend.
Corp R	G041	Non Distributed Costs	292,097	73,024	1,442	(71,582)	Superannuation - back funding and added years charge not payable until mid-July showing combined under spend of £72k for Q1.
Corp R	G043	Chief Executive Officer	194,327	48,582	46,952	(1,630)	
Corp R	G044	Financial Services	559,996	139,999	136,651	(3,348)	
Corp R	G050	Executive Support	84,213	21,053	20,083	(971)	
Corp R	G051	Senior Valuer	68,691	17,173	16,579	(594)	
Corp R	G052	Human Resources	251,016	62,754	68,213	5,459	
Corp R	G054	Electoral Registration	230,499	57,625	66,520	8,896	
Corp R	G055	Democratic Representation & Management	544,519	136,130	146,750	10,620	
Corp R	G058	Democratic Services	197,266	49,317	51,293	1,976	
Corp R	G060	Legal Services	608,475	152,119	112,753	(39,366)	Staffing costs £47k under spent. Subscriptions paid for the year showing £10k over spent for the period.
Corp R	G086	Alliance	5,250	1,313	4,265	2,952	
Corp R	G100	Benefits	637,733	159,433	123,367	(36,066)	Staffing costs £19k under spent due to vacancies. Software maint/rental paid for the year showing £29k over spend. New burdens grant income of £44k received.
Corp R	G103	Council Tax / NNDR	640,691	160,173	251,776	91,603	Staff costs £27k under spent due to vacancies. Supplies & services codes are over spent by £45k. Income showing £69k under achieved due to a combination of outstanding income accrual and year-end related income.
Corp R	G111	Procurement	95,060	23,765	23,342	(423)	
Corp R	G116	Parish Council Elections	0	0	45,999	45,999	Amount due from Parishes for by-elections.
Corp R	G117	Payroll	116,069	29,017	28,377	(640)	
Corp R	G118	Union Convenor	41,485	10,371	9,982	(389)	
Corp R	G122	County Council Elections	0	0	(20,241)	(20,241)	Amount repayable to DCC once claim has been finalised.
Corp R	G130	Parliamentary Elections	0	0	69,449	69,449	Amount due from Gov. once claim has been finalised.
Corp R	G145	East Midlands Mayor Elections	0	0	(6,026)	(6,026)	Amount repayable to DCC once claim has been finalised.
Corp R	G155	Customer Services	64,178	16,045	19,659	3,614	
Corp R	G157	Controlling Migration Fund	6,000	1,500	(930)	(2,430)	
Corp R	G158	Police Commissioners Elections	0	0	(88,453)	(88,453)	Amount repayable to PCC once claim has been finalised.
Corp R	G161	Rent Rebates	(49,681)	(12,420)	(12,420)	0	
Corp R	G162	Rent Allowances	28,745	7,186	7,186	(0)	
Corp R	G164	Support Recharges	(5,735,653)	(1,433,913)	(1,433,913)	0	
Corp R	G168	Multifunctional Printers	37,600	9,400	20,224	10,824	
Corp R	G191	Bolsover Community Lottery	0	0	(1,672)	(1,672)	
Corp R	G192	Scrutiny	44,832	11,208	10,480	(728)	
Corp R	G195	Director of Governance + Monitoring Officer	117,478	29,370	28,256	(1,114)	
Corp R	G197	Director of Finance + Section 151 Officer	116,430	29,108	28,265	(842)	
Corp R	G211	UK Shared Prosperity Fund	4,975	1,244	4,975	3,731	
Corp R	G216	Raising Aspirations	3,125	781	(27,501)	(28,282)	External funding received in advance and expenditure not being spent in quarters.
Corp R	G218	I - Venture/Namibia Bound	12,500	3,125	0	(3,125)	
Corp R	G220	Locality Funding	90,850	22,713	(88,097)	(110,810)	External funding received in advance and expenditure not being spent in quarters.
Corp R	G224	Mine Water Heat Network	32,970	8,243	9,815	1,573	
Corp R	G241	Community Rail	0	0	(22,507)	(22,507)	External funding received in advance and expenditure not being spent in quarters.
Corp R	G251	Youth Based Intervention Programme	3,327	832	0	(832)	
Corp R	G255	Skills to Thrive 16 - 24	3,591	898	0	(898)	
Corp R	G257	Employee Engagement	51,103	12,776	11,458	(1,318)	
Corp R	G259	East Midlands Investment Zone	235,533	58,883	199,943	141,060	Grant received in a prior year - can't be 1/4ly profiled.

			Full Years	3 months	3 months	3 months	
		List of net budgets per cost centre per directorate	Budget	Budget	Actuals	Variance	
			£	£	£	£	Comments
Corp R	G261	Engaging Supply Chain SME's	75,000	18,750	0	(18,750)	Grant received in a prior year - can't be 1/4ly profiled.
Corp R	G264	Support Service Recharge - Dragonfly	(499,755)	(124,939)	(124,552)	387	
Corp R	G265	Big Strong Man	0	0	6,600	6,600	Grant expenditure - income due from Government later in the year.
Corp R	G266	Business in Bolsover	0	0	34,000	34,000	Grant expenditure - income due from Government later in the year.
		<b>Total for Corporate Resources Directorate</b>	<b>3,452,242</b>	<b>863,061</b>	<b>943,382</b>	<b>80,322</b>	
D/Fly	G077	LGA Housing Advisers Programme (HAP)	21	5	0	(5)	
D/Fly	G078	LGA Net Zero Innovation Programme (NZIP)	2,761	690	1,700	1,010	
D/Fly	G080	Engineering Services (ESRM)	95,432	23,858	16,745	(7,113)	
D/Fly	G082	Tourism Promotion + Development	68,404	17,101	30,186	13,085	
D/Fly	G083	Building Control Consortium	55,000	13,750	18,333	4,583	
D/Fly	G085	Economic Development	170,843	42,711	54,312	11,601	
D/Fly	G088	Derbyshire Economic Partnership	15,000	3,750	5,000	1,250	
D/Fly	G089	Premises Development	(26,060)	(6,515)	(11,827)	(5,312)	
D/Fly	G090	Pleasley Vale Mills	(64,939)	(16,235)	(78,134)	(61,899)	The annual business rates bill will be processed in quarter 2. Income £10k over achieved in Q1.
D/Fly	G092	Pleasley Vale Electricity Trading	(81,132)	(20,283)	40,329	60,612	Invoices have not been raised to tenants for Qtr1 £77k and June usage will not be charged to the Council until July (£19k).
D/Fly	G095	Estates + Property	1,078,831	269,708	358,988	89,280	£89k commitment for Dragonfly July month invoice.
D/Fly	G096	Building Cleaning (General)	158,677	39,669	52,740	13,071	£13k commitment for Dragonfly July month invoice.
D/Fly	G099	Catering	500	125	166	41	
D/Fly	G109	Chief Executive Officer - Dragonfly	160,292	40,073	53,394	13,321	£13.3k commitment for Dragonfly July month invoice.
D/Fly	G110	Director of Development - Dragonfly	130,896	32,724	43,590	10,866	£10.9k commitment for Dragonfly July month invoice.
D/Fly	G133	The Tangent Business Hub	(27,030)	(6,758)	2,156	8,913	£13.7k commitment for Dragonfly July month invoice
D/Fly	G138	Bolsover TC Regeneration Scheme	1,854	464	0	(464)	
D/Fly	G151	Street Lighting	80,565	20,141	14,692	(5,449)	
D/Fly	G156	The Arc	279,842	69,961	44,880	(25,081)	£11k commitment for Dragonfly July month invoice, the annual rents bill will be processed during quarter 2 (£25.6k) and June utility usage will not be charged to the Council until July (£11.7k)
D/Fly	G167	Facilities Management	26,253	6,563	10,026	3,462	
D/Fly	G169	Closed Churchyards	10,000	2,500	3,333	833	
D/Fly	G188	Cotton Street Contact Centre	32,771	8,193	1,468	(6,724)	
D/Fly	G193	Economic Development Management + Admin	593,837	148,459	182,713	34,254	£45k Commitment for Dragonfly July month invoice and (£11k) no expenditure on efficiency grant reserve in quarter 1.
D/Fly	G200	Director of Construction - Dragonfly	0	0	3	3	
D/Fly	G209	Tourism + Culture	162	41	0	(41)	
D/Fly	G212	Net Zero Hyper Innovation Programme	18	5	200,000	199,996	Grant expenditure - income due from Government later in the year.
D/Fly	G213	Small Business Support Scheme	0	0	50,000	50,000	Grant expenditure - income due from Government later in the year.
D/Fly	G222	Visitor Economy Business Support	1,625	406	12,000	11,594	Grant expenditure - income due from Government later in the year.
		<b>Total for Dragonfly Services</b>	<b>2,764,423</b>	<b>691,106</b>	<b>1,106,792</b>	<b>415,686</b>	
		<b>Total Net Cost of BDC Services</b>	<b>19,866,062</b>	<b>4,966,516</b>	<b>4,063,920</b>	<b>(902,596)</b>	

# HOUSING REVENUE ACCOUNT SUMMARY - 2025/26

# APPENDIX 3

	Per Council 29/1/25	Per FMS			
	Original Budget £	Current Budget £	3 months Budget £	3 months Actuals £	3 months Variance £
<b>Expenditure</b>					
Repairs and Maintenance	7,898,006	7,871,333	1,967,833	1,980,724	12,891
Director of Property + Construction	99,924	99,924	24,981	25,060	79
Rents, Rates, Taxes + Other Charges	357,804	357,804	89,451	47,768	(41,683)
Supervision and Management	7,312,674	7,341,133	1,835,283	1,984,198	148,915
Special Services	523,979	512,079	128,020	117,776	(10,244)
Housing Related Support - Wardens	822,686	822,686	205,672	195,730	(9,942)
Housing Related Support - Central Control	432,540	432,784	108,196	180,037	71,841
Tenants Participation	91,409	123,334	30,834	27,907	(2,927)
New Build Schemes Evaluations	250,000	250,000	62,500	(338,634)	(401,134)
HRA Health + Safety	57,299	57,299	14,325	13,760	(565)
Debt Management Expenses	10,601	10,601	2,650	4,276	1,626
HRA Corporate Management	0	3,672	918	1,224	306
<b>Total Expenditure</b>	<b>17,856,922</b>	<b>17,882,649</b>	<b>4,470,662</b>	<b>4,239,826</b>	<b>(230,836)</b>
<b>Income</b>					
Dwelling Rents	(25,846,450)	(25,846,450)	(6,461,613)	(6,309,161)	152,452
Non-dwelling Rents	(94,909)	(94,909)	(23,727)	(41,316)	(17,589)
Leasehold Flats and Shops Income	(7,000)	(7,000)	(1,750)	-	1,750
Repairs and Maintenance	(1,337,898)	(1,314,898)	(328,725)	(198,295)	130,430
Special Services	(22,813)	(22,813)	(5,703)	(8,604)	(2,901)
Housing Related Support - Wardens	(164,523)	(164,694)	(41,174)	(39,626)	1,547
Housing Related Support - Central Control	(258,023)	(258,245)	(64,561)	(58,398)	6,163
<b>Total Income</b>	<b>(27,731,616)</b>	<b>(27,709,009)</b>	<b>(6,927,252)</b>	<b>(6,655,400)</b>	<b>271,852</b>
<b>Net Cost of Services</b>	<b>(9,874,694)</b>	<b>(9,826,360)</b>	<b>(2,456,590)</b>	<b>(2,415,575)</b>	<b>41,015</b>
<b>Appropriations</b>					
Movement in Impairment Provision	100,000	100,000	25,000	25,000	-
Capital Interest Costs	5,227,034	5,227,034	1,306,759	1,306,759	-
Investment Interest Income	(390,227)	(390,227)	(97,557)	(97,557)	-
Depreciation	5,348,200	5,348,200	1,337,050	1,337,050	-
Contribution to HRA Reserves	49,887	49,887	12,472	12,472	-
Use of HRA Earmarked Reserves	(460,200)	(460,200)	(115,050)	(115,050)	-
Contribution from Grant A/cs	0	(48,565)	(12,141)	(12,141)	-
Contribution to / (from) HRA Balance	0	231	58	58	-
<b>Net Operating (Surplus) / Deficit</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>41,015</b>	<b>41,015</b>



		Full Years	3 months	3 months	3 months	
List of net budgets per cost centre per directorate		Budget	Budget	Actuals	Variance	
		£	£	£	£	Comments
H002	Treasury Management Advisor	10,601	2,650	4,276	1,626	
H004	Supervision + Management	7,341,133	1,835,283	1,984,198	148,915	Overspend £65k annual subscriptions & £82k annual software charges paid against profiled budget.
H005	Dwelling Rents Income	(25,846,450)	(6,461,613)	(6,309,161)	152,452	Fewer properties in the HRA than budgeted due to greater demolitions resulting in a reduction in rents. Average voids for the period are 2.85% compared to the budget of 3%.
H006	Non-Dwelling Rents Income	(94,909)	(23,727)	(41,316)	(17,589)	Income is above profiled budget due to garage rents to non-housing tenants being invoiced on 1.4.25 for the full year.
H010	Tenants Participation	123,334	30,834	27,907	(2,927)	
H011	Special Services	489,266	122,317	109,172	(13,145)	Underspend £27k Gas & Electricity. Overspend on Repairs & Maintenance to sheltered accommodation £13k (£7k relates to Victoria House).
H017	Leasehold Flats	(7,000)	(1,750)	0	1,750	
H021	Housing Related Support - Wardens	657,992	164,498	156,104	(8,394)	Salaries underspent by £7k.
H022	Housing Related Support - Central Control	174,539	43,635	121,639	78,004	£14k overspend relates to switch from Analogue to Digital Lifeline Equipment. This is funded from the HRA Development Reserve. £60k overspend on standard Lifeline equipment as full years budget allocation spent during first quarter.
H025	HRA Health + Safety	57,299	14,325	13,760	(565)	
<b>Total for Community Services Directorate</b>		<b>(17,094,195)</b>	<b>(4,273,549)</b>	<b>(3,933,422)</b>	<b>340,127</b>	
H001	Repairs + Maintenance	6,556,435	1,639,109	1,782,429	143,320	Over budget due to income accrual of £99k Travis Perkins, plus recharge of £40k for goods & services relating to June 2025 to be invoiced in July 2025.
H003	Rents, Rates, Taxes + Other Charges	357,804	89,451	47,768	(41,683)	Council tax charges for void properties have yet to be posted.
H019	New Build Schemes Evaluations	250,000	62,500	(338,634)	(401,134)	Reflects Briar Close Demolition works undertaken and charged in 24/25 but awaiting payment in 2025/26.
H024	Director of Property + Construction	99,924	24,981	25,060	79	
H040	HRA Corporate Management	3,672	918	1,224	306	
<b>Total for Dragonfly Services</b>		<b>7,267,835</b>	<b>1,816,959</b>	<b>1,517,847</b>	<b>(299,112)</b>	
<b>Total Net Cost of BDC Housing Revenue Account Services</b>		<b>(9,826,360)</b>	<b>(2,456,590)</b>	<b>(2,415,575)</b>	<b>41,015</b>	

## CAPITAL PROGRAMME SUMMARY - 2025/26

## APPENDIX 5

	Full Years Budget £	3 months Budget £	3 months Actuals £	3 months Variance £
<b>General Fund</b>				
<b>Assets</b>				
Pleasley Vale Mill - Dam Wall	667,937	166,984	418,587	251,603
Pleasley Vale Grease works CCTV	50,000	12,500	0	(12,500)
Pleasley Vale Storm Babet	419,028	104,757	140,882	36,125
Land at Portland Street	22,083	5,521	0	(5,521)
Shirebrook Crematorium	2,754,189	688,547	938,021	249,474
3/4 Vernon St Shirebrook	16,280	4,070	11,994	7,924
Mine Water Project	177,100	44,275	0	(44,275)
Bolsover Loop Infrastructure Project	28,500	7,125	0	(7,125)
Shirebrook Market Place	5,670	1,418	5,670	4,253
Glapwell Cricket Club	35,000	8,750	0	(8,750)
Pinxton Community Hub	53,333	13,333	20,327	6,994
The Anchor, Clowne	40,000	10,000	0	(10,000)
Creative Hub Project	50,000	12,500	50,000	37,500
The Tangent - Stonework	9,037	2,259	5,130	2,871
Business Growth Grants	301,824	75,456	0	(75,456)
	<b>4,629,981</b>	<b>1,157,495</b>	<b>1,590,611</b>	<b>433,116</b>
<b>£15m Regeneration Funding</b>				
Public Realm	815,000	203,750	2,000	(201,750)
Place Programme	260,000	65,000	2,000	(63,000)
Shopfront Scheme	163,000	40,750	0	(40,750)
Pinxton Village Hall	488,000	122,000	32,045	(89,955)
Portland Skills Hub	2,000,000	500,000	15,202	(484,798)
Former Co-op, Bolsover	1,212,000	303,000	846,228	543,228
36/36a Creative Makers	588,000	147,000	1,000	(146,000)
White Swan	639,000	159,750	25,000	(134,750)
Shirebrook Market Place	2,000,000	500,000	2,560	(497,440)
	<b>8,165,000</b>	<b>2,041,250</b>	<b>926,035</b>	<b>(1,115,215)</b>
<b>Asset Management Plan</b>				
Pleasley Vale Business Park	11,894	2,974	8,255	5,282
The Arc	7,850	1,963	0	(1,963)
The Tangent	14,953	3,738	13,201	9,463
Asset Management Plan not yet allocated to an individual scheme	248,150	62,038	0	(62,038)
	<b>282,847</b>	<b>70,712</b>	<b>21,456</b>	<b>(49,256)</b>

## CAPITAL PROGRAMME SUMMARY - 2025/26

## APPENDIX 5

	Full Years Budget £	3 months Budget £	3 months Actuals £	3 months Variance £
<b>Engineering Asset Management Plan</b>				
Car Parks	37,000	9,250	36,252	27,002
Shelters	13,000	3,250	0	(3,250)
	<b>50,000</b>	<b>12,500</b>	<b>36,252</b>	<b>23,752</b>
<b>ICT Schemes</b>				
ICT Infrastructure	469,000	117,250	18,739	(98,511)
Council chamber audio visual equipment	106,558	26,640	83,581	56,942
	<b>575,558</b>	<b>143,890</b>	<b>102,320</b>	<b>(41,570)</b>
<b>Leisure Schemes</b>				
Pleasley Vale Leisure Equipment	20,000	5,000	0	(5,000)
Kitchen & Associated Equipment	4,000	1,000	0	(1,000)
Go-Active Equipment	18,232	4,558	12,486	7,928
Tennis Facility at The Arc	80,000	20,000	0	(20,000)
	<b>122,232</b>	<b>30,558</b>	<b>12,486</b>	<b>(18,072)</b>
<b>Private Sector Schemes</b>				
Disabled Facility Grants	650,000	162,500	153,543	(8,957)
	<b>650,000</b>	<b>162,500</b>	<b>153,543</b>	<b>(8,957)</b>
<b>Vehicles and Plant</b>				
Vehicle Replacements	1,955,776	488,944	1,182,666	693,722
District CCTV Scheme	16,984	4,246	0	(4,246)
CAN Rangers Equipment	14,231	3,558	0	(3,558)
	<b>1,986,991</b>	<b>496,748</b>	<b>1,182,666</b>	<b>685,918</b>
<b>Total General Fund</b>	<b>16,462,609</b>	<b>4,115,652</b>	<b>4,025,369</b>	<b>(90,283)</b>

## CAPITAL PROGRAMME SUMMARY - 2025/26

## APPENDIX 5

	Full Years Budget £	3 months Budget £	3 months Actuals £	3 months Variance £
<b>Housing Revenue Account</b>				
<b>New Build Properties</b>				
Alder Close	2,035,877	508,969	227,953	(281,016)
Alfreton Rd Pinxton	17,340	4,335	0	(4,335)
Bolsover Homes-yet to be allocated	12,280,519	3,070,130	0	(3,070,130)
Market Close Shirebrook	290,298	72,575	0	(72,575)
Meadow View Homes - Glapwell	30,000	7,500	30,000	22,500
Sandy Lane/Thorpe Ave Whitwell	5,854	1,464	5,854	4,391
The Woodlands Langwith	65,995	16,499	0	(16,499)
Valley View ( 2 Bungalows & extension)	299,273	74,818	0	(74,818)
West Street Langwith	40,809	10,202	0	(10,202)
Woburn Close Cluster	5,631,316	1,407,829	764,603	(643,226)
	<b>20,697,281</b>	<b>5,174,320</b>	<b>1,028,410</b>	<b>(4,145,910)</b>
<b>Vehicle Replacements</b>				
	395,000	98,750	0	(98,750)
	<b>395,000</b>	<b>98,750</b>	<b>0</b>	<b>(98,750)</b>
<b>Public Sector Housing</b>				
Electrical Upgrades	417,186	104,297	19,930	(84,367)
External Door Replacements	122,467	30,617	13,131	(17,486)
External Wall Insulation	122,086	30,522	0	(30,522)
Bramley Vale	1,046,191	261,548	0	(261,548)
Flat Roofing	49,597	12,399	7,675	(4,724)
Heating Upgrades	233,735	58,434	22,610	(35,824)
Kitchen Replacements	375,485	93,871	87,445	(6,426)
Re Roofing	811,998	203,000	191,032	(11,968)
Property Services Mgmt. & Admin	134,182	33,546	33,545	(1)
Safe & Warm	3,628	907	1,500	593
Damp proof course	211,283	52,821	24,538	(28,283)
Unforeseen Reactive Capital Works	70,000	17,500	3,990	(13,510)
Welfare Adaptations	690,315	172,579	58,133	(114,446)
Wet Rooms (Bungalows)	331,239	82,810	27,690	(55,120)
House Fire / Flood Damage (Insurance)	21,560	5,390	1,560	(3,830)
Outbuilding Removal Project	24,750	6,188	0	(6,188)
Concrete Surrounds	271,413	67,853	0	(67,853)

**CAPITAL PROGRAMME SUMMARY - 2025/26**
**APPENDIX 5**

	<b>Full Years Budget</b>	<b>3 months Budget</b>	<b>3 months Actuals</b>	<b>3 months Variance</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Victoria House - fire doors/scooter store	143,709	35,927	0	(35,927)
Garage site & Footpath resurfacing	163,304	40,826	626	(40,200)
Yet to be allocated to a scheme	1,084,018	271,005	0	(271,005)
	<b>6,328,146</b>	<b>1,582,037</b>	<b>493,405</b>	<b>(1,088,632)</b>
<b>HRA ICT Schemes</b>				
Open Housing	155,521	38,880	0	(38,880)
	<b>155,521</b>	<b>38,880</b>	<b>0</b>	<b>(38,880)</b>
<b>Total HRA</b>	<b>27,575,948</b>	<b>6,893,987</b>	<b>1,521,815</b>	<b>(5,372,172)</b>
<b>Total Capital Expenditure</b>	<b>44,038,557</b>	<b>11,009,639</b>	<b>5,547,184</b>	<b>(5,462,455)</b>

**CAPITAL PROGRAMME SUMMARY - 2025/26****APPENDIX 5**

	<b>Full Years Budget £</b>	<b>3 months Budget £</b>	<b>3 months Actuals £</b>	<b>3 months Variance £</b>
<b>Capital Financing</b>				
<b>General Fund</b>				
Better Care Fund	(650,000)	(162,500)	(153,543)	8,957
Prudential Borrowing	(2,754,189)	(688,547)	(938,021)	(249,474)
Reserves	(2,535,172)	(633,793)	(1,367,174)	(733,381)
Capital Receipts	(741,235)	(185,309)	(418,587)	(233,278)
External Funding	(9,782,013)	(2,445,503)	(1,148,044)	1,297,459
	<b>(16,462,609)</b>	<b>(4,115,652)</b>	<b>(4,025,369)</b>	<b>90,283</b>
<b>HRA</b>				
Major Repairs Allowance	(6,143,282)	(1,535,821)	(493,405)	1,042,416
Prudential Borrowing	(19,979,941)	(4,994,985)	(770,457)	4,224,528
Capital Receipts	(761,165)	(190,291)	(30,000)	160,291
External Funding	(691,560)	(172,890)	(227,953)	(55,063)
	<b>(27,575,948)</b>	<b>(6,893,987)</b>	<b>(1,521,815)</b>	<b>5,372,172</b>
<b>Total Capital Financing</b>	<b>(44,038,557)</b>	<b>(11,009,639)</b>	<b>(5,547,184)</b>	<b>5,462,455</b>

The Council's main current account is held with Lloyds Bank and the current contract is due to expire on 31st January 2035.

### PWLB Borrowing

As at 1 April 2025 the Authority's total outstanding PWLB debt amounted to £78,800,000.

The Council has not taken any new loans from the PWLB during the first three months.

At 30 June 2025 no repayments have been made to the PWLB in the current financial year.

The profile of the outstanding debt is analysed as follows:

<b>PWLB Borrowing</b>	<b>Maturity Profile</b>
<b>Term</b>	<b>30-Jun-25</b>
	£
12 Months	2,000,000
1-2 years	0
2-5 years	14,800,000
5-10 years	22,000,000
10-15 years	30,000,000
over 15 years	10,000,000
<b>Total PWLB Debt</b>	<b>78,800,000</b>

### PWLB Interest

The total interest cost to the Council of the PWLB debt for 2025/26 is estimated at £2,683,728. This cost is split between the HRA and General Fund based on the level of debt outstanding. No interest has been paid to the PWLB in the first three months.

### Temporary Borrowing

Cash flow monitoring and management identifies the need for short-term borrowing to cover delays in the receipt of income during the year. No interest charges were incurred during the first three months on overdrawn bank balances. At 30 June 2025 the only temporary borrowing undertaken by the Council was £2,350,086 which is the investment balances held on behalf of Parish Councils.

### Compliance with Treasury Limits

During the financial year the Council continues to operate within the treasury limits set out in the Council's Borrowing and Investment Strategy.

	Actual to Date 2025/26	Approved Limits 2025/26
Authorised Limit (Total Council external borrowing limit)	£131,218,949	£154,125,871
Operational Boundary	£131,218,949	£149,125,871

**Temporary Investments****Interest Received**

The performance of the Council's investments is as follows:

	<b>3 months Actual</b>	<b>3 months Budget</b>	<b>3 months Variance</b>
Interest generated (£)	(202,833)	(113,221)	(89,612)
Average rate of interest	4.37%	3.94%	-
Bank of England base rate	4.25%	4.25%	-

The investments have been made in accordance with the Council's Treasury Management Strategy.

The Bank of England base rate at 30.6.2025 was 4.25%. In the table above, the actual figure is the 3 month average rate and the budget figure is the base rate used when setting the budget.

Interest rates offered by most institutions still remain below the bank base rate.

The following tables show the investments and interest earned to 30 June 2025:

**Investments on call**

<b>Counterparty</b>	<b>Balance at 1/4/25</b>	<b>Deposits</b>	<b>Withdrawals</b>	<b>Interest received</b>	<b>Balance at 30/06/25</b>
	£	£	£	£	£
Aberdeen (MMF)	5,000,000	2,200,000	(2,242,222)	42,222	5,000,000
Federated (MMF)	5,000,000	0	(54,667)	54,667	5,000,000
Invesco (MMF)	1,000,000	8,000,000	(6,519,077)	19,077	2,500,000
CCLA (MMF)	1,000,000	4,000,000	(4,648,440)	48,440	400,000
Aviva (MMF)	5,000,000	0	(37,193)	37,193	5,000,000
BNP Paribas (MMF)	1,000,000	0	(1,001,234)	1,234	0
	<b>18,000,000</b>	<b>14,200,000</b>	<b>(14,502,833)</b>	<b>202,833</b>	<b>17,900,000</b>



## **BOLSOVER DISTRICT COUNCIL**

### **Meeting of the Finance & Corporate Overview & Scrutiny Committee**

### **Council Plan Targets Performance Update – April to June 2025 (Q1)**

### **Report of the Chair of the Finance & Corporate Overview & Scrutiny Committee**

<b>Classification</b>	This report is Public
<b>Contact Officer</b>	Jess Clayton, Major Projects and Programme Manager Cheryl Staples, Corporate Policy and Programme Officer

## **PURPOSE/SUMMARY OF REPORT**

To report the 2025/26 Quarter 1 outturns for Council Plan targets 2024-2028

Out of the 33 targets:

- 25 (76%) targets are on track
- 1 (3%) extended
- 3 (9%) not on track
- 3 (9%) achieved
- 1 (3%) Q1 update yet to be received.

Out of the 58 key performance indicators:

- 37 (64%) indicators have a positive outturn
- 10 (17%) indicators have a negative outturn
- 7 (12%) indicators are within target
- 4 ( 7%) are to be withdrawn/no longer valid

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## **REPORT DETAILS**

### **1. Background**

- 1.1 The attached appendices contain the performance outturns as of 30th June 2025.

### **2. Details of Proposal or Information**

- 2.1 A summary of performance by Council Plan aim is provided below:

## 2.2 **Our Customers – Providing excellent and accessible services**

- 8 targets in total – all on track.

Out of the 39 performance indicators:

- 24 (62%) have a positive outturn
- 5 (13%) have a negative outturn
- 6 (15%) are within target
- 4 (10%) are to be withdrawn/no longer valid

## 2.3 **Our Environment – protecting the quality of life for residents and businesses, meeting environmental challenges, and enhancing biodiversity**

- 8 targets in total – 1 achieved, 5 on track, 1 not on track and 1 still to be completed (previously on track).

Out of the 10 performance indicators:

- 8 (80%) have a positive outturn
- 2 (20%) have a negative outturn

## 2.4 **Our Economy – by driving growth, promoting the District and being business and visitor friendly**

- 7 targets in total – 5 on track, 1 extended, 1 not on track.

## 2.5 **Our Housing – by delivering social and private sector housing growth**

- 10 targets in total - 7 on track, 1 achieved, 1 achieved outside of target date and 1 not on track.

Out of the 9 performance indicators:

- 5 (56%) have a positive outturn
- 1 (11%) are within target
- 3 (33%) have a negative outturn

## 2.6 **Dragonfly KPIs**

Dragonfly a company wholly owned by the Council significantly contribute to the achievement of the Council Plan. A summary of their performance against their key performance indicators is appended.

## 3. **Reasons for Recommendation**

- 3.1 This is an information report to keep Members informed of progress against the Council Plan 2024-2028 noting progress and any areas of concern.

#### 4 Alternative Options and Reasons for Rejection

- 4.1 Not applicable to this report as providing an overview of performance against agreed targets.

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#### RECOMMENDATION(S)

1. That quarterly outturns against the Council Plan 2024-2028 targets be noted.

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#### IMPLICATIONS:

<b><u>Finance and Risk</u></b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Details:		
On behalf of the Section 151 Officer		
<b><u>Legal (including Data Protection)</u></b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Details:		
On behalf of the Solicitor to the Council		
<b><u>Staffing</u></b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Details:		
On behalf of the Head of Paid Service		
<b><u>Equality and Diversity, and Consultation</u></b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Details:		
N/A		
<b><u>Environment</u></b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

**Details:**

N/A

**DECISION INFORMATION:**☒ **Please indicate which threshold applies:****Is the decision a Key Decision?**

A Key Decision is an Executive decision which has a significant impact on two or more wards in the District or which results in income or expenditure to the Council above the following thresholds:

**Revenue (a)** Results in the Council making Revenue Savings of £75,000 or more or **(b)** Results in the Council incurring Revenue Expenditure of £75,000 or more.

**Capital (a)** Results in the Council making Capital Income of £150,000 or more or **(b)** Results in the Council incurring Capital Expenditure of £150,000 or more.

**District Wards Significantly Affected:**

*(to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District)*

Please state below which wards are affected or tick **All** if all wards are affected:

Yes ☐ No ☒(a) ☐ (b) ☐(a) ☐ (b) ☐All ☐**Is the decision subject to Call-In?**

*(Only Key Decisions are subject to Call-In)*

If No, is the call-in period to be waived in respect of the decision(s) proposed within this report? *(decisions may only be classified as exempt from call-in with the agreement of the Monitoring Officer)*

**Consultation carried out:**

*(this is any consultation carried out prior to the report being presented for approval)*

Leader ☐ Deputy Leader ☐ Executive ☐ SLT ☒  
 Relevant Service Manager ☐ Members ☐ Public ☐  
 Other ☐

Yes ☐ No ☒Yes ☐ No ☐Yes ☒ No ☐








<b>Links to Council Ambition: Customers, Economy, Environment, Housing</b>
All

**DOCUMENT INFORMATION:**

Appendix No	Title
1	Performance Summary for Our Customers
2	Performance Summary for Our Environment
3	Performance Summary for Our Economy
4	Performance Summary for Our Housing
5	KPI Summary for Dragonfly

<b>Background Papers</b>
<i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive, you must provide copies of the background papers).</i>

## Appendix 1: Council Plan Targets and Supporting KPI's for 'Our Customers by providing excellent and accessible services'

<b>Target Status</b>		Usage
	On Track	The target is progressing well against the intended outcomes and intended date.
	Not on Track	<ul style="list-style-type: none"> <li>The target is six months off the intended completion date and the required outcome may not be achieved</li> <li>To flag annual indicators within a council plan period that may not be met.</li> <li>To reflect any indicator that does not meet the expected outturn for the reporting period (quarterly).</li> </ul>
	Achieved	The target has been successfully completed within the target date. Success to be celebrated.
	Extended	The date for completion of this target has been formally extended by a Director and/or Members.
	Achieved, behind target	The target has been completed but outside the intended target date. Success to be celebrated but reason for late delivery should be acknowledged.
	Withdrawn	The target has been recommended for withdrawal and discussed at SLT meeting. Cabinet Member and Deputy Leader need to be informed.
	Failed	The target has failed to achieve what it set out to accomplish within the intended target date.

Key Council Target	Status	Progress	Target Date
<b>CUS.01</b> - Develop real time customer satisfaction measurement for our contact centres by March 2026 and explore rolling this out further throughout the plan period	On Track	<p>Q1 Apr to Jun - 48 completed surveys received, 83% either Very Satisfied or Satisfied with service received from Customer Services via Live Chat or Email contact. Of the 17% who stated very dissatisfied or dissatisfied, or requested feedback, contact has been made to ascertain details to resolve their issue, provide additional information or shared with the relevant department to resolve. 7 compliments have been recorded and shared with officers.</p> <p>NB. % value is a rolling total for the 4 quarters a Further development needed for Telephone contact - Text messaging</p>	Fri-31-Mar-28

<p><b>CUS.02</b> - Ensure we achieve a score of 90% or above (Excellent) on all four categories (Content, Accessibility, Marketing and User Experience) for our website using the Silktide software by December 2027</p>	<p>On Track</p>	<p>Q1 – Content – 99%, accessibility – 99%, marketing 99%, user experience – 90%</p> <p>The lower score on user experience is due to the web vitals score dropping 18.5% This includes issues such as low load speed. The main issue is the homepage which is taking an average of 11.1 seconds to load.</p>	<p>Fri-31-Dec-27</p>
<p><b>CUS.03</b> - Work with stakeholders, regional and local partnerships to deliver shared strategies and priorities and publish an annual progress and evaluation report in respect of cross cutting themes (skills, aspiration, health, and local rail offer)</p>	<p>On Track</p>	<p><b>Q1 Devolution</b></p> <p>The Policy team continues to work closely with EMMCA, particularly the Inclusive Growth strand, via Board meetings, working groups and Thematic meetings. Local Policy areas developed over this quarter cover: Enhancing digital transformation and innovation. Supporting improvements in community wellbeing. Supporting economic growth, tourism and job creation. Lead on climate action and ensure transition, supporting residents to be better connected across the region and beyond, creating ways for residents to learn, grow and prosper.</p> <p><b>Rail Partnership Projects update</b></p> <p>Rail Safety &amp; Try a Train Initiative Robin Hood Line Community Rail Partnership (RHL CRP) delivered rail safety education and a Try a Train experience to 107 students, 12 school staff, and 8 volunteers. The initiative introduced local attractions and active travel, helping young people build confidence in using the train. 31% of students had never been on a train before, and after the day trip, 92% reported feeling more confident about using rail travel.</p> <p>Rail Trails Collaboration with Sustrans:- RHL CRP is working with Sustrans on the Rail Trails project to promote physical activity. The</p>	<p>Fri-31-Mar-28</p>

<p>8</p>		<p>project will create accessible walking, wheeling, and cycling routes from Robin Hood Line stations, linking communities to attractions, workplaces, and education sites across Bolsover District. Community engagement workshops will take place at Shirebrook market on 5<sup>th</sup> August in the morning and afternoon (from 14:30-15:30) at The Arc Clowne.</p> <p><b>Lloyds Bank Foundation</b> The Council continues to work with the Lloyds Bank Foundation with input from BDC has been working to develop the roles of the Thematic group going forward. BDC continues to support the thematic groups of Bolsover Partnership and Lloyds bank Foundation in this project</p> <p><b>Bolsover Partnership Support</b> The Policy Officers continue to work with the thematic groups and provide Commissioning support for Locality Fund programmes and any other partnership funding we receive, including UKSPF and partnership underspend.</p>	
<p><b>CUS.04</b> - Monitor progress against the Equality Plan and objectives for 2023-2027 and publish information annually</p>	<p>On Track</p>	<p>Q1 25/26: Corporate Equalities objectives continue to be met; the following diversity days were marked during the applicable timeframe:</p> <ul style="list-style-type: none"> <li>- Carers Week 2025</li> <li>- International Youth Day 2025</li> </ul> <p>Reasonable Adjustment Requests continue to be processed for residents who've requested improved accessibility to the information they receive from the Council.</p> <p>On 6<sup>th</sup> May 2025, Equalities training was delivered to approx. 20 corporate staff in CR1 (FOI &amp; Data protection training were also part of the delivery).</p> <p>Content for corporate Equalities training sessions was agreed with HR so that staff can access Skillsgate to meet for their flexible training needs.</p>	<p>Wed-31-Mar-27</p>






<p><b>CUS.05</b> - Explore running a residents' survey to gain resident feedback on place-based services and priorities for improvement by <b>March 2025</b>.</p>	<p>On Track</p>	<p><b>Q4 24/25:</b> In total, 239 residents completed the Citizens' Survey. The results were reported to key members of the SLT on 19/03/25 in 'infographic' format. While the results were good, the return rate was disappointing given that for the very first time, the survey was being advertised in the Council's Intouch magazine together with QR Code and the chance to win a £50 High Street voucher. Considering the magazine is meant to reach every household across the district, a better return rate was anticipated.</p> <p>The majority of residents (95%) who completed the survey did so after receiving an email containing a link, 4% scanned the QR Code from Intouch magazine and 1% completed a paper copy of the survey at their local contact centre.</p> <p>After enquiries were made, it became clear that there had been a distribution problem and Intouch magazine had not reached all households as intended with numerous residents from across the district confirming this.</p> <p>Comms confirmed that they had used a different supplier/service who were experiencing 'teething problems'.</p> <p>When the next Citizens' Survey (Autumn) is published, a full-page advert has been requested to advertise the survey and a distribution report from the supplier/service will also be requested.</p> <p>Now that the Council has a Facebook page, this will be used to promote the survey, and these steps should help yield an improved return rate.</p> <p><b><u>2025/26 Update-</u></b></p> <p><b>The current Target End Date of March 2025 needs extending, as this Target is ongoing.</b></p> <p>A meeting was held in August 2025, to agree the topics that the Council is running with in the <b>Autumn Citizens' Survey</b>. These business-critical areas include:</p> <ul style="list-style-type: none"> <li>■Contacting the Council</li> <li>■Customer Standards</li> <li>■Complaints</li> <li>■Communications</li> </ul> <p>The survey will be sent to Citizens' Panel members and will be promoted through In Touch magazine (deadline for content is 26 Sep).</p>	<p>Mon-31-Mar-25</p>
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<b>CUS.06</b> - Increase participation in sport, leisure, and social activities, by 3,000 attendances per year, through the delivery of several physical activity interventions (Active Schools, Active Communities, Active Holidays, Active Clubs, Active Interventions and Active Leisure)	On track	<p>For the first quarter of 2025/26 we have attracted the following to activities/interventions:-</p> <p>Active Schools - 4582  Active Clubs - 66  Active Holidays - 1417  Active Interventions - 3381  Active Communities - 402  Active Leisure (facility based activity) - 92401  Events, Learning &amp; Other activities - 13</p> <p>Total for Qtr 1 – 102,262</p>	Fri-31-Mar-28
<b>CUS.07</b> - Deliver a health intervention programme which provides 500 adults per year with a personal exercise plan via the exercise referral scheme and aims to retain at least 50% into continued exercise after 12 weeks.	On track	<p>162 clients were processed through the exercise referral programme during the first quarter of 2025/26 and a total of 104 people continued to exercise after the initial 12-week programme.</p>	Fri-31-Mar-28
<b>CUS.08</b> - Improve employee engagement and feedback to enable the Council to develop a fully inclusive People Strategy by March 2026	On Track	<p>Performance note (03/02/25 KD) - target date changed to March 2026 to reflect the milestones within the control sheet. Also confirmed that a new occupational health provider has been secured in Q3 2024/25 ahead of the target date of March 2025.</p>	Mon-31-Mar-26

		<p>Now that an Employee Survey has been completed, the Council's People Strategy will be developed and LGR can be factored in.</p> <p><b>Update Q1 25/26</b> - The first draft has been revised and is back with the Council's Communications service.</p> <p>2 further policies (Maternity Policy and Harassment and Bullying Policy) have been reviewed and where necessary updated. SLT and Trade Unions have been consulted. Awaiting sign off via Delegated Decision. <b>Update Q1 25/26</b> - Both Policies have now been approved via Delegated Decision. An additional policy on 'Preventing Sexual Harassment' has been devised and approved at Council following consultation with the Trade Unions at UECC.</p>	
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## 8 Supporting Key Performance Indicators

### Status Key

<b>Target Status</b>	Usage
 Positive outturn	The outturn is On/Above Target or positive (for some targets a positive outturn requires the result to be below the target set).
 Within target	The outturn is within 10% of the target set.
 Negative outturn	The outturn is below target or negative (for some targets exceeding the target results in a negative outturn).

### Customer Services

#### CSP 01. % Calls answered within 20secs

Quarter	Value	Target	Status	Commentary
Q4/25/26		75.00%		
Q3/25/26		75.00%		
Q2/25/26		75.00%		
Q1/25/26	75.00%	75.00%		<b>Q1 Apr to Jun</b> 18,047 calls received and 17,426 calls answered, calls answered within 20s 75% mtg target. Target reduced from 80% - vacant posts, training of new staff and long term sickness impacting on resources
Q4/24/25	79.00%	80.00%		
Q3/24/25	80.00%	80.00%		
Q2/24/25	77.00%	80.00%		
Q1/24/25	72.00%	80.00%		

## CSP 02. % of Abandoned Calls - Negative Target

Quarter	Value	Target	Status	Commentary - Negative Target
Q4/25/26		3.00%		
Q3/25/26		3.00%		
Q2/25/26		3.00%		
Q1/25/26	2.00%	3.00%		<b>Q1 Apr to Jun</b> 17,426 calls answered 2% (418) calls abandoned above target , vacant posts, training of new staff and long term sickness impacting on resources
Q4/24/25	2.00%	3.00%		
Q3/24/25	2.00%	3.00%		
Q2/24/25	2.00%	3.00%		
Q1/24/25	4.00%	3.00%		

## CSP 03. Average wait time to not exceed 30 seconds - Negative Target

Quarter	Value	Target	Status	Commentary - Negative Target
Q4/25/26		30		
Q3/25/26		30		
Q2/25/26		30		
Q1/25/26	35	30		Q1 Apr to Jun average wait time 35 seconds for calls to be answered - not meeting target
Q4/24/25	30	30		
Q3/24/25	30	30		
Q2/24/25	31	30		
Q1/24/25	43	30		

#### CSP 04. % of emails answered within 8 working days

86

Quarter	Value	Target	Status	Commentary
Q4/25/26		100%		
Q3/25/26		100%		
Q2/25/26		100%		
Q1/25/26	99.70%	100%		Q1 Apr to Jun 8484 emails received and 8461 answered within 8 working days (23 out of time , Legal, Leisure, Streetscene and Housing having the majority late responses)
Q4/24/25	99.70%	100%		
Q3/24/25	99.70%	100%		
Q2/24/25	99.50%	100%		
Q1/24/25	99.70%	100%		

#### CSP 05. % of Live Chats answered within 20secs

Quarter	Value	Target	Status	Commentary
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Q4/25/26		90%		
Q3/25/26		90%		
Q2/25/26		90%		
Q1/25/26	89.00%	90%		<b>Q1 Apr to Jun</b> 589 chats received and 580 handled, 89% within 20s just below target
Q4/24/25	89.00%	90%		
Q3/24/25	90.00%	90%		
Q2/24/25	89.00%	90%		
Q1/24/25	90.00%	90%		

#### CSP 06. Face to Face customers seen within 20sec and not kept waiting more than 20 mins (Annual)

Annual	Value	Target	Status	Commentary
24/25	99%	100%		Additional monitoring carried out 13/05/25 99.5% seen within 20mins. Future Face to Face monitoring dates 11.11.25 , 11.05.26 & 09.11.26
26/27		100%		
27/28		100%		
28/29		100%		

#### CSP 07. % of External Satisfaction (Realtime)

Quarter	Value	Target	Status	Commentary
Q4/25/26		85%		
Q3/25/26		85%		
Q2/25/26		85%		

Q1/25/26	83.00%	85%		<b>Q1 Apr to Jun</b> 48 completed surveys received 83% either Very Satisfied or Satisfied with service received from Customer Services via Live Chat or Email contact. Of the 17% who stated very dissatisfied or dissatisfied, or requested feedback, contact has been made to ascertain details to resolve their issue, provide additional information or shared with the relevant department to resolve. 7 compliments have been recorded and shared with officers.
Q4/24/25	69.00%	85%		
Q3/24/25	75.00%	85%		
Q2/24/25	82.00%	85%		
Q1/24/25	0.00%	85%		

**CSP 08. % Calls answered within 20secs (Corporate)** - Agreed to be removed, following Cust Services Scrutiny Meeting April 2025

9

**CSP 09. % of Abandoned Calls (Corporate) - Negative Target** - Agreed to be removed, following Cust Services Scrutiny Meeting April 2025

**CSP 10. % Stage 1 Complaints answered within 10 working days**

Quarter	Value	Target	<a href="#">Status</a>	Commentary
Q4/25/26		100%		
Q3/25/26		100%		
Q2/25/26		100%		

Q1/25/26	98.00%	100%		Q1 Apr - Jun 59 Stage 1 complaints received 58 answered within 10 working days 97% (2 out of time - Env Health) average working day response time 6 days. The majority of complaints received were for Streetscene (22) Dragonfly (14) and Housing (13) and general theme and were regarding missed bin collections, followed by a lack of communication/action and conduct.
Q4/24/25	100.00%	100%		
Q3/24/25	100.00%	100%		
Q2/24/25	98.00%	100%		
Q1/24/25	100.00%	100%		

#### ~~CSP~~ 11. % Stage 2 Complaints answered within 20 working days

Quarter	Value	Target	Status	Commentary
Q4/25/26		100%		
Q3/25/26		100%		
Q2/25/26		100%		
Q1/25/26	80%	100%		<b>Q1 Apr-Jun - 7</b> Stage 2 complaints received, 5 answered within 20 working days 80% average working day response time is 16 days. <b>2 complaints received in June are not included in this figure but are still within timeframe at time of this update.</b> Housing received the majority of complaints escalated from stage 1 and the main theme was officer conduct
Q4/24/25	94%	100%		<b>% corrected 23.5 – was previously recorded as 99% in error</b>
Q3/24/25	100%	100%		
Q2/24/25	100%	100%		
Q1/24/25	100%	100%		

#### CSP 12. % of all stage complaints acknowledged within 5 working days



Quarter	Value	Target	Status	Commentary
Q4/25/26		100%		
Q3/25/26		100%		
Q2/25/26		100%		
Q1/25/26	100%	100%		All stage 1 and stage 2 complaints acknowledged within timescale
Q4/24/25	97%	100%		
Q3/24/25	99%	100%		
Q2/24/25	96%	100%		
Q1/24/25	100%	100%		

## Financial Services

### FIN 01. % Sundry Debtors arrears collected (Quarterly)

Quarter	Value	Target	Status	Commentary
Q4/25/26		90%		
Q3/25/26		85%		
Q2/25/26		80%		
Q1/25/26	63.2%	75%		Although below target for Q1, 12.6% of the outstanding arrears have payment agreements in place which are being monitored by officers. We are currently working on implementing the recommendations from the latest sundry debtor audit which will strengthen and define our recovery processes and will improve recovery rates.
Q4/24/25	75.4%	90%		
Q3/24/25	70.2%	85%		
Q2/24/25	64.4%	80%		
Q1/24/25	48.8%	75%		

### FIN 02 - % Invoices paid within 30 days (Quarterly)

Quarter	Value	Target	Status	Commentary
Q4/25/26		98%		
Q3/25/26		98%		
Q2/25/26		98%		
Q1/25/26	99.70%	98%		1659 invoices, of which 1654 paid within 30 days
Q4/24/25	99.30%	98%		Q4 Total invoices 1931 of which 1917 paid within 30 days.
Q3/24/25	99.90%	98%		
Q2/24/25	99.57%	98%		
Q1/24/25	99.14%	98%		

### FIN 03 - % Invoices paid within 30 days (Annual)

Quarter	Value	Target	Status	Commentary
25/26		100%		
24/25		100%		CS/JC HAVE BEEN ADVISED THIS KPI IS NO LONGER VALID

### FIN 04 Internal satisfaction survey % (Biennial)

Quarter	Value	Target	Status	Commentary
25/26		100%		

24/25		100%		CS/JC HAVE BEEN ADVISED THIS KPI IS NO LONGER VALID
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## Human Resources

### HR01 Days sickness per full time employee

Quarter	Value	MAX CAP	Status	Commentary
Q4/25/26		2.1		
Q3/25/26		2.1		
Q2/25/26		2.1		
Q1/25/26	2.8	2.1		The overall average days lost due to sickness in Quarter 1 was 2.8 days, this is the highest Quarter 1 over the last three years. Long term sickness cases have contributed to the escalation of the absence figures within this Quarter.
Q4/24/25	2.80	2.1		
Q3/24/25	2.09	2.1		
Q2/24/25	2.35	2.1		
Q1/24/25	2.24	2.1		

## ICT

### IT 01/11 - Incidents and service requests resolved within target time (quarterly)

Quarter	Value	Target	Status	Commentary
Q4/25/26		80%		
Q3/25/26		80%		

Q2/25/26		80%		
Q1/25/26	89.70%	80%		
Q4/24/25	89.70%	80%		
Q3/24/25	84.00%	80%		
Q2/24/25	90.00%	80%		
Q1/24/25	88.00%	80%		

#### IT 02/11 - Incidents and service requests fixed at first point of contact (quarterly)

Quarter	Value	Target	Status	Commentary
Q4/25/26		40%		
Q3/25/26		40%		
Q2/25/26		40%		
Q1/25/26	57.00%	40%		
Q4/24/25	57.00%	40%		
Q3/24/25	50.00%	40%		
Q2/24/25	56.00%	40%		
Q1/24/25	57.00%	40%		

#### Leisure Services

**01. Deliver a health intervention programme which provides 500 adults per year with a personal exercise plan via the exercise referral scheme (quarterly)**

Quarter	Value	Target	Status	Commentary
Q4/25/26		125		
Q3/25/26		125		

Q2/25/26		125		
Q1/25/26	162	125		
Q4/24/25	92	125		but ahead of the yearly target
Q3/24/25	184	125		
Q2/24/25	179	125		
Q1/24/25	166	125		

**02. Retain at least 50% of health referral clients into continued exercise after 12 weeks.**

Quarter	Value	Target	Status	Commentary
Q4/25/26		63		
Q3/25/26		63		
Q2/25/26		63		
Q1/25/26	104	63		
Q4/24/25	126	63		
Q3/24/25	113	63		
Q2/24/25	141	63		
Q1/24/25	70	63		

**Information & Engagement (Previously Performance & Improvement)**

**CP 02 - % of SARS administered within one calendar month (Annual)**

Quarter	Value	Target	Status	Commentary
24/25	96%	90%		103 data protection requests were received and 4 were late for 2024-25
25/26		90%		
26/27		90%		

27/28		90%		
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#### CSI 19 - % FOI/EIR requests responded to in 20 working days (Quarterly)

Quarter	Value	Target	Status	Commentary
Q4/25/26		95%		
Q3/25/26		95%		
Q2/25/26		95%		
Q1/25/26	98.85%	95%		Out of 206 FOI requests received btwn Apr-Jun 2025, one was late by one day. Out of 56 EIRs received btwn Apr-Jun 2025, two were late by one day.
Q4/24/25	98.00%	95%		
Q3/24/25	93.20%	95%		
Q2/24/25	84.30%	95%		
Q1/24/25	89.70%	95%		

#### Planning

#### PLA 01. Determining 'Discharge of Condition' applications within national target deadlines (%)

Quarter	Value	Target	Status	Commentary
Q4/25/26		80%		
Q3/25/26		80%		
Q2/25/26		80%		
Q1/25/26	82.00%	80%		Q1 - 22 applications determined. 18 (82%) in time.
Q4/24/25	93.00%	80%		

Q3/24/25	100.00%	80%		
Q2/24/25	86.00%	80%		
Q1/24/25	90.00%	80%		

**PLA 157a Determining "Major" applications within target deadlines (Quarterly)**

Quarter	Value	Target	Status	Commentary
Q4/25/26		70%		
Q3/25/26		70%		
Q2/25/26		70%		
Q1/25/26	100.00%	70%		Q1 - 3 application determined, all within agreed extension of time periods.
Q4/24/25	100.00%	70%		
Q3/24/25	100.00%	70%		
Q2/24/25	100.00%	70%		
Q1/24/25	100.00%	70%		

**PLA 157b Determining "Minor" applications within target deadlines (Quarterly)**

Quarter	Value	Target	Status	Commentary
Q4/25/26		80%		
Q3/25/26		80%		
Q2/25/26		80%		
Q1/25/26	100.00%	80%		Q1 - 47 applications determined. All within agreed stat time periods, or agreed extension of time periods.
Q4/24/25	100.00%	80%		
Q3/24/25	100.00%	80%		
Q2/24/25	100.00%	80%		

Q1/24/25	100.00%	80%	
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#### PLA 157c Determining "Other" applications within target deadlines (Quarterly)

Quarter	Value	Target	Status	Commentary
Q4/25/26		80%		
Q3/25/26		80%		
Q2/25/26		80%		
Q1/25/26	100%	80%		Q1 - 32 applications determined. All within agreed stat time periods, or agreed extension of time periods.
Q4/24/25	97%	80%		
Q3/24/25	100%	80%		
Q2/24/25	100%	80%		
Q1/24/25	100%	80%		

#### Revenues & Benefits

#### 01 % Council Tax arrears collected (Quarterly) (profiled target)

Quarter	Value	Target	Status	Commentary
Q4/25/26		27.00%		
Q3/25/26		20.00%		
Q2/25/26		15.00%		
Q1/25/26	9.22%	8.00%		
Q4/24/25	26.60%	27.00%		
Q3/24/25	17.80%	20.00%		
Q2/24/25	13.70%	15.00%		



Q1/24/25	6.70%	8.00%	
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#### RS 02 % NNDR arrears collected (Quarterly) (profiled target)

Quarter	Value	Target	Status	Commentary
Q4/25/26		65.00%		
Q3/25/26		40.00%		
Q2/25/26		30.00%		
Q1/25/26	37.99%	20.00%		
Q4/24/25	59.80%	65.00%		
Q3/24/25	5.00%	40.00%		
Q2/24/25	31.90%	30.00%		
Q1/24/25	17.40%	20.00%		

#### RS 03 % Council Tax Collected (Quarterly)

Quarter	Value	Target	Status	Commentary
Q4/25/26		96.50%		
Q3/25/26		96.50%		
Q2/25/26		96.50%		
Q1/25/26	96.61%	96.50%		
Q4/24/25	96.97%	96.50%		
Q3/24/25	94.89%	96.50%		
Q2/24/25	95.82%	96.50%		
Q1/24/25	95.95%	96.50%		

#### RS 04 % Non-domestic Rates Collected (Quarterly)

Quarter	Value	Target	Status	Commentary
Q4/25/26		98.50%		
Q3/25/26		98.50%		
Q2/25/26		98.50%		
Q1/25/26	96.98%	98.50%		whilst target not met the percentage collected has significantly improved on Q1 24/25.
Q4/24/25	98.15%	98.50%		
Q3/24/25	89.22%	98.50%		
Q2/24/25	96.03%	98.50%		
Q1/24/25	94.17%	98.50%		

#### RS 05 Benefit overpayments as a % of benefit awarded (Quarterly) - Negative Target

Quarter	Value	CAP	Status	Commentary - Negative Target
Q4/25/26		8.00%		
Q3/25/26		8.00%		
Q2/25/26		8.00%		
Q1/25/26	4.14%	8.00%		
Q4/24/25	4.50%	8.00%		
Q3/24/25	3.19%	8.00%		
Q2/24/25	3.18%	8.00%		
Q1/24/25	3.45%	8.00%		

#### RS 06 % Recovery of overpayments excluding from ongoing HB (Quarterly)

Quarter	Value	Target	Status	Commentary
Q4/25/26		20.00%		
Q3/25/26		20.00%		
Q2/25/26		20.00%		
Q1/25/26	59.33%	20.00%		
Q4/24/25	36.65%	20.00%		
Q3/24/25	32.62%	20.00%		
Q2/24/25	52.34%	20.00%		
Q1/24/25	35.82%	20.00%		

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#### RS 07 % Telephone Abandonment: Revenues (Quarterly) - Negative Target

Quarter	Value	CAP	Status	Commentary - Negative Target
Q4/25/26		8%		
Q3/25/26		8%		
Q2/25/26		8%		
Q1/25/26	5.22%	8%		Higher level of call abandonment by Revenues Recovery due to new staff and resources re-directed for training purposes.
Q4/24/25	1.50%	8%		
Q3/24/25	2.00%	8%		
Q2/24/25	1.90%	8%		
Q1/24/25	2.80%	8%		

**RS 08 % Calls answered within 20 seconds: Revenues (Quarterly)**

Quarter	Value	Target	Status	Commentary
Q4/25/26		70.00%		
Q3/25/26		70.00%		
Q2/25/26		70.00%		
Q1/25/26	78.31%	70.00%		
Q4/24/25	87.50%	70.00%		
Q3/24/25	92.00%	70.00%		
Q2/24/25	87.20%	70.00%		
Q1/24/25	80.60%	70.00%		

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**RS 09 % Telephone Abandonment : Benefits - Negative Target**

Quarter	Value	CAP	Status	Commentary - Negative Target
Q4/25/26		3.0%		
Q3/25/26		3.0%		
Q2/25/26		3.0%		
Q1/25/26	1.22%	3.0%		
Q4/24/25	0.90%	3.0%		
Q3/24/25	1.20%	3.0%		
Q2/24/25	1.00%	3.0%		
Q1/24/25	0.70%	3.0%		

### RS 10 % Calls answered within 20 seconds: Benefits (Quarterly)

Quarter	Value	Target	Status	Commentary
Q4/25/26		80.0%		
Q3/25/26		80.0%		
Q2/25/26		80.0%		
Q1/25/26	90.89%	80.0%		
Q4/24/25	94.50%	80.0%		
Q3/24/25	95.60%	80.0%		
Q2/24/25	94.40%	80.0%		
Q1/24/25	95.30%	80.0%		

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### RS 11 % HB overpayment arrears collected

Quarter	Value	Target	Status	Commentary
Q4/25/26		15.00%		
Q3/25/26		10.00%		
Q2/25/26		7.50%		
Q1/25/26	3.19%	5.00%		Target not met. Staff resources allocated to other Revs and Sundry Debt Recovery work during this quarter.
Q4/24/25	15.00%	15.00%		
Q3/24/25	11.20%	10.00%		
Q2/24/25	8.90%	7.50%		
Q1/24/25	5.70%	5.00%		

RS 12 - Time taken to process Housing Benefit/Council Tax Benefit new claims and change events (days - 1/4ly)

Quarter	Value	CAP	Status	Commentary - Negative Target
Q4/25/26		10		
Q3/25/26		10		
Q2/25/26		10		
Q1/25/26	4.41	10		
Q4/24/25	3.65	10		
Q3/24/25	4.9	10		
Q2/24/25	5.8	10		
Q1/24/25	5.9	10		

**Appendix 2: Council Plan Targets and Supporting KPI's for Our Environment 'by protecting the quality of life for residents and businesses, meeting environmental challenges, and enhancing biodiversity'**

<b>Target Status</b>	Usage
 On Track	The target is progressing well against the intended outcomes and intended date.
 Not on Track	<ul style="list-style-type: none"> <li>The target is six months off the intended completion date and the required outcome may not be achieved</li> <li>To flag annual indicators within a council plan period that may not be met.</li> <li>To reflect any indicator that does not meet the expected outturn for the reporting period (quarterly).</li> </ul>
 Achieved	The target has been successfully completed within the target date. Success to be celebrated.
 Extended	The date for completion of this target has been formally extended by a Director and/or Members.
 Achieved, behind target	The target has been completed but outside the intended target date. Success to be celebrated but reason for late delivery should be acknowledged.
 Withdrawn	The target has been recommended for withdrawal and discussed at SLT meeting. Cabinet Member and Deputy Leader need to be informed.
 Failed	The target has failed to achieve what it set out to accomplish within the intended target date.

<b>Key Council Target</b>	<b>Status</b>	<b>Progress</b>	<b>Target Date</b>
ENV.01 - Update the Carbon Reduction plan to deliver Net Zero 2050	On Track	<p>Q1 2025 – 2026 (Update 20250801)</p> <p>This is ongoing. The Climate Service has undergone an internal BDC Audit with a number of recommendations, including the development of a Carbon Plan. The Climate Change Officer is working with Audit to develop a framework of delivery.</p> <p>The updated Carbon plan will follow the nine recommendations of the Climate Change and Communities Scrutiny Committee.</p>	Fri-31-Mar-28

<p>ENV.02 - Increase the combined recycling and composting rate to meet government's 65% target by 2035.</p>	<p>Achieved</p>	<p><b>1. Review domestic household customer recycling service requirements to meet government's 'Simpler Recycling' collection core-material set by 31st March 2026.</b></p> <p><b>Q3 Update (9.1.25)</b> the Council's kerbside (burgundy bin) recycling collection service meets the Simpler Recycling core material set requirements. <u><b>Item 1 is now complete.</b></u></p> <p><b>2. Review commercial waste customer recycling service requirements to meet governments 'Simpler Recycling' collection core-material set by 31st March 2025.</b></p> <p><b>Q4 Update (25.3.25)</b> the Council's commercial waste collection rates have been reviewed to meet Simpler Recycling collections and inform of charges throughout the 2025\26 period. <u><b>Item 2 action is now complete.</b></u></p> <p><b>3. Procure replacement kerbside recycling (burgundy bin) collection vehicles to meet government's 'Simpler Recycling' requirements. 31.1.24.</b></p> <p><b>Q3 Update (9.1.25)</b> Vehicles delivered early December 2024 and now deployed within service delivery operations. <u><b>Item 3 is now complete.</b></u></p> <p><b>4. Extend commercial waste customer recycling service to meet all relevant customer's 'Simpler Recycling' collection requirements by 31st March 2025. 31.3.25.</b></p>	<p>Sat-31-Mar-35</p>
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		<p><b>Q4 Update (25.3.25)</b> the Council's commercial waste collection rates have been reviewed to meet Simpler Recycling collections and inform of charges throughout the 2025\26 period.  <b><u>Item 4 is now complete.</u></b></p> <p><b>5. Review recycling service customer educational information sources and platforms to increase recycling awareness and participation on an ongoing basis throughout period of the Service Plan period.</b></p> <p><b>Q1 Update (30.6.25)</b> Article placed in July 2025 edition of InTouch reminding resident to place correct waste types in the correct coloured bin as contamination levels remained between 15% and 16% with associated disposal costing the Council £150,000 (approx.) per annum.</p> <p><b>6. Review domestic household customer recycling service delivery costs arising from notification of EPR (Extended Producer Responsibility) payments coming into effect from 1st April 2026.</b></p> <p><b>Q4 Update (25.3.25)</b> Cost of recycling collections are now predominantly met by EPR payments received from the Government's Simpler Recycling Scheme Administrator. Future payments may vary to reflect changes in the Council's recyclable waste stream volumes; in particular, arising from DRS (Deposit &amp; Return Scheme) removing items such as drinks containers from kerbside collections; at which point, the Council may have need to review its collection systems following introduction of DRS October 2027.</p>	
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		Item 6 is complete in the interim period of kerbside recycling collection scheme being reviewed	
ENV.03 - Implement Government Waste Consistency requirements for commercial waste by ending March 2025	Withdrawn	Actions for ENV.03 are reported under ENV.02 due to duplication arising from both targets.	Mon-31-Mar-25
ENV.04 - Introduce separate weekly collection of food waste by ending March 2026.	On Track	<p><b>1. Report to Council seeking approval to establish capital budget to meet procurement of food waste collection vehicles and kerbside caddy containers for all District households. Council approval granted 22nd May 2024.</b></p> <p><b>Q1 Update (June24)</b> capital funding secured. Item 1 is complete.</p> <p><b>2. Undertake procurement (subject to Council approval) of food waste collection vehicles and kerbside caddy contains, seeking delivery by November 2025.</b></p> <p><b>Q4 Update (25.3.25)</b> Chassis manufactured with anticipated delivery to body builder April 2025 and final build and vehicle delivery to the Council November 2025.</p> <p><b>Q1 Update (30.6.25)</b> Vehicle chassis delivered to body builder for production.</p> <p><b>3. Review commercial waste customer collection arrangement to undertake separate collection of food waste from businesses from 1st April 2025; in particular, businesses which are not Micro-Enterprises, which by definition of the Financial Conduct Authority (FSA) (i) employ fewer than 10 persons and (b) have a turnover or</b></p>	Mon-31-Mar-25

		<p>annual balance sheet not exceeding €2 million (£1.71million).</p> <p><b>Q4 Update (25.3.25)</b> the Council's commercial waste collection rates have been reviewed and now include rates for food waste collection from 1.4.25.</p> <p><b>Item 3 is complete</b></p> <p><b>4. Serve notice on North East Derbyshire District Council in the cessation of their use of Bolsover District Council's Riverside Depot for the parking and operation of their Southern waste collection and street cleansing vehicles by not later than November 2025, to ensure capacity is available to meet Bolsover's increased vehicle (food waste) fleet requirements.</b></p> <p><b>Q4 Update (25.3.25)</b> Notice issued to NEDDC 21st August 2024 to exit Riverside Depot by November 2025.</p> <p><b>Q1 Update (30.6.25)</b> NEDDC submitted application to the Traffic Commissioner Office (TCO) to establish a new operating centre within their District boundary in anticipation of exiting Bolsover's Riverside Depot from November 2025.</p> <p><b>5. Submit a major change to the Traffic Commissioner's Office to increase the number of large goods vehicles contained in Bolsover District Council's fleet operator license, in anticipation of 7 new food waste collection vehicles. Application to Traffic Commissioner to be submitted by ending 31st March 2025.</b></p> <p><b>Q1 Update (30.6.25)</b> Application submitted to Traffic Commissioner Office (TCO) to increase headroom on the Council's fleet operator license to allow inclusion of 7 new food</p>	
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		<p>waste collection vehicles and awaiting outcome of the application.</p> <p><b>6. Commence separate collection of food waste from businesses which are not Micro-Enterprises. Update as per item 3 update arising from duplication of both target actions.</b></p> <p><b>Q1 Update (30.6.25)</b> these will be incorporated within wider food waste collection arrangements from 1<sup>st</sup> April 2026.</p> <p><b>7. Prepare a communication plan to promote introduction of separate weekly food waste collection to all District households from 1st April 2026.</b></p> <p><b>Q1 Update (30.6.25)</b> the Council's Communication Team is preparing media and publicity for introduction of food waste collection commencement.</p> <p><b>8. Report to Council seeking approval to establish revenue budget to meet the ongoing operational cost of undertaking separate weekly food waste collections from 1st April 2026 to all District households. To be undertaken following Government informing the Council of its new burdens revenue funding award.</b></p> <p><b>Q4 Update (25.3.25)</b> The Council has received Defra New Burdens Revenue funding to support delivery of food waste bins and project management arrangements. However, New Burdens Revenue funding to support future ongoing delivery of weekly food waste collections is now anticipated mid-point 2025.</p>	
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		<p><b>Q1 Update (30.6.25)</b> awaiting Defra confirmation of New Burdens Revenue funding to support ongoing delivery of weekly food waste collections and influence report to Council to establish service budget and increase to Waste Services Team staffing establishment to employ new collection staff.</p> <p><b>9. Delivery of kerbside caddies to all District households between November 2025 and March 2026, utilising in-house waste services staff during winter suspension of green bin collections in anticipation of commencing separate weekly food waste collections from 1st April 2026. Anticipated delivery January, February and March 2026.</b></p> <p><b>Q3 Update (9.1.25)</b> Delivery of food waste caddy\bins to be undertaken early 2026 in anticipation of a 1st April 2026 service commencement date.</p> <p><b>Q1 Update (30.6.25)</b> as per Q3 update.</p> <p><b>10. Commence separate weekly collection of from all District households. Update</b> - Commencement will be arising from delivery of actions 1 to 9.</p>	
ENV.05 - Carry out 155 targeted proactive littering dog fouling patrols per year	Not on track	<p>Q1 25/26- 26 out of the targeted 39 proactive patrols were carried out. Whilst this is slightly less than the anticipated target we will endeavour to pick this up during the next quarter. Work has concentrated on prosecutions and issuing of FPNs and the team continues to prioritise investigating incidents where offences have been witnessed and evidenced.</p>	Fri-31-Mar-28

		April (Q4) A total of 71 proactive patrols were carried out in 2024/25. The Enforcement team have suffered from staffing issues this year due to a team member resigning and another on unexpected long term sickness leave. Whilst one vacant post has been recruited to in January 2025 another team member has since moved to a different team and this post remains vacant. The team focussed on dealing with reactive service requests from the public and continue to prioritise investigating incidents where offences have been witnessed and evidenced.	
ENV.06 - Reduce fly-tipping incidents per 1,000 people in Bolsover District over the plan period	On Track	Q1 25/26- The Q1 output for 2025/2026 was 3.02 which is a reduction in numbers of fly tipping of 46 and a reduction when compared to Q1 of the previous year (3.58)	Fri-31-Mar-28
ENV.07 - Achieve minimum quality standards of 60% for green spaces	Q1 NOT COMPLETED	Additional contributions are being sought for biodiversity enhancements (biodiversity net gain / BNG) from new developments, either as enhancements (minimum 10%) provided by the developer within or close to the development or as financial contributions. This is being managed by Planning, although Leisure Services may have suitable sites for biodiversity enhancements. There is also the potential for income generation through the sale of BNG units to developers. Colleagues in planning are currently working through an audit of all of the green spaces across the district. A recent audit of play areas carried out in 2024 shows that of 74 play areas across the district 51 (69%) exceed the minimum quality standard, with an average score of 69%.	Fri-31-Mar-28
ENV.08 - Annually monitor the condition of Local Wildlife Sites	On Track	Q1: Service Level Agreement with Derbyshire Wildlife Trust has been reviewed and it remains fit for purpose and supports Council Plan delivery. DWT planned to undertake at	Sun-31-Jan-21

		least 12 condition surveys of existing and potential Local Wildlife Sites during 2025/26.	
ENV.09 - Support developers and local organisations to deliver Biodiversity Net Gain across our urban and rural environments, realising future opportunities that support and deliver our Local Nature Recovery action plan.	On Track	Q1 25/26 - Work continues to secure BNG delivery through decision-making. A new Apprentice Planner is joining the Planning Policy team in Sep 2025, whose role will capture environmental monitoring responsibilities now that BNG is embedded in the planning process.	Fri-31-Mar-28

## Supporting Key Performance Indicators

115	<b>Target Status</b>	Usage
	Positive outturn	The outturn is above target or positive (for some targets a positive outturn requires the result to be below the target set).
	Within target	The outturn is within 10% of the target set. Indicator owner and lead officers
	Negative outturn	The outturn is below target or negative (for some targets exceeding the target results in a negative outturn).

### EH 01 Percentage of EH service requests resolved within the reporting period that were resolved within set target time

Quarter	Value	Target	Status	Commentary
Q4/25/26		90%		
Q3/25/26		90%		
Q2/25/26		90%		
Q1/25/26	92.00%	90%		Target achieved. 1039 out of 1126 were resolved within their resolution target time

Q4/24/25	91.00%	90%		
Q3/24/25	90.00%	90%		
Q2/24/25	87.00%	90%		
Q1/24/25	88.00%	90%		

#### EH 02 Percentage of planned food premises inspections carried out against programme (High Risk Cat A, B, C's)

Quarter	Value	Target	Status	Commentary
Q4/25/26		100%		
Q3/25/26		100%		
Q2/25/26		100%		
Q1/25/26	100%	100%		All 20 A-C premises were inspected within target
Q4/24/25	100%	100%		
Q3/24/25	100%	100%		
Q2/24/25	100%	100%		
Q1/24/25	100%	100%		

#### EH 03 Percentage of planned Local Auth Pollution Prevention Control (LA-PPC) inspections carried out against programme (EH07)

Quarter	Value	Target	Status	Commentary
Q4/25/26		100%		
Q3/25/26		100%		
Q2/25/26		100%		
Q1/25/26	0%	100%		1 had a target date within this quarter but has been put back into quarter 2 due to maternity leave



Q4/24/25	100%	100%		
Q3/24/25	100%	100%		
Q2/24/25	0%	100%		
Q1/24/25	50%	100%		

#### EH 04 Percentage of planned Animal Licensing inspections carried out against programme

Quarter	Value	Target	Status	Commentary
Q4/25/26		100%		
Q3/25/26		100%		
Q2/25/26		100%		
Q1/25/26	100%	100%		All 6 inspections were carried out within their target date
Q4/24/25	100%	100%		
Q3/24/25	100%	100%		
Q2/24/25	100%	100%		
Q1/24/25	100%	100%		

#### EH 05 Number of targeted proactive littering/dog fouling patrols carried out

Quarter	Value	Target	Status	Commentary
Q4/25/26		38		
Q3/25/26		39		
Q2/25/26		39		

Q1/25/26	26	39		The team continues to focus on dealing with reactive service requests from the public and investigation of those where offences have been witnessed and evidenced.
Q4/24/25	2	38		
Q3/24/25	17	39		
Q2/24/25	15	39		
Q1/24/25	37	39		

#### EH 06 Number of proactive community patrols or events focussing on litter, waste and dog fouling

Quarter	Value	Target - Annual	Status	Commentary
Q4/25/26		4		
Q3/25/26		4		
Q2/25/26		4		
Q1/25/26	6	3		Target of 3 was exceeded with an additional 3 carried out
Q4/24/25	9	4		
Q3/24/25	0	4		
Q2/24/25	1	4		
Q1/24/25	5	3		

#### Streetscene

#### SS 01 Remove 95% of hazardous Fly Tipping within 24 hours of being reported (Quarterly)

Quarter	Value	Target	Status	Commentary
Q4/25/26		95%		
Q3/25/26		95%		

Q2/25/26		95%		
Q1/25/26	100%	95%		Q1 (2025\26) 0 incidents of hazardous fly tips experienced within this period which would have had need to be cleared within the 24hour (1 day) target.
Q4/24/25	100%	95%		
Q3/24/25	80%	95%		
Q2/24/25	100%	95%		
Q1/24/25	100%	95%		

### SS 02 Remove 95% of non-hazardous Fly Tipping within 5 working days of being reported (Quarterly)

119

Quarter	Value	Target	Status	Commentary
Q4/25/26		95%		
Q3/25/26		95%		
Q2/25/26		95%		
Q1/25/26	98%	95%		Q1 (2025\26) 329 incidents of non-hazardous fly tips experienced within this period of which 98% were cleared within the 5 day target.
Q4/24/25	94%	95%		
Q3/24/25	94%	95%		
Q2/24/25	95%	95%		
Q1/24/25	97%	95%		

### SS 03 Undertake Local Environmental Quality Surveys Detritus (Quarterly)

Quarter	Value	CAP	Status	Commentary
Q4/25/26		12%		
Q3/25/26		12%		

Q2/25/26		12%		
Q1/25/26	10%	12%		Q1 (2025\26) Streets and relevant land surveyed for detritus within this period, as measured by the LEQS (Local Environmental Quality Survey) methodology, found that 10% fell below category B standards and within the Council's (12%) target standard.
Q4/24/25	5%	12%		
Q3/24/25	9%	12%		
Q2/24/25	7%	12%		
Q1/24/25	12%	12%		

#### SS 04 Undertake Local Environmental Quality Surveys Weeds (Quarterly)

Quarter	Value	CAP	Status	Commentary
Q4/25/26		14%		
Q3/25/26		14%		
Q2/25/26		14%		
Q1/25/26	4%	14%		Streets and relevant land surveyed for weed growth within this period, as measured by the LEQS (Local Environmental Quality Survey) methodology, found that 4% fell below category B standards and within the Council's (14%) target standard.
Q4/24/25	9%	14%		
Q3/24/25	6%	14%		
Q2/24/25	5%	14%		
Q1/24/25	7%	14%		

**Appendix 3: Council Plan Targets and Supporting KPI's for 'Our Economy by driving growth, promoting the district and being business and visitor friendly'**

<b>Target Status</b>	Usage
On Track	The target is progressing well against the intended outcomes and intended date.
Not on Track	<ul style="list-style-type: none"> <li>The target is six months off the intended completion date and the required outcome may not be achieved</li> <li>To flag annual indicators within a council plan period that may not be met.</li> <li>To reflect any indicator that does not meet the expected outturn for the reporting period (quarterly).</li> </ul>
Achieved	The target has been successfully completed within the target date. Success to be celebrated.
Extended	The date for completion of this target has been formally extended by a Director and/or Members.
Achieved, behind target	The target has been completed but outside the intended target date. Success to be celebrated but reason for late delivery should be acknowledged.
Withdrawn	The target has been recommended for withdrawal and discussed at SLT meeting. Cabinet Member and Deputy Leader need to be informed.
Failed	The target has failed to achieve what it set out to accomplish within the intended target date.

<b>Key Council Target</b>	<b>Directorate</b>	<b>Status</b>	<b>Progress</b>	<b>Target Date</b>
ECO.01 - Refresh our Business Growth Strategy to enable and empower Dragonfly to support the Council to make best use of our assets, support growth in the local economy, attract inward investment to the district and maximise the district's share of potential funding streams from the Government and the East Midlands Combined County Authority	Dragonfly	Not On Track	The draft strategy was presented to the Local Growth Scrutiny Committee's meeting in June, and comments have been received, and the draft is being updated to reflect the feedback before a second draft is circulated.	Tue-31-Dec-24

ECO.02 - Work with partners to develop a place-based narrative to encourage inward investment, increase engagement with our key heritage assets and grow the visitor economy, the number of tourists and the amount of tourism spending in the district by 2025.	Dragonfly	On Track	<p>The Place Programme held its celebratory one-year anniversary event, bringing together the board, place champions, stakeholders and partners to celebrate all that has been achieved in the first year of the programme. It was a well-attended event, and included the place awards, celebrating: the visitor economy; hospitality and retail; housing and property; community champions; business community; shining star; arts and culture; and putting Bolsover on the map.</p> <p>Activities against the place action plan continue to be delivered.</p>	Mon-31-Mar-25
ECO.03 - Work with partners to develop innovation and growth in our cultural and creative sectors through active support of an investment in a creative's network, cultural corridor, and maker's hub.	Dragonfly	On Track	<p>UKSPF funding in 2025-26 continues to support the development of a 'pre-planning' business plan and RIBA stage 2 commission for a Creative Hub. The work is being led by Local Creative Ltd (who carried out the feasibility study for a hub in 2024). Stakeholder workshops have been held with a third planned for August 2025. The business plan will be in place by Summer 2025 with an options report being presented to Council in September 2025. Key arts organisations, educational and local authority partners have been involved in an initial workshop.</p>	Fri-31-Mar-28
ECO.04 - Work with Higher Education and Further Education providers and other partners to develop post 16 provision within the	Dragonfly	On Track	<p>Retrofit green skills hub: The pre-contract service agreement has commenced, with William Saunders Partnership (WSP) commencing the detailed design, which has presented a number of value</p>	Mon-31-Jan-28

district to enable and empower more of our local workforce to find better paid, skilled jobs.			<p>engineering options including resitting the building to remove a retaining wall, removing the parapet design, and changing the construction type to present a less-expensive construction option.</p> <p>No Update since the last reporting period regarding the Bolsover 6th Form - Government are still considering the programme of investment, which includes the Bolsover proposal. Letters of support from both the Leader of the Council and the Bolsover Place Board have been sent to relevant minsters to support the North Derbyshire University Academy following the review of all Free School projects by the new Government. A response has been received from Catherine McKinnell MP – Minister for School Standards. Matt Hall – Executive Headteacher from Redhill Academy Trust sits on the Bolsover Place Board and we are keen to ensure we support the post 16 provision in Bolsover.</p>	
ECO.05 - Secure investment in improvement of our existing business estate and delivery of new commercial space, including regeneration of Pleasley Mills, to meet the needs of local business, encourage inward investment and support growth throughout the local economy.	Dragonfly	On Track	<p>The purchase of the Co-Op and the former White Swan Public House have both completed and are now owned by the Council. 36-36a Market Place is progressing through conveyance and is due to complete before the autumn.</p> <p>Pleasley Vale Business Park</p> <p>A series of significant capital repairs are being undertaken on site including replacement of a slipped lintel and cracked render and brick / block work. The area has been secured by scaffold to protect the work area, and to also provide a safe access.</p>	Fri-31-Mar-28

			The flood mitigation works phase 1, and the repairs to the dam wall are continuing well, with the site team more than halfway along the wall with the sheet piling. Works for phase 2 and further structural emergency works will be presented to Executive in September for approval.	
ECO.06 - Deliver a fully operational crematorium and manage this facility to generate income from 2025.	Dragonfly	Extended	<p>Work onsite is progressing well, with Mechanical &amp; electrical installation taking place in preparation for the Cremator install.</p> <p>The Council approved the additional funds required to complete the scheme along with the revenue funding to commence recruitment of the staff.</p>	Fri-31-Mar-28
ECO.07 - Review procurement rules to meet public procurement regulations and social value requirements.	Governance, Legal Services and Monitoring Officer Directorate	On Track	The new procurement rules have been amended through the implementation of a new Social Value Policy that was approved by Executive in September 2024. A further review will take place when the new Procurement Manager commences at the Council in February 2025.	(not specified)

**No Council KPI's to report under this council plan aim.**



#### Appendix 4: Council Plan Targets and Supporting KPI's for 'Our Housing by delivering social and private sector housing growth.'

<b>Target Status</b>		Usage
On Track		The target is progressing well against the intended outcomes and intended date.
Not on Track		<ul style="list-style-type: none"> <li>The target is six months off the intended completion date and the required outcome may not be achieved</li> <li>To flag annual indicators within a council plan period that may not be met.</li> <li>To reflect any indicator that does not meet the expected outturn for the reporting period (quarterly).</li> </ul>
Achieved		The target has been successfully completed within the target date. Success to be celebrated.
Extended		The date for completion of this target has been formally extended by a Director and/or Members.
Achieved, behind target		The target has been completed but outside the intended target date. Success to be celebrated but reason for late delivery should be acknowledged.
Withdrawn		The target has been recommended for withdrawal and discussed at SLT meeting. Cabinet Member and Deputy Leader need to be informed.
Failed		The target has failed to achieve what it set out to accomplish within the intended target date.

Key Council Target	Directorate	Status	Progress	Target Date
1 - Prepare and adopt new Council Housing Strategy by October 2024	Services Directorate	Achieved (behind target)		Wed-30-Oct-24
2 - Deliver 200 new homes through a new Bolsover Homes Programme using Dragonfly Development Ltd by March 2028	Dragonfly	Not on track	Q1 - Dragonfly Development are on site at Woburn and this will deliver 45 units comprising bungalows, houses and a newly built independent living scheme. Phase 1 20 bed Independent Living Scheme and 8 bungalows due end July 2025 and on track. Phase 2 is due for completion April 2026. On site at Alder Close, 9 properties, due for Completion April 2026. Further sites are being explored and will be presented in due course – including the potential for 38	Fri-31-Mar-28




			dwellings on Mill Lane, Bolsover (which has not yet formally added to the new build programme).	
3 - Maintain high levels of tenant satisfaction with council housing and associated services as assessed under the annual Tenant Satisfaction Measures (TSM) with the aim to be above the national average.	Services Directorate	On Track	<p>Q1 - the 2024/25 tenant perception survey has closed, we targeted all tenants and 681 responses were received, 9 removed as duplicates, 12 missing core data. This resulted in a 14.18% return</p> <p>The final results were published on 30<sup>th</sup> June 2025. Overall satisfaction was 86%, this is very slightly less than 23/24 86.9% but significantly higher than the 23/24 national average of 71.3%</p> <p>All satisfaction levels were higher than the national average and save for satisfaction with the landlord's approach to complaints, was on parr with last year's results.</p> <p><a href="https://www.bolsover.gov.uk/component/edocman/15295-tenant-satisfaction-measures-tenant-perception-survey-summary-report-2024-to-2025/download?Itemid=0">https://www.bolsover.gov.uk/component/edocman/15295-tenant-satisfaction-measures-tenant-perception-survey-summary-report-2024-to-2025/download?Itemid=0</a></p>	Thu-31-Mar-08
4 - Work towards compliance with the Social Housing Consumer Standards, ensuring tenants' voice is key when developing new council housing policies, procedures, and improvements.	Services Directorate	On Track	<p>Q1 - Following our C2 grading In August 2024, we have been meeting the Regulator for Social Housing regularly to work through the agreed Improvement Plan. These meetings monitor the progress that is being made with a number of actions now completed.</p> <p>The Stock Condition Survey is complete, the innovation team are testing how the system receives the data so we can use this to make informed decision about future stock improvements.</p> <p>Tennant Satisfaction Measurement data for 24/25 to be published in a tenant friendly version and as a YouTube video on the website.</p> <p>Complaints reports on all Housing Liason Board meetings. 6 monthly complaints summary in every newsletter with effect from Nov 2024 Newsletter. Additional resources secured to support complaints team</p>	Fri-31-Mar-28

			with additional housing cases. Housing Performance Manager has been recruited	
5 - Commission and complete an appropriate council housing stock condition survey by April 2025, upon completion develop an improved rolling programme of stock inspections to inform future repairs and maintenance programme.	Services Directorate	On Track	Q1 – Stock Condition survey completed. 350 properties to be surveyed in 25/26. Options appraisal to be presented to Exec in October to look at long term plan for Stock Condition Surveys.	Thu-30-Apr-26
6 - Annually monitor housing delivery in the district and take steps if required to continue to meet the annual target of 272 new homes set out in the Local Plan for Bolsover District.	Services Directorate	On Track	Q1: The number of net housing completions between April 1st 2024 and March 31st 2025 was 402 dwellings, which is above both the Local Plan annual target of 272 and the nationally derived Local Housing Need target of 378.	Fri-31-Mar-28
7 - Commission and complete Local Housing Needs evidence by August 2024 to better understand the district's affordable housing needs	Services Directorate	Achieved	Local Housing Needs study completed and reported to Members at LPIAG meeting in February 2025.	Sun-31-Mar-24
8 - Work with partners to increase the supply, quality, and range of affordable housing to meet identified local needs.	Services Directorate	On Track	Q1: Work underway and based on project plan expected to be completed by July 2026.	Fri-31-Mar-28
9 - Develop strategies to support the private rented sector in supporting the Council in its duties.	Services Directorate	On Track	Strategy formally approved and adopted by Executive in April 2024. Action Plan in progress with officers and launch event planned for the autumn with private sector landlords. The Council is working with	Fri-31-Mar-28






			<p>DASH and CB4YS on a further support package to the private rented sector.</p> <p>Q1 2025/26</p> <p>Warm Homes: Local Grant to be delivered 2025-2028 across 3 phases. Smaller grant allocation than original bid, due to oversubscription of the programme nationally. Grant funding will be available to those in eligible postcodes and in receipt of certain benefits.</p> <p>Disabled Facilities Grant design service now being delivered in-house. Recruitment currently in progress following cessation of countywide service.</p> <p>Review of web-based advice and guidance to take place now new Council website has been launched.</p> <p>Delivery Plan update to Cllrs planned for September 25.</p>	
10 - Deliver the actions within the Council's Homelessness Strategy by December 2027	Services Directorate	On Track	<p>Q1 2025/26</p> <p>Actions completed as follows since May 2023 (beginning of the strategy):</p> <ul style="list-style-type: none"> <li>• Developed a Homelessness Charter with partners.</li> <li>• Established a countywide Homelessness Forum.</li> <li>• Developed a common referral form to access supported housing services across Derbyshire</li> <li>• Worked with partners to develop an integrated homelessness and wellbeing assessment (Signal).</li> </ul>	Fri-31-Dec-27

			<ul style="list-style-type: none"> <li>• Worked with DCC to develop additional provision for domestic abuse, including immediate access provision and advocacy support (Salus Project).</li> <li>• Delivered training and reflective practice sessions to Housing Options staff in partnership with Trauma Informed Derbyshire.</li> </ul> <p>Current priorities:</p> <ul style="list-style-type: none"> <li>• Health needs audit, in partnership with DCC public health colleagues – to understand health needs of the cohort, and to improve health outcomes for those experiencing homelessness.</li> <li>• Supported Accommodation Needs assessment – being conducted by Homeless link (completion Autumn 2025)</li> <li>• Prison release protocol, Nottinghamshire protocol has been produced, intending on developing Derbyshire shortly.</li> <li>• Representing Derbyshire at EMCCA discussions.</li> <li>• Funding for countywide RSI/RSPARG is coming to an end March 2026. Assessing current options for provision from 2026/27 onwards, with a countywide approach.</li> <li>• Private sector work – developing a countywide attractive landlord offer to increase access within the private sector for people coming through our service.</li> </ul>	
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## Supporting Key Performance Indicators

<b>Target Status</b>		Usage
	Positive outturn	The outturn is above target or positive (for some targets a positive outturn requires the result to be below the target set).
	Within Target range	The outturn is within 10% of the target set. Indicator owner and lead officers
	Negative outturn	The outturn is below target or negative (for some targets exceeding the target results in a negative outturn).

### 01. Proportion of rent collected as a % of rent due in the financial year

Quarter	Value	Target	Status	Commentary
Q4/25/26		92%		
Q3/25/26		92%		
Q2/25/26		92%		
Q1/25/26	87%	92%		Although this is below target, we do find that the first quarter of the years is always below target. If we compare to this time last year it is an increase
Q4/24/25	94%	92%		
Q3/24/25	94%	92%		
Q2/24/25	90%	92%		
Q1/24/25	83%	92%		

## 02. Percentage of rent lost through LA dwellings becoming vacant (void rent low)

Quarter	Value	CAP	Status	Commentary - Negative Target
Q4/25/26		3.50%		
Q3/25/26		3.50%		
Q2/25/26		3.50%		
Q1/25/26	2.34%	3.50%		Below Target (Positive)
Q4/24/25	3.20%	3.50%		
Q3/24/25	3.40%	3.50%		
Q2/24/25	3.30%	3.50%		
Q1/24/25	3.20%	3.50%		

## 03. Former tenants' arrears as a % of rent due in the financial year.

Quarter	Value	CAP	Status	Commentary - Negative Target
Q4/25/26		2%		
Q3/25/26		2%		
Q2/25/26		2%		
Q1/25/26	2.33%	2%		This is a slight increase on previous months. This is because we have been concentrating on the current arrears over this quarter. We also have an outcome of debt awaiting write off, which will be having an impact on this debt.
Q4/24/25	2.00%	2%		
Q3/24/25	2.00%	2%		
Q2/24/25	2.00%	2%		
Q1/24/25	2.00%	2%		

#### 04. Current tenants' arrears as a % of rent due in the financial year

Quarter	Value	Target	Status	Commentary
Q4/25/26		4%		
Q3/25/26		4%		
Q2/25/26		4%		
Q1/25/26	4.59%	4%		To address the arrears we have made some temporary changes to the officers working on arrears. April - Oct one Tenancy management officer will be working solely on rent arrears to progress the high level arrears cases.
Q4/24/25	4.00%	4%		
Q3/24/25	5.00%	4%		
Q2/24/25	5.00%	4%		
Q1/24/25	5.00%	4%		

#### 05. Allocations - from Dragonfly handover to relet - 14 working days

Quarter	Value	CAP	Status	Commentary - Negative Target
Q4/25/26		14		
Q3/25/26		14		
Q2/25/26		14		
Q1/25/26	40	14		This figure includes the relet of 6 properties in Independent Living Scheme, which have had substantial save and warm schemes carried out with longer than average periods of relet required. If these were removed this would reduce the figure to 24.23 days. It should also be noted that in this period we successfully let 2 historically low demand properties which impacted significantly on these figures, (663 days for the 2 properties); if these were discounted the actual time with allocations reduces to 11.69 days
Q4/24/25	16	14		



Q3/24/25	27	14		
Q2/24/25	16	14		
Q1/24/25	20	14		

## 06. Homelessness successful prevention cases

Quarter	Value	Target	Status	Commentary
Q4/25/26		75%		
Q3/25/26		75%		
Q2/25/26		75%		
Q1/25/26	76.00%	75%		Of 59 cases closed under prevention duties, 45 were successful housing outcomes. Totalling 76% of cases closed in Q1 that were successful prevention cases.
Q4/24/25	69.00%	75%		
Q3/24/25	80.00%	75%		
Q2/24/25	79.00%	75%		
Q1/24/25	84.00%	75%		

## 07. Homelessness successful relief cases

Quarter	Value	Target	Status	Commentary
Q4/25/26		45%		
Q3/25/26		45%		
Q2/25/26		45%		
Q1/25/26	75%	45%		Of 40 cases closed under relief duties, 30 were successful housing outcomes. Totalling 75% of cases closed in Q1 that were successful relief cases.
Q4/24/25	62%	45%		
Q3/24/25	61%	45%		

Q2/24/25	67%	45%	
Q1/24/25	80%	45%	




#### 08. % of Stage 1 housing complaints responded to within 10 working days

Quarter	Value	Target	Status	Commentary
Q4/25/26		100%		
Q3/25/26		100%		
Q2/25/26		100%		
Q1/25/26	100%	100%		Q1 - 25 Stage one complaints all responded to in time
Q4/24/25	100%	100%		
Q3/24/25	100%	100%		
Q2/24/25	100%	100%		
Q1/24/25	100%	100%		

#### 09. % of Stage 2 housing complaints responded to within 20 working days

Quarter	Value	Target	Status	Commentary
Q4/25/26		100%		
Q3/25/26		100%		
Q2/25/26		100%		
Q1/25/26	100%	100%		Q1 - 4 stage 2 complaints all responded to in time
Q4/24/25	80%	100%		
Q3/24/25	100%	100%		
Q2/24/25	100%	100%		
Q1/24/25	100%	100%		

## Dragonfly KPIs

<b>Target Status</b>		Usage
	Positive outturn	The outturn is above target or positive (for some targets a positive outturn requires the result to be below the target set).
	Within target	The outturn is within 10% of the target set. Indicator owner and lead officers
	Negative outturn	The outturn is below target or negative (for some targets exceeding the target results in a negative outturn).

KPI Number	KPI Description	Method of calculating service delivery/ measurement period	Target KPI	Performance in Q1 25/26	Comments / Action
1	Tenant satisfaction with standard of home improvement (capital programme)	TBA	TBA	N/A	Context - format and approach of satisfaction questionnaire to be agreed with Housing Management
2	% of properties non-decent? (TSM RP01)	Stock Condition Survey	TBA	0.95%	Year end (31 March 2025) % figure is 0.95%.
3	Number of properties made decent during reporting period?	TBA	TBA	N/A	This cannot be reported this quarter due to data verification from the Stock Condition Survey. This data can be supplied from Q2 onwards.
4	Domestic Compliance in ILS properties against Fire	As per approved annual programme for that year	100%	N/A	

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5	Domestic Compliance in ILS properties against Asbestos	As per approved annual programme for that year	100%	N/A	
6	Domestic Compliance in ILS properties against Water Safety	As per approved annual programme for that year	100%	100%	
7	Domestic Compliance in ILS properties for Lifts (TSM BS02-05)	As per approved annual programme for that year	100%	100%	
8	Capital Spend	1. Welfare Adaptions	100%	100%	
9	Capital Spend	2. External Wall Insulation	100%	100%	
10	Capital Spend	3. Electrical Upgrades	100%	100%	
11	Capital Spend	4. Ext Door Replacements	100%	100%	
12	Capital Spend	5. Heating	100%	100%	
13	Capital Spend	6. Unforeseen works	100%	100%	
14	Capital Spend	7. Kitchen Contract	100%	100%	
15	Capital Spend	8. Soffit & Facias	100%	100%	
16	Capital Spend	9. Roof Replacement	100%	100%	
17	Capital Spend	10. Flat roof replacement	100%	100%	
18	Capital Spend	11. Bramley Vale	100%	100%	
19	Capital Spend	12. Void wet rooms	100%	100%	
20	Capital Spend	13. Safe & Warm scheme	100%	100%	
21	Domestic Blocked drains cleared	24 working hours	90%	93%	
22	Bolsover Homes	Building programme	To agreed client specification		

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23	Commercial Building Compliance in against Fire	As per approved annual programme for that year	100%	100%	
24	Commercial Building Compliance against Asbestos	As per approved annual programme for that year	100%	100%	
25	Commercial Building Compliance against Water Safety	As per approved annual programme for that year	100%	100%	
26	Commercial Building Compliance against Lifts	As per approved annual programme for that year	100%	100%	
27	Facilities	PAT testing to all equipment available for testing	100%	100%	
28	Facilities Management	1. Number of working days to respond: 1 day for urgent	100%	88%	The contractor is being closely managed to improve performance. Performance has improved since last quarter and measures are in place to check that this upward trend continues.
29	Facilities Management	2. Number of working days to respond: 3 days non urgent	100%	94%	The contractor is being closely managed to improve performance. Performance has improved since last quarter and measures are in place to check that this upward trend continues.

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30	Facilities Management	3. Number of working days to respond: 10 days regular maintenance	100%	91%	The contractor is being closely managed to improve performance. Performance has improved since last quarter and measures are in place to check that this upward trend continues.
31	Engineering	Attend dangerous structures within 1 working day. when requested by DBCP (DBCP are the district lead on dangerous structures)	100%	100%	
32	New Builds	Attend to defects and tenant operating queries within 2 working days	100%	100%	
34	Repairs completed within target timescale (TSM RP02)	1. TSM RP02 Emergency Repairs	90%	96.80%	
35	Repairs completed within target timescale (TSM RP02)	2. TSM RP02 Non Urgent Repairs	80%	94.58%	
36	Tenant satisfaction with repair	Job Completion by Dragonfly teams obtained from Total Mobile	80%	99.60%	

## Appendix 5

37	Minor voids	Average time taken to complete works (calendar days) from receiving keys to handing keys back to Housing Management for reletting	30	42	Q1 performance remains negatively impacted by voids Electrical Contractor issues. The team are managing the new contractor and have appointed additional resource to assist with the resultant backlog. The turnaround performance will continue to be affected during Q2 whilst the backlog of properties are worked upon and relet.
38	Major Voids	Average time taken to complete works (calendar days) from receiving keys to handing keys back to Housing Management for reletting	60	97.65	Q1 performance remains negatively impacted by voids Electrical Contractor issues. The team are managing the new contractor and have appointed additional resource to assist with the resultant backlog. The turnaround performance will continue to be affected during Q2 whilst the backlog of properties are worked upon and relet.
39	Solid Fuel Servicing	Annual programme	100%	94.00%	32 of 34 Properties completed. 2 properties remain outstanding due to access difficulties. To mitigate this we are using the Council access procedure which can ultimately end in a legal injunction to gain access to the property.

## Appendix 5

40	Gas Servicing	Annual programme	100%	99.50%	23 Properties remain outstanding due to access difficulties. To mitigate this we are using the Council access procedure which can ultimately end in a legal injunction to gain access to the property.
41	Revenue Spend	100% spend over financial year. Therefore, target at Q1 - 25% of budget, Q2 50% of budget, Q3 75% of budget, Q4 100% of budget.	25% (for Q1)	25%	



## **BOLSOVER DISTRICT COUNCIL**

### **Meeting of Finance and Corporate Overview and Scrutiny Committee on 4<sup>th</sup> September 2025**

### **Finance and Corporate Overview and Scrutiny Committee Work Programme 2025/26**

### **Report of the Scrutiny Officer**

<b>Classification</b>	This report is Public
<b>Contact Officer</b>	Scrutiny Officer

### **PURPOSE/SUMMARY OF REPORT**

- To provide members of the Scrutiny Committee with an overview of the meeting programme of the Committee for 2025/26.

### **REPORT DETAILS**

#### **1. Background**

- 1.1 The main purpose of the report is to inform members of the meeting programme for the year 2025/26 and planned agenda items (Appendix 1).
- 1.2 This programme may be subject to change should additional reports/presentations be required, or if items need to be re-arranged for alternative dates.
- 1.3 Review Scopes submitted will be agreed within Informal Session in advance of the designated meeting for Member approval to ensure that there is sufficient time to gather the information required by Members and to enable forward planning of questions.
- 1.4 Members may raise queries about the programme at the meeting or at any time with the Scrutiny Officer should they have any queries regarding future meetings.
- 1.5 All Scrutiny Committees are committed to equality and diversity in undertaking their statutory responsibilities and ensure equalities are considered as part of all Reviews. The selection criteria when submitting a topic, specifically asks members to identify where the topic suggested affects particular population groups or geographies.
- 1.6 The Council has a statutory duty under s.149 Equality Act 2010 to have due regard to the need to advance equality of opportunity and to eliminate discrimination.

- 1.7 As part of the scoping of Reviews, consideration is given to any consultation that could support the evidence gathering process.

## **2. Details of Proposal or Information**

- 2.1 Attached at Appendix 1 is the meeting schedule for 2025/26 and the proposed agenda items for approval/amendment.

## **3. Reasons for Recommendation**

- 3.1 This report sets the formal Committee Work Programme for 2025/26 and the issues identified for review.
- 3.2 The Scrutiny Programme enables challenge to service delivery both internally and externally across all the Council Ambitions.
- 3.3 The Scrutiny functions outlined in Part 3.6(1) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

## **4 Alternative Options and Reasons for Rejection**

- 4.1 There is no option to reject the report as the Scrutiny functions outlined in Part 3.6(1) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

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## **RECOMMENDATION(S)**

1. That Members review this report and the Programme attached at Appendix 1 for approval and amendment as required. All Members are advised to contact the Scrutiny Officer should they have any queries regarding future meetings.

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## **IMPLICATIONS:**

<b><u>Finance and Risk</u></b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
<b>Details:</b> None from this report.		
On behalf of the Section 151 Officer		
<b><u>Legal (including Data Protection)</u></b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
<b>Details:</b> In carrying out scrutiny reviews the Council is exercising its scrutiny powers as laid out in Part 1A, s9F(2) of the Local Government Act 2000.		
On behalf of the Solicitor to the Council		

<b><u>Staffing</u></b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <b>Details:</b> None from this report.	On behalf of the Head of Paid Service
<b><u>Equality and Diversity, and Consultation</u></b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <b>Details:</b> None from this report.	
<b><u>Environment</u></b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment. <b>Details:</b> None from this report.	

**DECISION INFORMATION:**

<input checked="" type="checkbox"/> <b><i>Please indicate which threshold applies:</i></b>	
<b>Is the decision a Key Decision?</b> A Key Decision is an Executive decision which has a significant impact on two or more wards in the District or which results in income or expenditure to the Council above the following thresholds:  <b>Revenue (a)</b> Results in the Council making Revenue Savings of £75,000 or more or <b>(b)</b> Results in the Council incurring Revenue Expenditure of £75,000 or more.  <b>Capital (a)</b> Results in the Council making Capital Income of £150,000 or more or <b>(b)</b> Results in the Council incurring Capital Expenditure of £150,000 or more.  <b>District Wards Significantly Affected:</b> <i>(to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District)</i> Please state below which wards are affected or tick <b>All</b> if all wards are affected:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>  (a) <input type="checkbox"/> (b) <input type="checkbox"/>  (a) <input type="checkbox"/> (b) <input type="checkbox"/>  All <input type="checkbox"/>

<b>Is the decision subject to Call-In?</b> <i>(Only Key Decisions are subject to Call-In)</i>	<b>Yes</b> <input type="checkbox"/> <b>No</b> <input checked="" type="checkbox"/>
If No, is the call-in period to be waived in respect of the decision(s) proposed within this report? <i>(decisions may only be classified as exempt from call-in with the agreement of the Monitoring Officer)</i>	<b>Yes</b> <input type="checkbox"/> <b>No</b> <input type="checkbox"/>
<b>Consultation carried out:</b> <i>(this is any consultation carried out prior to the report being presented for approval)</i>	<b>Yes</b> <input checked="" type="checkbox"/> <b>No</b> <input type="checkbox"/>
<b>Leader</b> <input type="checkbox"/> <b>Deputy Leader</b> <input type="checkbox"/> <b>Executive</b> <input type="checkbox"/> <b>SLT</b> <input type="checkbox"/> <b>Relevant Service Manager</b> <input type="checkbox"/> <b>Members</b> <input checked="" type="checkbox"/> <b>Public</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>	

<b>Links to Council Ambition: Customers, Economy, Environment, Housing</b>
All

### **DOCUMENT INFORMATION:**

Appendix No	Title
1.	Finance and Corporate Overview and Scrutiny Committee Work Programme 2025/26

<b>Background Papers</b>
<i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive, you must provide copies of the background papers).</i>

## Finance & Corporate Overview Scrutiny Committee

### Draft Work Programme 2025/26

#### Formal Items – Report Key

Treasury Management	Capital	Borrowing & Investment	Budget Monitoring	Performance	Work Programme

Date of Meeting	Items for Agenda	Lead Officer
<b>24 July 2025</b>  <b>(Cancelled)</b>	• <del>Annual Corporate Debt Monitoring Performance Report 2024/25</del>	Treasurer and Section 151 Officer
	• <del>Budget Monitoring Report – Financial Outturn 2024/25</del>	Treasurer and Section 151 Officer
	• Finance & Corporate Overview Scrutiny Committee Work Programme 2025/26	Scrutiny Officer
<b>4 September 2025</b>  145	• Annual Corporate Debt Monitoring Performance Report 2024/25	Treasurer and Section 151 Officer
	• Budget Monitoring Report – Financial Outturn 2024/25	Treasurer and Section 151 Officer
	• Budget Monitoring Report – Quarter 1 – April to June 2025/26	Leaders Executive and Partnership Strategy Manager; Programme and Projects Officer
	• Corporate Ambitions Performance Update – April to June 2025 (Q1 – 2025/26)	Treasurer and Section 151 Officer
	• Finance & Corporate Overview Scrutiny Committee Work Programme 2025/26	Scrutiny Officer
<b>27 November 2025</b>	• Budget Monitoring Report – Quarter 2 – July to September 2025/26	Treasurer and Section 151 Officer
	• Revised Budgets 2025/26	Treasurer and Section 151 Officer
	• Setting of Council Tax 2026/27	Treasurer and Section 151 Officer
	• Corporate Ambitions Performance Update – July to September 2025 (Q2 – 2025/26)	Leaders Executive and Partnership Strategy Manager; Programme and Projects Officer
	• Finance & Corporate Overview Scrutiny Committee Work Programme 2025/26	Scrutiny Officer
<b>22 January 2026</b>	• Proposed Budget – Medium Term Financial Plan 2025/26– 2029/30	Treasurer and Section 151 Officer

Date of Meeting	Items for Agenda	Lead Officer
	<ul style="list-style-type: none"> <li>Treasury Strategy Reports 2026/27 – 2029/30 Including: <ul style="list-style-type: none"> <li>Treasury Management Strategy</li> </ul> </li> </ul>	Treasurer and Section 151 Officer / Principal Accountant
		Treasurer and Section 151 Officer
	<ul style="list-style-type: none"> <li>Capital Strategy</li> </ul>	Treasurer and Section 151 Officer
	<ul style="list-style-type: none"> <li>Corporate Investment Strategy</li> </ul>	Treasurer and Section 151 Officer
	<ul style="list-style-type: none"> <li>Finance &amp; Corporate Overview Scrutiny Committee Work Programme 2025/26</li> </ul>	Scrutiny Officer
<b>3<sup>rd</sup> March 2026</b>	<ul style="list-style-type: none"> <li>Corporate Ambitions Performance Update – October to December 2025 (Q3 – 2025/26)</li> </ul>	Leaders Executive and Partnership Strategy Manager; Programme and Projects Officer
	<ul style="list-style-type: none"> <li>Finance &amp; Corporate Overview Scrutiny Committee Work Programme 2025/26</li> </ul>	Scrutiny Officer
<b>2 June 2026</b> 46	<ul style="list-style-type: none"> <li>Corporate Ambitions Performance Update – January to March 2026 (Q4 – 2025/26)</li> </ul>	Leaders Executive and Partnership Strategy Manager; Programme and Projects Officer
	<ul style="list-style-type: none"> <li>Finance &amp; Corporate Overview Scrutiny Committee Work Programme 2026/27</li> </ul>	Scrutiny Officer